

RPTA Department Meeting

Time and Place

Date: Tuesday, April 8, 2014
Time: 11:10 -12:00, Rm. 11 - 302

Attendees

Greenwood, B., Greenwood, J., Hendricks, Goldenberg, Mackenzie, Schwab

Agenda Items

Item	Presenter	Status	Agenda Item / Discussion Topic
1.	Bill	Continuing	<ul style="list-style-type: none">• Management Meeting• Office space – evaluating space for future. RPTA should put in for 1-2 rooms for lecturer office. New hire is already accounted for in numbers.• Enrollment Management – funds following those who expand. RPTA changing number to account for more of the anticipated college load (375 admit)• As numbers increase, review change of major requirements
2.	Michele	Continuing	<ul style="list-style-type: none">• Open House<ul style="list-style-type: none">○ Final PowerPoint<ul style="list-style-type: none">▪ Please provide feedback on your slides▪ Jerusha bringing laptop○ Need feedback on Faculty Bio<ul style="list-style-type: none">▪ 10am Wed so we can make updates and print handouts○ Parent Coffee House Friday evening – please attend if you are avail. As of today, 15 RPTA students indicate parents are attending.
3.	Keri, Michele, Bill	Continuing	<ul style="list-style-type: none">• Final Open House prep<ul style="list-style-type: none">○ Volunteer schedule – will print and have at booth and will email final copy Thursday○ Everyone please look for good books to display – I have some in the office but don't know how out of date they are (pulled from Cynthia's Office)
4.	Jerusha	Continuing	<ul style="list-style-type: none">• 2015-17 Curriculum Prep for May 2 Deadline<ul style="list-style-type: none">○ Jerusha updating PLO and descriptions (Per Mary Pedersen, Program Learning Objective should include PLO and ULO)○ Name change to: Outdoor Recreation○ Bill and Jerusha reviewing all material in the near future○ You can review changes by logging in to the content management system via your portal

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			<ul style="list-style-type: none"> ○ RPTA 472 will become RPTA 473 in the new catalog and will be a 1 unit activity
5.	Bill	New	<ul style="list-style-type: none"> • Junior Giants kudos to Brian!
6.	Bill	Continuing	<ul style="list-style-type: none"> • Advisory Council Meeting May 2nd <ul style="list-style-type: none"> ○ Apple Farm Inn 8:30-1pm ○ Mark your calendars – Michele will be asking who is attending lunch 12-1pm in the next few weeks
7.	Bill	New	<ul style="list-style-type: none"> • Fun Facts for brochure <ul style="list-style-type: none"> ○ Need a few from each of you if possible so we can get the new rack card completed
8.	Marni, Keri	Continuing	<ul style="list-style-type: none"> • International Programs
9.	All	New	<ul style="list-style-type: none"> • Other items?

	Pending (In Process) Items	Person Responsible	Due date
1.			