

## SAMPLE STATEMENTS FOR CLA SYLLABI

The following are suggestions for various statements you may choose to add to your syllabus to communicate your commitment to making our classrooms inclusive spaces. Many have asked for specific language, and so here are some examples that you might use or change to fit your needs. Please feel free to be in touch with Jennifer Teramoto Pedrotti ([jpedrott@calpoly.edu](mailto:jpedrott@calpoly.edu)) if you have any questions or need further help.

### Sample Statement re: Disability

If you think you need an accommodation for a disability, please let us know at your earliest convenience. Some aspects of this course, such as the assignments, in-class activities, or the way we teach may be modified to facilitate your participation and progress. As soon as you make us aware of your needs, we can work with you, the Disability Resource Center (DRC) to help determine appropriate accommodations. We will treat any information about your disability with the utmost discretion.

Additional resources: <https://drc.calpoly.edu/content/syllabus-statements-and-design>

### Sample Statement re: Undocumented students

**Documentation status** As an educator, I strive to make courses accessible to all students regardless of documentation status. If your status presents obstacles to engaging in specific activities or fulfilling specific criteria, you may request confidential accommodations. You may consult with RISE (<https://clfsa.calpoly.edu/rising-immigrant-students-education-rise>) or the Dream Center (<https://dreamcenter.calpoly.edu/>) for examples of possible accommodations. Such arrangements will not jeopardize your student status, your financial aid, or any other part of your residence. Please advise me if and when you feel comfortable during the quarter so that I may make appropriate alterations as needed.

### Sample Statement on Classroom Climate

I strive to make this classroom a place where you will be treated with respect, and I welcome individuals of all ages, backgrounds, beliefs, ethnicities, social classes, genders, gender identities, gender expressions, national origins, documentation statuses, religious affiliations, sexual orientations, ability – and other visible and nonvisible differences. All members of this class are expected to contribute to a respectful and inclusive environment for every other member of the class. This does not mean we cannot disagree or have different ideas. It does mean we try to consider perspectives other than our own, though they may differ from our own beliefs/experiences.

I will gladly honor your request to address you by an alternate name or gender pronoun. Please advise me of this preference whenever you feel comfortable this quarter so that I may make appropriate changes to my language or records.

### Additional Sources of Statements:

<https://docs.google.com/document/d/1bplxn3mVwduMgO5ezS-wPZoffexg9CPtRnqvAuo30Z4/edit>  
<https://ctlr.calpoly.edu/syllabus-statements-diversity-and-inclusion>

## A Note about Class Attendance

Please be advised that religious holidays are “excused absences” according to our campus Class Attendance Policy. <https://academicprograms.calpoly.edu/content/academicpolicies/class-attendance>

**Resources** (Please feel free to cut and paste on an additional page for your syllabus. Note that faculty’s status as a Mandated Reporter for Sexual Assault is also disclosed – this is important so that students know that disclosure of sexual assault to faculty is not confidential and must be reported. See SAFER for longer discloser statements).

### CAMPUS RESOURCES

Here are a few campus resources if you should have need of them:

- **Campus Counseling Services:** Cal Poly Counseling Services promotes the development of holistic student emotional health. As mental health professionals, we serve the campus community through advocacy and the provision of confidential, accessible services. Ph: 805-756-1211 Location: 27-135 Website: <http://hcs.calpoly.edu/counseling>
- **SAFER:** Cal Poly’s confidential advocacy, education and support resource for addressing sexual assault, sexual misconduct, dating violence, domestic violence, and stalking. Ph: **756-2282** Location: **UU217** Email: [safer@calpoly.edu](mailto:safer@calpoly.edu) Website: <https://safer.calpoly.edu/> **\*As an employee of our university I am a mandated reporter for sexual assaults – confidential reporting is available at SAFER and the Counseling Center**
- **Undocumented Students Working Group:** The Undocumented Student Working Group at Cal Poly San Luis Obispo is comprised of faculty, staff, and administrators dedicated to supporting the personal and professional development of undocumented students and creating institutional change. Ph: 756-2418 Location: 25-121 Email: [undocu@calpoly.edu](mailto:undocu@calpoly.edu) Website: <http://undocually.calpoly.edu>
- **Cross-Cultural Centers UU-217**
  - **Multicultural Center:** The MultiCultural Center (MCC) supports and advocates for under-represented students by honoring cultural expression, building community, and creating cross-cultural connections. The MCC provides a welcoming space for the Cal Poly community to promote diversity and work towards social justice. The MCC provides a safe space for studying, cultural expression, identity exploration, finding resources, and meeting new people. Ph: 756.1405 Location: UU217 Email: [mcc@calpoly.edu](mailto:mcc@calpoly.edu) Website: <https://culture.calpoly.edu/MultiCultural>
  - **Pride Center:** The Pride Center supports and advocates for the unique academic and social needs of lesbian, gay, bisexual, trans, queer or questioning, intersex, asexual, and pansexual (LGBTQIAP) students to promote personal growth and success. We empower and retain LGBTQIAP and allied communities on campus by cultivating a culture of care and providing a welcoming and inclusive spaces for all members of campus to explore issues related to sexual and gender identity. Ph: 805-756-7733 Location: UU209 Email: [pride@calpoly.edu](mailto:pride@calpoly.edu) Website: <https://culture.calpoly.edu/PrideCenter>
  - **Gender Equity Center:** The Gender Equity Center (GEC) supports and empowers all women identifying students by creating a strong community, educating about feminist, womanist, and mujerista based movements, exploring identities through an intersectional lens, and striving for social justice. Ph: 756-2600 Email: [genderequitycenter@calpoly.edu](mailto:genderequitycenter@calpoly.edu) Website: <https://culture.calpoly.edu/GenderEquity>
- **Veterans’ Success Center:** California Polytechnic State University Veterans Success Center provides multi-faceted assistance to prospective and enrolled student veterans and dependents. Most notably, the center assists students in accessing their GI benefits, completing the admission application process, and registering for courses. The center also helps students’ access campus resources, get involved in leadership activities, and transition into the civilian work world. Ph: 756-6838 Location: 52-E4. Email: [veteranscenter@calpoly.edu](mailto:veteranscenter@calpoly.edu) Website: <https://veteransuccess.calpoly.edu/>