CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo
May 2010
RECREATION, PARKS, & TOURISM ADMINISTRATION

1.   **Catalog Description**
     RPTA 110 - Career Planning in Recreation Administration (1)
     Development and application of philosophy, learning strategies, and problem solving
     for career planning in Recreation Administration. Credit/No Credit grading only. 1
     activity. Prerequisite: Consent of instructor.

2.   **Required Background or Experience**
     None

3.   **Expected Outcomes**
     Upon successful completion of this course, students will be able to:

     a.   Ability to demonstrate entry-level knowledge of the scope and practices of the
          profession. (7.03.01)
     b.   Understand the importance of maintaining professional competence and the available
          resources for professional development.
     c.   Understand the university catalog and recreation major curriculum.
     d.   Understand policies and procedures established by the Recreation Administration
          program for its major students.
     e.   Development of personal, academic and career goals.
     f.   Gain information about Recreation, Parks, & Administration career fields in relation
          to such concerns as job availability, application techniques, and community voluntary
          experiences.
     g.   Use of resources to create an academic plan.

4.   **Text and References**
     Texts: RPTA 110 Handbook, Career Planning in Recreation, Parks, & Recreation
     Administration Student Advisement Handbook
     Cal Poly Catalog (student's curriculum year)

     References: Internship placement files; Internship database; Career Placement Files;
          Professional Directories; Computerized Job Network; Scholarship Database;
     Student Academic Files, First Search NRPA

5.   **Minimum Student Materials**
     Notebook

6.   **Minimum University Facilities**
     Classroom, library reference, computer lab

7.   **Expanded Description of Content and Method**

a.   Characteristics of a profession
1. social value and purpose
2. specialized professional preparation
3. public recognition
4. credentialing, standards and screening
5. existence of a professional culture
6. code of ethics

b.   Professional Organizations

NRPA	AEE	IFEA
CPRS	NIA	ISES
NIRSA	PLEA	ACA
NESRA	PRAC	RCRA

c.   University catalog and major curriculum review
1. catalog contents
2. GE&B
3. support and concentration courses
4. major courses
5. course sequencing

d.   Academic planning
1. curriculum and concentration sheets
2. university catalog
3. two-year planning document

e.   Recreation, Parks, & Recreation Administration policies and procedures
1. fieldwork application
2. internship application
3. course substitution
4. pre-requisite experience

f.   Internship and scholarship opportunity information
1. database access
2. application techniques

g.   Resources for professional development
1. introduction to career center
2. bulletin board and job announcements
3. university library
4. department computer center

h.   Career information and planning
1. resume writing
2. application techniques
3. university union community services
4. issues in the profession.

i.   Personal, academic and career goals
1. while in school
2. immediately upon graduation
3. long range

Method. Lecture/discussion; site visitation; audio/visual presentations; small group activities

8. **Method of Evaluating Outcomes**
   Class lecture, Written quizzes, student assignments, and class attendance

   Outcomes:
   a. Ability to demonstrate entry-level knowledge of the scope and practices of the profession. (7.03.01)
   b. Understand the importance of maintaining professional competence and the available resources for professional development.
   c. Understand the university catalog and recreation major curriculum.
   d. Understand policies and procedures established by the Recreation Administration program for its major students.
   e. Development of personal, academic and career goals.
   f. Gain information about Recreation, Parks, & Administration career fields in relation to such concerns as job availability, application techniques, and community voluntary experiences.
   g. Use of resources to create an academic plan.