**COLLEGE OF LIBERAL ARTS**

**DEAN’S INNOVATION AWARD NOMINATION**

#### Nomination Guidelines and Processes

Nominations may be submitted by faculty or staff members of the College of Liberal Arts at Cal Poly via the appropriate department chair.

Award nominations must be submitted electronically by the appropriate department chair via email to Lynne Ricard ([lricard@calpoly.edu](http://lricard@calpoly.edu)). The nomination must include the relevant CLA nomination cover sheet, and the entire nomination packet should be sent as a single file in Word or PDF format.

The electronic nomination file should be named in the following manner: NOMINEELASTNAME\_AWARDNAME . Materials in the single file should be organized in the following order:

1. CLA nomination cover sheet
2. Nomination letter
3. Nominee's curriculum vitae/resumé

A faculty or staff member may win each award only once. Questions regarding award criteria and eligibility, as well as the nomination process may be directed to Doug Epperson ([dleppers@calpoly.edu](http://dleppers@calpoly.edu)) or 805-756-2706.

**Nominee: Department:**

**Current Title/Rank:**

**Date of first appointment at Cal Poly:**

**Date of first appointment in the CLA at Cal Poly:**

**Degree(s)—include institution(s), discipline(s), and year(s):**

Nominators are encouraged to review the award descriptions and carefully consider the criteria for each award (see below) when submitting nominations. All nominations will remain confidential. Feedback will be available upon request.

**Nominator:**

**Title and Department:**

**Office Address, Phone #, & E-mail:**

**Signature & Date:**

**Chair’s endorsement:**

**Signature & Date:**

**Attach to this cover sheet the following supporting documents:**

* **Nomination Statement** (limited to 3 pages)

Begin with a statement of no more than three pages describing why this person deserves the award. Cite specific examples of innovations that have advanced the college while expanding learning and scholarly opportunities for students and faculty.

* **Nominee’s Curriculum Vitae**
* **Additional Evidence** **(optional)**

Please note that nominees are not served well in the evaluation process by the submission of a large body of undigested material.

***Dean’s Innovation Award ($500)***

**Purpose**: This award recognizes a CLA faculty member who generates innovative scholarship and/or pedagogies that advance the college in creative and useful ways. Examples of innovation include creative and productive interdisciplinary collaborations in research/creative activity or teaching, development of new pedagogies in one’s discipline that are portable and scalable to similar disciplines, and creation of novel collaborations with public or private organizations and/or companies that enhance learning and/or scholarly opportunities for students and faculty and advance the college.

**Eligibility**: Any CLA faculty member with at least three (3) years of service at Cal Poly.

**Criteria**: : Documented evidence of successful implementation of innovative practices that advance the college in creative and useful ways while expanding learning and/or scholarly opportunities for students and faculty.