



Reinstatement Guidelines | Interfraternity Council
California Polytechnic State University - San Luis Obispo

I. Reinstatement Committee

a. Purpose

- i. The Interfraternity Council (IFC) Reinstatement Committee shall deal with all matters pertaining to the reinstatement of fraternities requesting reinstatement to the Interfraternity Council.

b. Members

- i. *The committee shall consist of 11-12 members under the guidance of the Chief of Staff of the Interfraternity Council. Committee members should be communicating with their peers and constituents on the issues of interest.*
 1. *Chief of Staff, Interfraternity Council*
 2. *Student Affairs Representative*
 3. *OSRR Student Affairs Representative*
 4. *Chapter President, Interfraternity Council*
 5. *Chapter President, Interfraternity Council*
 6. *Greek Representative, Interfraternity Council*
 7. *Member at Large (selected by the council president)*
 8. *Council Member, Panhellenic Council*
 9. *Council Member, United Sorority & Fraternity Life Council*
 10. *Lead Coordinator, Fraternity and Sorority Life (ex-officio)*
 11. *Associate Vice President of Student Affairs and Executive Director of University (ex-officio)*
 12. *Dean of Students (ex-officio)*

c. Responsibilities

- i. To examine the climate of the Greek community to determine if reinstatement is advised for individual chapters requesting reinstatement given the following factors:
 1. Number of chapters
 2. Percentage of Greek students
 3. Number of potential new members
 4. Room for growth
 5. Number of housed chapters
 6. Community Risk Assessment

***FSL office will provide this information*

- ii. To regularly report all committee activities to the Fraternity & Sorority Life office and the Interfraternity Council.

- iii. To coordinate all reinstatement activities and develop a plan to support chapters requesting reinstatement to the Cal Poly Interfraternity Council

II. Reinstatement Procedure

a. Application process begins when:

- i. A current unrecognized/unaffiliated fraternity completes all sanctions and requests reinstatement to be reviewed by the committee 6 months prior to the date requesting to be reinstated.

b. Reinstatement Committee Duties

- i. Obtain prospectuses from interested organizations for review.
- ii. Review all submitted material.
- iii. Determine if imposed sanctions by the Cal Poly administration and/or the Interfraternity Council have been adhered to and met at a level deemed satisfactory by the committee
- iv. Determine the impact of bringing this fraternity on to campus
- v. Determine if the Cal Poly climate is welcoming to and supportive of the reinstatement of the requesting organization.
- vi. Present a recommendation regarding the restatement to the IFC Council of Presidents
- vii. Review the recommendations from the IFC presidents and take these recommendations into consideration
- viii. Determine a timeline for reinstatement at Cal Poly
- ix. The Committee reserves the right to request additional supporting materials/documents in order to invite, recommend, and/or schedule an organization to reinstate

c. Duties of the Organization Requesting Reinstatement

- i. Submit a written prospectus to the IFC Reinstatement Committee. The prospectus must include the following information, which should also be provided in the following format:
 - 1. Cal Poly History & Alumni Information
 - a. Total number of alumni in San Luis Obispo County
 - b. Total number of alumni within a 2 hour drive
 - c. Statement regarding interest and support of the alumni in establishing a chapter or in gaining IFC recognition.
 - d. A list of specific alumni interested in working with the chapter as an advisor.
 - e. A list of current students or members in the Cal Poly community who have ties to the organization in any capacity.
 - i. Proof that any and all members from the organizations previous time at Cal Poly are no

longer students or members of the Cal Poly chapter
of that organization

- f.* Nearest alumni club/organization/graduate chapter
 - g.* Reasons for chapter closure
 - h.* How the issue(s) involved have been addressed
 - i.* How the group has cleared any debts or circumstances still incomplete from when previously on campus.
2. (Inter)national Headquarters' Values, Policies, and Publications
- a.* A description of the organization values and founding principles.
 - b.* A written statement acknowledging why the organization was initially removed from campus and what measures were implemented to ensure compliance with any and all sanctions and prevent future removal from Cal Poly.
 - c.* A summary of the organizational structure of the fraternity at the chapter and (inter)national levels.
 - d.* Constitution (inter)national and local, if applicable.
 - e.* Minimal expectations of an affiliated group for existence and chartering.
 - f.* Sexual assault policy and program.
 - g.* Alcohol and substance abuse policy and program.
 - h.* Scholarship policies and program.
 - i.* (Inter)national magazine/publications.
3. Chapter Development
- a.* Please provide the following for three specific time periods: during reinstatement, for the first two years after chartering/recognition, and in five to ten years:
 - i.* Membership goals (numbers, GPA)
 - ii.* Community Interaction and service projects
 - iii.* Campus involvement
 - iv.* Programming initiatives (educational/cultural/faculty)
 - v.* Chapter & Alumni board finances
 - vi.* Fundraising efforts
 - vii.* Housing considerations
 - viii.* Impact on Cal Poly and Greek communities
4. Membership Development
- a.* Hazing Policy
 - b.* Membership discrimination policy
 - c.* Membership education policy and program
 - d.* Recruitment/Membership intake policy and program

