

CALIFORNIA POLYTECHNIC STATE UNIVERSITY  
San Luis Obispo  
May 2010  
**RECREATION, PARKS, & TOURISM ADMINISTRATION**

1. **Catalog Description**

RPTA 463 - Pre-Internship Seminar (1) (CR/NC)

Exploration of internship opportunities and practices. Internship selection process and procedures introduced. Recommended enrollment two quarters prior to RPTA 465. Credit/No Credit grading only. 1 seminar. Prerequisite: Senior standing.

2. **Required Background or Experience**

Senior standing

3. **Expected Outcomes**

a. Factual information and cognitive skills

- 1) have an understanding of their professional career skills
- 2) develop internship goals and objectives
- 3) understanding of the importance of maintaining professional competence
- 4) understanding of the available resources for professional development

b. Physical, performance, and procedural skills

- 1) develop internship site seeking skills
- 2) prepare internship application
- 3) be able to research and identify internship placement site
- 4) formulate internship contract

c. Attitudes, values, and social skills.

- 1) address any feelings of uncertain or anxiety they may have about the internship experience
- 2) increase their self-confidence about their career readiness and professional qualifications

4. **Text and References**

Text: RPTA 465, Internship Manual (2009). El Corral Bookstore

5. **Minimum Student Materials**

Career Services and accessing the Internship Database

6. **Minimum University Facilities**

No special facilities required other than standard classroom

7. **Expanded Description of Content and Method**

- a. Instruction of skills assessment, resume preparation, professional letter writing, interview strategies
- b. Identification of personal strengths and weaknesses as related to career development
- c. Investigation of internship opportunities in recreation field
- d. Instructions and tips on intern agency research methods

Method

Lecture, group interaction, individual meetings with instructor

8. **Method of Evaluating Outcomes**

Written assignments and Internship application development