

## RPTA Department Meeting

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### Time and Place

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Date: Tuesday, May 6, 2014  
Time: 11:10-12:00, Rm. 11-308

### Attendees

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Greenwood, B., Greenwood, J., Hendricks, Goldenberg, Mackenzie, Schwab

### Agenda Items

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Item	Presenter	Agenda Item / Discussion Topic
1.	Bill	<ul style="list-style-type: none"><li>• CAFES Management Meeting<ul style="list-style-type: none"><li>○ Etiquette dinner – Fremont Hall (Professional conversation start to finish) – hosted by Career Services</li><li>○ SOAR: August 11st for advising</li><li>○ Career Services Grad Survey went out to students</li><li>○ FFA event went well (1947 students)</li><li>○ 650 attendees at Green &amp; Gold</li><li>○ Jerusha scheduled to go to next week's Mgmt Meeting in Bill's place</li><li>○ Facility Services creating a plan to go through utility rooms to check for safety</li><li>○ Andy went over student intent to register numbers: RPTA down from targets (44 shows vs 61 anticipated). Apps down and show rate down. Need to figure out what's going on so Bill is scheduling a meeting with Jim to discuss steps to start evaluating if this is a fluke or a new trend. Transfer numbers at 10 instead of 9.</li><li>○ Dean search: Interviews (8 candidates) start next week</li></ul></li></ul>
2.	Jerusha	<ul style="list-style-type: none"><li>• Curriculum Summary<ul style="list-style-type: none"><li>○ Curriculum review went well. Positive feedback. Approved at Dept. level with some minor changes. Moved on to college level. Waiting for a few memos which will be forwarded to college when received.</li></ul></li></ul>
3.	Jerusha	<ul style="list-style-type: none"><li>• Scholarships &amp; Awards<ul style="list-style-type: none"><li>○ Still waiting on financial info for financial need scholarships</li><li>○ Create certificates and use perpetual plaque instead of purchasing several smaller ones for students</li><li>○ Outstanding Senior: Kevin Mould</li><li>○ Senior: Kristina, Kristi</li><li>○ Alumni: Whitney</li><li>○ Senior Project: List of 5</li></ul></li></ul>
4.	All	<ul style="list-style-type: none"><li>• Advisory Council Recap<ul style="list-style-type: none"><li>○ Overall a good meeting</li></ul></li></ul>

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		<ul style="list-style-type: none"> <li>○ Lacking in some areas</li> <li>○ Need clearer picture/definition of “advancement”</li> </ul>
5.	Marni	<ul style="list-style-type: none"> <li>● Banquet Update <ul style="list-style-type: none"> <li>○ Plans going well</li> <li>○ Need to decide on what faculty contribution is going to be (song etc.)</li> </ul> </li> </ul>
6.	Marni	<ul style="list-style-type: none"> <li>● Grad Program Update <ul style="list-style-type: none"> <li>○ Be prepared for Monday’s meeting</li> <li>○ Come with thoughts on accept, deny and chair</li> <li>○ Specific comments</li> </ul> </li> </ul>
7.	Bill/Michele	<ul style="list-style-type: none"> <li>● Service Learning Tracking <ul style="list-style-type: none"> <li>○ Review provided handout. Provide feedback to Michele.</li> </ul> </li> </ul>
8.	Bill/Michele	<ul style="list-style-type: none"> <li>● Auction venue considerations <ul style="list-style-type: none"> <li>○ Boutique Hotel Collection offer venue at no cost if we move event to the Friday of President’s Day weekend.</li> <li>○ Potentially lose alumni and some parents</li> <li>○ Think about it and provide feedback if you’d like</li> </ul> </li> </ul>
9.	All	<ul style="list-style-type: none"> <li>● Other items</li> </ul>