On-Campus Transportation Process and Responsibilities
DRC Office: Building 124 - 119
Operating Hours: 6:45 am – 7:00 pm
Phone: (805) 756-6184

Student, Staff and Faculty Responsibilities

• Verify disability with the DRC before rides can begin
  o Complete Temporary Student Application for Services
  o Provide medical documentation from your physician
• Review safety training with your tram driver before rides can begin
• DRC Drivers can only pick up at the designated campus stops approved by UPD (University Police Department). Please do not ask a DRC Driver to pick you up at a stop not approved and on our campus pick up map.
  o Obey California state laws requiring the use of safety belts
• Regularly scheduled riders: complete a quarterly tram schedule
• On-call riders: Call 756-6184 as much in advance as possible
  o Note: scheduled riders have priority over call-in riders
• Notify the DRC if there are any changes in scheduled pick-up times or locations, or to cancel a ride.
• Call in rides for after 4:30pm must be scheduled before 4:30pm the same day.

No Show Policies
1. A “No-show” will cancel all of the day’s scheduled rides unless student contacts DRC.
2. Two consecutive “no-shows” will terminate tram services until student meets or speaks with a DRC professional staff member.
3. Driver will wait no longer than two minutes beyond the scheduled pick-up time.

DRC Responsibilities

• Determine eligibility before service can begin
• Provide trained drivers and safe, well-maintained vehicles
• Pick up and drop off students at designated campus stops in a timely manner during operating hours
• Review state safety regulations and laws

MORE SPECIFIC INFORMATION CAN BE FOUND ON THE WEB AT
WWW.DRC.CALPOLY.EDU/SERVICES/ON_CAMPUS_TRANSPORTATION.HTML
DRC STAFF AND YOUR ACCESS SPECIALIST ARE AVAILABLE TO ANSWER ANY ADDITIONAL QUESTIONS