

**Members of the Board\*:**

Helen Bailey (Evaluations); Kaila Bussert (PCS); Rachel Fernflores (PHIL); Emily Fogle (CHEM); Bruno Giberti (Academic Programs & Planning); John Jasbinsek (PHYS); Aaron Keen (CSC); **Gary Laver – Chair (PSY)**; Neal MacDougall (AGB); José Navarro (ES); Brent Nuttall (ARCE); Sam Park (ASI representative)

**Guests:**

Brenda Helmbrecht (ENGL, former GEGB chair, first-year writing director)  
Andrew Morris (HIST, Co-Chair GE Task Force)

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Gary Laver, General Education Governance Board (GEGB) Chair, called the meeting to order at 3:40 p.m.

**I. Administrative Tasks**

- A. Minutes from April 11, 2019 were approved as submitted.
- B. Brenda Helmbrecht was invited to the meeting to share her comments on the A2: Written Communication outcomes.

**II. Update on GE Resolution Presentation to the Academic Senate**

- A. The GE template was approved by the Academic Senate on April 16, 2019.
  - 1. Prior to approving the template, there was some discussion about including language with the resolution related to overlays, but that idea did not receive much traction.

**III. New courses submitted to the GEGB CourseLeaf Workflow**

- A. CM 318: Housing and Communities was approved by the GEGB Fall 2018. This proposal is for an online version of the course.
  - 1. The Board rolled the course back for clarification on contact hours, office hours, final assessment, and published syllabus for CM 318, which contains prerequisites the GEGB did not approve.

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\* Absence is indicated through the strikethrough of a person's name.

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**I. Revising the GE Educational Outcomes and Course Design Requirements**

- A. Brenda told the group that she is here to discuss A2: Written Communication, particularly through the lens of ENGL 134.
  - 1. The class has a standardized curriculum, with some instructor freedom, which ensures consistency throughout the nearly 100 sections offered each year.
  - 2. While ENGL 134 is “writing intensive” in the sense that there is a certain expectation with words and discussion of the writing process, this content for this course is writing. Students are writing about what they care about through a variety of modes or genres. We are not giving them a topic but showing them how genre influences writing. ENGL 134 is structured to include language from the Four Cs, which provides an evidenced-based way to approach writing.
  - 3. Because there is only 10 weeks of instruction (compared with 15 in semester-based campuses), the focus is more abbreviated.
  - 4. The primary goal for this class is rhetorical inquiry – not grammar or the exploration of a topic through writing. In other words, it is not a class on arts and humanities where the focus is on a topic (e.g. Shakespeare) and the study of writing is on the margins of course content.
  - 5. The GEGB agreed that changing the wording in the A2 preamble is not over prescribing. While the approved resolution says that the class will have a minimum of 3,000 words. The Writing Director can make a more specific recommendation, but an instructor would not be liable if their section includes 3,000 words and another section includes 4,000.
  
- B. The GEGB discussed the remaining outcomes and requirements and modified as appropriate, particularly in the areas related to diversity, equity, and inclusion.
  
- C. The Board reviewed the parallel considerations in Oral Communication and Critical Thinking subareas.
  - 6. The GEGB removed the requirement in Critical Thinking that there was at least one out-of-class written assignment. Since many philosophy instructors only allow for in-class writing, they would find that requirement too prescriptive. The GEGB agreed to change the language to make it more open-ended.
  
- D. The Board voted to approve the educational objectives and course criteria with the provision that Gary share the document with the Area A work group chair (Lauren Kolodziejski, COMS) as a courtesy.

Meeting adjourned at 5:06 p.m.

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**ACTION ITEMS**

1. Review current Area B language and be prepared to finalize at the next meeting.
2. Review current Area C language and be prepared to finalize at the next meeting if time permits.

**UPCOMING MEETING SCHEDULE**

Thursday, April 25, 2019 | 3:40 – 5:00 p.m., 10-241

**GENERAL DEADLINES**

1. May 1, 2019 – Registrar shares new template with Cal Poly Faculty
2. Fall 2020 – Implementation of new GE template