5. Information on (inter)national strength
 - a. Total number of chapters nationwide and distribution area
 - b. Total number of chapters in California and bordering states
 - c. Total number of new chapters during the past five years
 - i. Where, number chartered, number not chartered
 - d. Total number of initiated members
 - e. Total number of new chapters anticipated in the next calendar year and where, including a timeline for founding of each new chapter
 - f. The number of chapters closed and/or suspended during the last three academic years, including where, when, and why
 - i. Whether or not these organizations retained recognition by their (inter)national organization
 - g. Average size of chapters on campuses similar to Cal Poly (~20,000 undergraduate students)
 - h. Leadership development and office transition programs
- ii. The IFC Reinstatement Expansion Committee reserves the right to decline a group for presentation to the IFC general body if all aspects of requested materials are not provided. In addition, the committee may waive any aspects of the required documentation or choose not to consider a group for any reason.
- d. *IFC Recognition*
 - i. A fraternity's affiliated status will last one full academic year, beginning with the next succeeding quarter.
 - ii. After reinstatement commences/recognition is extended, the group is subject, but not limited to, Section III. Returning IFC Chapter Requirements.

III. Returning IFC Chapter Requirements

- a. Within one calendar month of the commencement of reinstatement vote of recognition, the following shall be provided to this committee and Lead Coordinator of Fraternity & Sorority Life:
 - i. Anticipated timeline for reinstatement at Cal Poly.
 - ii. Number of traveling consultants, description of program, and commitment of time for Cal Poly group
 - iii. Advisor program, specific to Cal Poly
 - iv. Description of (inter)national staff assistance to new chapters and established chapters (i.e. during reinstatement, after chartering, etc.)
 - v. Description of conventions, leadership schools, and membership development programs available to new founding members
 - vi. (Inter)national expansion budget and amount allotted to Cal Poly group

- b. At least one representative of the new group must attend all IFC general body meetings and are encouraged to participate in all Greek community activities. Additionally, new groups are allowed to participate in all IFC votes, but their members are not allowed to hold IFC executive positions until their charter/recognition has been secured.
- c. The new group shall maintain an active Advisory Committee, consisting of at least four alumni or volunteers, with one being designated as the chapter advisor. The (inter)national fraternity shall train the Advisory Committee.
- d. During the reinstatement period, the affiliated chapter shall develop programming in the following areas, with records of these provided as requested by the Interfraternity Council Advisor and/or Expansion Committee.
 - i. Fraternity Education
 - ii. Recruitment/membership intake
 - iii. Scholarship
 - iv. Officer training and transition
 - v. Financial responsibilities
 - vi. Alumni relations
 - vii. Social programming (to include substance abuse and risk management education)
 - viii. Diversity, Equity, and Inclusion programming
 - ix. Community Service
 - x. Sexual Assault and Anti-harassment
 - xi. New member education and hazing
 - xii. Local IFC/PHA/USFC involvement
 - xiii. Other activities as outlined by the fraternity and Cal Poly, Fraternity & Sorority life office

IV. Reinstatement

- a. If the opportunity for an organization to be reinstated is granted, their affiliated chapter year will be slated dependant upon the committee's determination
- b. The Committee and Interfraternity Council Advisor will provide any necessary service and information regarding reinstatement or University and IFC guidelines, policies, procedures, and rules.

V. Additional Information

- a. The Committee will make presentations by prospective groups to the IFC general body at meetings called.
- b. Evaluation of the materials presented, as well as the prospectus submitted by the (inter)national organizations, will be the information used to determine reinstatement by the Interfraternity Council.
- c. It is recommended that the new group shall have an (inter)national representative visit at least once each quarter for the duration of the reinstatement period. This representative shall meet with the Interfraternity Council Advisor each quarter.

UPDATED 08/2020

Reinstatement Expansion Committee