

Mobility and Medical Disabilities Documentation Guidelines

Students requesting accommodations on the basis of mobility, systemic or disease-related disabilities provide documentation consisting of:

- A clear indication of the existence of a medical or mobility impairment.
- An assessment of the functional limitations of the condition(s) for which accommodations is being requested, especially those involved in attending a post-secondary educational institution, and whether the degree of limitation is mild or severe.
- The major life activities affected by the condition.
- Prognosis and anticipated duration of limitations and impairment.
- Medication side effects, if any

The report must be signed by the qualified diagnosing professional.

Accommodations and Support Services

Requests for accommodations are considered on an individual basis by taking into account the student's qualifications related to the educational activity, the reasonableness of the request and whether or not the accommodation would fundamentally alter the nature the activity in question.

Impairments rising to the level of disability protect individuals from discrimination on the basis of disability; however, services and accommodations related to those impairments must reflect specific limitations affecting the ability to participate in one or more major life activities.

Students must complete and return an Application for Services form with the disability documentation. The application should be completed and included with the other required materials.

DRC: General Policy Statement

Pursuant to the Americans with Disabilities Act (ADA) and Section 504 of the Vocational Rehabilitation Act of 1973, individuals with disabilities are protected from discrimination and assured services and accommodations that provide equal access to the activities and programs of the university. To establish that an individual is covered under the ADA documentation must indicate that the disability limits a major life activity. If academic/curriculum accommodations are requested learning must be one of the major life activities affected. Documentation submitted must:

- Be appropriate to verify eligibility
- Demonstrate a current notable impact of one or more major life activities
- Support the request for accommodations, academic adjustments and or auxiliary aids

To qualify for disability services through the Disability Resource Center, students are required to provide diagnostic documentation from a licensed clinical professional familiar with the history and functional implications of the impairments. Disability documentation must adequately verify the nature and extent of the disability in accordance with current professional standards and techniques, and it must clearly substantiate the need for all of the student's specific accommodation requests.

All documentation must be submitted on the official letterhead of the professional describing the disability. The report should be dated and signed and include the name, title, and professional credentials of the evaluator, including information about license or certification. If the original documentation is incomplete or inadequate to determine the extent of the disability or reasonable accommodation, the University has the discretion to require additional documentation. Any cost incurred in obtaining additional documentation when the original records are inadequate is borne by the student. If the documentation is complete but the University desires a second professional opinion, the University bears the latter cost.

In general, it is not acceptable for such documentation to include a diagnosis or testing performed by a member of the student's family. Additionally, students requesting accommodations for the manifestations of multiple disabilities must provide evidence of all such conditions.

Impairments rising to the level of disability protect individuals from discrimination on the basis of disability; however, services and accommodations related to those impairments must reflect specific limitations affecting the ability to participate in one or more major life activities.

7. **Functional Limitations:** Please check the level of limitation you believe this individual experiences in the college environment as a result of his or her disability. Check only those boxes that apply.

1 = Unable to determine

2 = Mild

3 = Severe

1	2	3		1	2	3	
			Caring for Oneself				Learning:
			Talking				• Reading
			Hearing				• Writing
			Breathing				• Spelling
			Seeing				• Quantitative Reasoning
			Walking/Standing				• Math Calculating
			Lifting/Carrying				• Processing Speed
			Sitting				• Memorizing
			Performing Manual Tasks				• Concentrating
			Eating				• Listening
			Working				Other:
			Interacting with Others				
			Sleeping				

8. Please provide any additional information that will be helpful to us in determining eligibility and providing disability-related services:

9. Additional documentation attached? Yes No

Note: Qualified diagnosing professionals are licensed physicians and surgeons, and in some instances, chiropractors. The diagnosing professional must have expertise in the differential diagnosis of the documented disorder or condition, follow established best-practices in the field, and not be related to the patient.

PLEASE PRINT OR STAMP CLEARLY SO THE DRC MAY CONTACT YOU FOR ADDITIONAL INFORMATION.

Print Name _____ License Number _____

Signature _____

Address _____

Phone _____ Fax _____ Email _____

Return To:
Disability Resource Center - Bldg. 124-119
California Polytechnic State University - San Luis Obispo, CA 93407-0205
Phone: 805-756-1395 FAX: 805-756-5451