

SENIOR PROJECT PROGRAM- CM DEPARTMENT

**SENIOR PROJECT PROPOSAL FORM**

**Instructions:** Prior to admission to CM462 students must complete this form in detail to the satisfaction of both the SPD (Senior Project Director) and self-chosen SME (Subject Matter Expert). Expect multiple renditions of this document to occur prior to final acceptance, which must be achieved before the ADD/DROP date for the quarter submitting. Failure to achieve this final acceptance in time will likely result in attempting this process again next quarter.

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**REQUESTING PRELIMINARY FACULTY PROJECT APPROVAL:**

Check this box if CM faculty approval of a senior project proposal is required.

General CM faculty approval necessary for any “questionable” projects which

might not meet the criterial outlined by the website or by the SPD.

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**STUDENT INFORMATION:**

Student Name: Name

Student ID #: #

Student Address: Address

Student E-mail: Cal Poly E-mail

Student Phone: Cell Phone

CM460 (complete with passing grade) Quarter/Year

CM462 (planned admission) Quarter/Year

Graduation Date (expected) Quarter/Year

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Proposed SME (Subject Matter Expert) CM Faculty Member Name

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**PROJECT TYPE:**

Type of Senior Project Proposed: Research Based or Project Based or Interdisciplinary/Entrepreneurial (list one)

Type of SP (Identify Sub-Category): (See website for list)

Working Title of Senior Project: TEXT

Organization of Project: Individual or Group or Interdisciplinary

If Group Identify Other Students: Name / Major

 Name / Major

 Name / Major

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**SENIOR PROJECT DETAILS (ANY SENIOR PROJECT TYPE):**

Project Description: Paragraph(s)

Purpose / Objectives / Goals: Paragraph(s)

Student Topic Interest (why): Paragraph(s)

Benefit to Student / CM Industry: Paragraph(s)

Funding Needed for Project and Source: Paragraph(s)

Professional Contacts Assisting: Name / Company

 Name / Company

 Name / Company

**NOTE: All projects requiring funding in order to be executed MUST have written documentation attached to this form demonstrating that funding is place.**

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**RESEARCH BASED DETAILS (ONLY):**

Hypothesis of Research: Paragraph(s)

Methodology of Research: Paragraph(s)

New Knowledge or Discovery: Paragraph(s)

Probably/Potential Conclusions: Paragraph(s)

Potential Project Risks and Challenges: Paragraph(s)

Assurance project is realistic (time, $, etc.) Paragraph(s)

Preliminary Research Initial References: Title / Author

 Title / Author

 Title / Author

 Title / Author

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**PROJECT BASED DETAILS (ONLY):**

Who is the client/beneficiary of project: Paragraph(s)

What is your roll (and others) in project: Paragraph(s)

Who is the client/beneficiary of project: Paragraph(s)

What are the final deliverables of project: Paragraph(s)

Potential Project Risks and Challenges: Paragraph(s)

Assurance project is realistic (time, $, etc.) Paragraph(s)

**NOTE: All projects requiring a permit in order to be executed MUST have the permit attached to this form demonstrating that the permit is place and approved.**

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**INTERDISCIPLINAY/ENTREPRENURIAL DETAILS (ONLY):**

Describe whom is on your team: Paragraph(s)

What is your roll (and others) in project: Paragraph(s)

Who is the client/beneficiary of project: Paragraph(s)

What are the final deliverables of project: Paragraph(s)

Potential Project Risks and Challenges: Paragraph(s)

Assurance project is realistic (time, $, etc.) Paragraph(s)

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**WORK PLAN (ANY SENIOR PROJECT TYPE):**

Work Plan Description: Paragraph(s)

Regularly Scheduled Meetings with SME: Date(s) / Time(s)

Project Milestones and Timeline: Milestone / Date

 Milestone / Date

Milestone / Date

Milestone / Date

Proposed Schedule of Completion: Activity / Date

Activity / Date

Activity / Date

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**CONTRACT:**

I (student name) hereby request consideration, acceptance, and approval of the above senior project proposal by the SPD and the SME. I am committed to complete the CM462 scope of work in the quarter registered as outlined in the senior project guidelines listed on the construction management website. If I do not complete this project in the quarter registered the SME may give me a NO PASS or INCOMPLETE or REPORT PENDING grade for CM 462, as appropriate. I understand that at minimum I must re-register for the course in which I received a NO PASS in order to complete my senior project. It is further understood that a revised project proposal may also be required. As required by the University, non-completion of CM462 will result in a grade of F and a potential graduation delay. **NOTE: All senior projects shall be submitted to digital commons. Any submission deemed of “poor quality” by the SME may still receive a passing grade but may not be published in digital commons.**

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Student Name (Print) Student Signature Date

**APPROVAL:**

The SPD and SME signature on this documents indicates acceptance of this student’s senior project proposal and authorizes the student to receive a permission number for CM462 from the main office.

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SME (Print) SME Signature Date

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SPD (Print) SPD Signature Date