CAL POLY
FOUNDATION

DEVELOPMENT COMMITTEE MEETING

June 19, 2019
Teleconference

MINUTES

Committee Members Present:

Phil Bailey	Jerry Lohr	John Ronca
Kathleen Enz Finken	Rob Moore	Ken Stone
Matthew Ewing	Laura Pickering	

Committee Members Absent:

Paul Bonderson	Rich Jacobsen	Jon Monett
Hilary DeCesare	Josh Machamer	Bill Swanson
Basia Gillespie		

Staff:

Ericka Horn	Adam Jarman

Governance Committee Chair John Ronca called the meeting to order and took attendance. Mr. Ronca announced a quorum of directors present and noted that the meeting, having been duly convened, was ready to proceed.

Draft Development Committee Charter
Mr. Ronca provided an overview of the proposed Draft Development Committee charter. Discussion ensued. The Committee proposed several grammatical updates and commentary for updates. A motion was made and seconded, approving the draft Development Committee for consideration of approval by the Governance Committee.
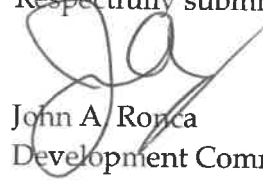
Schedule of Meetings
Mr. Ronca provided an overview of the committee implementation plan including proposed annual meeting cycle. Quarterly business meetings of the committee will be held via teleconference. Typical agenda items may include: review of quarterly productivity report, review of pertinent Foundation policies, and discussion of campaign progress and planning, or various recommendations to the Executive Committee. A motion was made and seconded, approving the draft Development Committee Implementation plan.

Adjournment

With no further business to discuss, the meeting adjourned at 4:56 p.m.

Respectfully submitted,

John A. Ronca
Development Committee Chair,
Cal Poly Foundation Board