Semester Course Planning Worksheet

Steps to determine the best catalog for you: Current 2022-2026 quarter catalog or Fall 2026-2028 semester catalog

1. Check your major's catalog recommendation on the CLA Semester Conversion website.
2. Use your Degree Progress Report (DRR) to count how many classes you have have left (those marked '*not satisfied').*
3. Find your major's Semester Equivalency Guide on the CLA Semester Conversion website. This lists the semester catalog requirements along with the quarter course equivalents.
4. Use Class List in your Student Center to check off all of the courses you have completed on the Semester Equivalency Guide. DPR can be helpful to confirm what GEs you have completed.
5. Count how many courses are remaining on the Semester Equivalency Guide! Pay attention to all the details. For example: some say "take TWO courses".
6. Compare remaining courses between quarter catalog (your DPR) and the semester catalog (semester equivalency guide).
7. Choose the best catalog for YOU!
8. Now, just use the remaining courses on your chosen catalog to select options for registration, paying attention to emails from your department that may include registration advise.
9. Don't worry about the unit conversion, or total units right now. Focus on completing the course requirements, then in fall you can check your updated DPR and with an Adivsor to confirm total units required.

COURSE PLANNING WORKSHEET

Name _____   Empl ID _____   Major _____

Staying on quarter catalog [ ]   **Moving to semester catalog** [ ]   Minor _____

ACAD YEAR

2025 to 2026

Current Winter Courses	qtr units		Spring *Quarter*	qtr units
_____	_____		_____	_____
_____	_____		_____	_____
_____	_____		_____	_____
_____	_____		_____	_____
Total quarter units	_____		Total quarter units	_____

2026 to 2027

Fall 2026 Semester	Sem units		Spring 2027 Semester	Sem units
_____	_____		_____	_____
_____	_____		_____	_____
_____	_____		_____	_____
First Semester at Cal Poly!!	_____		_____	_____
_____	_____		_____	_____
Total semester units	_____		Total semester units	_____

2027 to 2028

Fall 2027 Semester	Sem units		Spring 2028 Semester	Sem units
_____	_____		_____	_____
_____	_____		_____	_____
_____	_____		_____	_____
_____	_____		_____	_____
_____	_____		_____	_____
Total semester units	_____		Total semester units	_____

2028 to 2029

Fall 2028 Semester	Sem units		Spring 2029 Semester	Sem units
_____	_____		_____	_____
_____	_____		_____	_____
_____	_____		_____	_____
_____	_____		_____	_____
_____	_____		_____	_____
Total semester units	_____		Total semester units	_____

Tips

Use your major's semester equivalency guide or quarter equivalency guide to plan the right coruses on both quarter and semester calendar.

Take 30! Take an average of 30 semester units over one academic year.

If classes are 3 semester units, that means an average of 5 classes per semester.

Important Dates

Out Now! Spring schedule
Feb 19: Spring regisration begins

April 13: Summer schedule available
April 27: Summer registration begins

April 27: Fall semester schedule available
May 11: Fall semester registration begins