Members of the Board*: 
Helen Bailey (Evaluations); Kaila Bussert (PCS); Rachel Fernflores (PHIL); Emily Fogle (CHEM); Bruno Giberti (Academic Programs & Planning); John Jasbinsek (PHYS); Aaron Keen (CSC); Gary Laver – Chair (PSY); Neal MacDougall (AGB); José Navarro (ES); Brent Nuttall (ARCE); Sam Park (ASI representative)

Guests: 
Brenda Helmbrecht (ENGL, former GEGB chair, first-year writing director)  
Andrew Morris (HIST, Co-Chair GE Task Force) 

Gary Laver, General Education Governance Board (GEGB) Chair, called the meeting to order at 3:40 p.m.

I. Administrative Tasks

A. Minutes from April 11, 2019 were approved as submitted.

B. Brenda Helmbrecht was invited to the meeting to share her comments on the A2: Written Communication outcomes.

II. Update on GE Resolution Presentation to the Academic Senate

A. The GE template was approved by the Academic Senate on April 16, 2019.  
   1. Prior to approving the template, there was some discussion about including language with the resolution related to overlays, but that idea did not receive much traction.

III. New courses submitted to the GEGB CourseLeaf Workflow

A. CM 318: Housing and Communities was approved by the GEGB Fall 2018. This proposal is for an online version of the course.  
   1. The Board rolled the course back for clarification on contact hours, office hours, final assessment, and published syllabus for CM 318, which contains prerequisites the GEBG did not approve.

* Absence is indicated through the strikethrough of a person’s name.
I. Revising the GE Educational Outcomes and Course Design Requirements

A. Brenda told the group that she is here to discuss A2: Written Communication, particularly through the lens of ENGL 134.
   1. The class has a standardized curriculum, with some instructor freedom, which ensures consistency throughout the nearly 100 sections offered each year.
   2. While ENGL 134 is “writing intensive” in the sense that there is a certain expectation with words and discussion of the writing process, this content for this course is writing. Students are writing about what they care about through a variety of modes or genres. We are not giving them a topic but showing them how genre influences writing. ENGL 134 is structured to include language from the Four Cs, which provides an evidenced-based way to approach writing.
   3. Because there is only 10 weeks of instruction (compared with 15 in semester-based campuses), the focus is more abbreviated.
   4. The primary goal for this class is rhetorical inquiry – not grammar or the exploration of a topic through writing. In other words, it is not a class on arts and humanities where the focus is on a topic (e.g. Shakespeare) and the study of writing is on the margins of course content.
   5. The GEGB agreed that changing the wording in the A2 preamble is not over prescribing. While the approved resolution says that the class will have a minimum of 3,000 words. The Writing Director can make a more specific recommendation, but an instructor would not be liable if their section includes 3,000 words and another section includes 4,000.

B. The GEGB discussed the remaining outcomes and requirements and modified as appropriate, particularly in the areas related to diversity, equity, and inclusion.

C. The Board reviewed the parallel considerations in Oral Communication and Critical Thinking subareas.
   6. The GEGB removed the requirement in Critical Thinking that there was at least one out-of-class written assignment. Since many philosophy instructors only allow for in-class writing, they would find that requirement too prescriptive. The GEGB agreed to change the language to make it more open-ended.

D. The Board voted to approve the educational objectives and course criteria with the provision that Gary share the document with the Area A work group chair (Lauren Kolodziejski, COMS) as a courtesy.

Meeting adjourned at 5:06 p.m.
ACTION ITEMS

1. Review current Area B language and be prepared to finalize at the next meeting.
2. Review current Area C language and be prepared to finalize at the next meeting if time permits.

UPCOMING MEETING SCHEDULE

Thursday, April 25, 2019 | 3:40 – 5:00 p.m., 10-241

GENERAL DEADLINES

1. May 1, 2019 – Registrar shares new template with Cal Poly Faculty
2. Fall 2020 – Implementation of new GE template