

## ***Minor Guest Application***

Residents requesting a minor guest(s) stay overnight in University Housing may do so only with the prior consent of the minor's parent or legal guardian. Applications are subject to the approval of the Director of Residential Life and Education or designee. All of the following guidelines must be followed:

- Guests who are minors (under 18 years old and not a current Cal Poly student) must have a parent or legal guardian provide written prior consent by completing a *Minor Guest Application*.
- The complete Application must be given to the Coordinator of Student Development prior to the guest staying in University Housing. **Only completed original applications will be processed. Please *DO NOT* FAX or email.**
- Minor guest must be in the company of their Cal Poly resident hosts at all times
- Minors 16 and older must also bring a license, passport, school ID or other form of photo identification.
- Minors under the age of 15 years old must be accompanied by a parent or legal guardian at all times while in University Housing.
- **Hosts must also complete a *Guest Registration Form* with approval from all roommates or apartment mates.**

The University Police Department will be contacted if there is a concern with any minor guest who does not have a consent form from a parent or legal guardian, is unaccompanied by the designated student host or is found in violation of campus policies or local, State and Federal laws.

### ***To be Completed by Minor's Parent or Legal Guardian (Please Print Clearly)***

Name of Minor: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Minor Contact Number: \_\_\_\_\_ Name of Host: \_\_\_\_\_

#### ***Requested Dates of Visit (check one):***

\_\_\_\_\_ Dates specified (no more than 2 days in the same month): \_\_\_\_\_

I certify that I am the Parent or Legal Guardian of the named minor listed above, who is under 18 years of age and at least 15 years old. I give my consent for this individual to visit Cal Poly, San Luis Obispo, University Housing, under the supervision of the above student host during the dates listed above.

I understand Cal Poly, San Luis Obispo, expects that all guests will abide by University Housing policies, as well as all local, State and Federal laws. I have reviewed behavioral expectations with my son, daughter or dependent ([http://www.housing.calpoly.edu/documents/handbook\\_res\\_halls\\_2012\\_2013.pdf](http://www.housing.calpoly.edu/documents/handbook_res_halls_2012_2013.pdf)). Further, I understand that Cal Poly, University Housing, assumes no supervisory responsibilities for my son, daughter or dependent during the visitation period. Cal Poly, University Housing, is designed for occupancy by university students. University Housing policy allows for short-term visits, not to exceed two nights, with friends, family, and/or acquaintances, contingent upon approval of the host's roommate(s). Visitation privileges may be revoked at any time without notice. I, as the parent/legal guardian, agree to be available to pick up my son, daughter or dependent upon the request of University Housing or host student and to leave reliable contact information with the host student at which I may be reached in case of emergency.

Printed Name of Parent or Legal Guardian: \_\_\_\_\_

Signature of Parent or Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Telephone number where you may be reached in case of emergency: \_\_\_\_\_

#### ***Administrative Use Only:***

Approved by: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Notes: \_\_\_\_\_

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