General Education Governance Board Meeting  
Friday, September 28, 2018

Members of the Board*: 
Helen Bailey (Evaluations); Mark Borges (ASI representative); Kaila Bussert (Library); Rachel Fernflores (PHIL); Emily Fogle (CHEM); Bruno Giberti (Academic Programs & Planning); John Jasbinsek (PHYS); Aaron Keen (CSC); Gary Laver – Chair (PSY); Neal MacDougall (AGB); José Navarro (ES); Brent Nuttall (ARCE); Jesse Vestermark (Library)

Guests: 
Daniel Parsons (Registrar)

Gary Laver, General Education Governance Board (GEB) Chair, called the meeting to order at 11:10 a.m.

Administrative Tasks:

1. Daniel Parsons will join the course review meetings and act as scribe when it comes to adding the GEB comments through Course Management to the proposers.

2. There was an observation that submitting revisions through Course Management is tricky for GE classes; often, the submitters align the objective with a department and not a GE PLO. It could be a matter for future consideration as to developing a better connection between course proposals and GE PLOs and course criteria.

Courses Proposed for Deactivation – CHEM 111, GEOG 301, HIST 214, HIST 324, PHIL 320, & SS 121

1. HIST 214, HIST 324, and CHEM 111
   a. There were no dissenting comments in the workflow for any of these courses.
   b. Courses were unanimously approved for deactivation as a slate.

* Absence is indicated through the strikethrough of a person’s name.
2. GEOG 301
   a. The proposal for deactivation did not include a workflow reference to Earth Science, which takes the course as a D5 requirement. GEGB reached out to the Earth Science department, which confirmed that they changed to requirement for the new catalog to GEOG 308. Comment has been addressed.
   b. Course unanimously approved for deactivation.

3. PHIL 320 & SS 121
   a. Both Philosophy and Social Sciences have a new course pending for approval that would replace PHIL 320 and SS 121 respectively.
   b. There was a point of order as to whether the deactivation should be approved or if GEGB should wait until the replacement courses have been approved.
   c. Daniel Parsons said that the GEGB could approve the deactivation; since he will be attending these meetings, he’ll be able to track the approval process for the replacement courses.
   d. Courses were unanimously approved for deactivation as a slate.

Courses Proposed for Edits – BIO 227, CHEM 124, CHEM 127, & PHYS 412

1. CHEM 124 and CHEM 127
   a. These two classes are proposing a revision to the prerequisites mostly as a response to EO 1110.
      i. Since both classes are moving to only one class meeting the prerequisite, there was a discussion amongst the GEGB if this would create a bottleneck for students who have to fulfill the prerequisites and now only have one option.
      ii. Any program who might be impacted by the revision was notified prior to the proposal being submitted and was given the opportunity to provide feedback. Math received notification from Chemistry, but this correspondence is missing from the workflow.
      iii. Additionally, classes that are deactivated are still kept in the catalog for one more cycle to let students know that it is still there but ending in 2021.
   b. Course revisions were unanimously approved as a slate.

2. BIO 227
   a. Revisions show the department did their due diligence.
   b. Course revisions were unanimously approved as submitted.

3. PHYS 412
   a. There is no apparent change to the GE nature of the course, simply an addition of MATH 242 as a prerequisite. This change reflects that physics and engineer majors take different math courses. The math classes that physics majors take will change from MATH 244 to MATH 244.
b. Course revisions were unanimously approved as submitted.

Courses Proposed for Addition – MS 111 & ME 313

1. MS 111
   a. The group recommended that they revise the proposal in two areas:
      i. Remove “mastery” from the language as that expectation does not align with a 100-level course.
      ii. Highlight areas within the proposal where the ULO on ethics, diversity, and sustainability are apparent.
   b. Proposal was returned to the department to consider revisions.
      i. Proposers were given until October 4 to submit revisions.

2. ME 313
   a. Since Executive Order 1100-R (EO 1100-R) does not contain an Area F, Cal Poly instituted a deadline for any Area F proposals in Spring 2018.
   b. All GE courses will be going through a review once the new GE program learning outcomes have been finalized.
   c. GEGB recommends that this proposal is resubmitted once the new learning outcomes are finalized; it is fine for them to resubmit off-cycle.

Meeting adjourned at 12:01 p.m.

ACTION ITEMS

For Thursday, October 4
   1. Area A in-depth analysis and draft of instructional materials for the work group.

For Friday, October 5
   2. Review all new courses for CAED and CAFES (10 total)

FUTURE TOPICS

Thursday, October 11 – Area B in-depth analysis
Thursday, October 18 – Area C in-depth analysis
Thursday, October 25 – Area D/E in-depth analysis
UPCOMING MEETING SCHEDULE

Thursday, October 4, 2018
4:10 p.m. - 5:00 p.m. in 10-241

Friday, October 5, 2018
NEW LOCATION: 11:10 p.m. - 12:00 p.m. in 38-114

GENERAL DEADLINES

Friday, October 12 – Statement of Interest for GE Work Group is due
Tuesday, October 16 – Academic Senate Executive Committee approves GE Work Group chairs