Gary Laver, General Education Governance Board (GEB) Chair, called the meeting to order at 10:11 a.m.

I. Administrative Tasks
   A. Gary acknowledged that there was no quorum for today’s meeting. Any recommendations would be presented at the next quorum for voting approval.

II. Prefix Requirements for Students in High-Unit Programs
   A. The GEB discussed Area D and Area C prefix requirements.
      1. Since C2 (Humanities: Literature, Philosophy, and Languages Other than English) follows the same structure in both templates, the GEB recommended on voting to keep it the same for high-unit majors.

      B. Since students in high-unit programs have a different Area D option, the GEB discussed how requiring different prefixes might be unnecessarily restrictive, particularly if they wanted to pursue a pathways option.
         1. The GEB recommended against a prefix restriction in D2 for students high-unit programs.

      C. Gary said that he would bring these recommendations to the next GEB quorum for a vote.

* Absence is indicated through the strikethrough of a person’s name.
III. GE Writing through the Curriculum

A. Gary began the discussion by reviewing the recently passed “Resolution on Course Criteria for GWR-Certified Upper-Division Courses across the Curriculum” (AS-858-18).
   1. The GE program encourages writing intensive courses in lower division and upper division; this resolution only addresses upper-division requirements.

B. The Area C work group recommended writing intensive courses in Lower Division C require 2,000 words and Upper Division C require 3,000 words.

C. The GEGB discussed the importance not only of word count but timely feedback on the writing. Instructors, particularly lecturers who might only teach writing-intensive courses, struggle with providing timely feedback.
   1. For example, a lecturer who teaches Written Communication and Critical Thinking courses might have 66 students a quarter (3 classes, 22 students each). If each student wrote 3,000 words, that would be 198,000 words for three sections (or 792 pages of double-spaced writing). Providing timely feedback is a real workload concern.
   2. The GEGB also recognized that it can only make recommendations as to course cap size and does not have the administrative purview to enforce the requirement.

D. The GEGB recommends keeping Written Communication and Critical Thinking courses in Area A as writing intensive with 3,000 words, which is the current requirement.

E. The GEGB reaffirmed its commitment to 10% writing in every GE course and discussed amending that language to provide appropriate examples.

Meeting adjourned at 10:50 a.m.
ACTION ITEMS

Thursday, March 7, 2019 | GE Template; Writing Intensive Courses in GE; prefix requirements; structure of educational objectives and course requirements.

UPCOMING MEETING SCHEDULE

Thursday, March 7, 2019 | 3:30 – 5:00 p.m., 10-241
Friday, March 8, 2019 | 10:10 – 11:00 a.m., 10-241

GENERAL DEADLINES

1. April 2, 2019 – Academic Senate Executive Committee reviews GEGB resolution
2. May 1, 2019 – Registrar shares new template with Cal Poly Faculty
3. Fall 2020 – Implementation of new GE template