

SCHOLARSHIP APPLICATION FOR INTERNSHIP WITH THE CITY OF GUADALUPE PUBLIC WORKS DEPARTMENT

The APWA Central Coast Chapter will be awarding one (1) scholarship of \$3,000 to a qualifying undergraduate to intern with the City of Guadalupe Public Works Department. Applicants must have completed, prior to the 2020 Fall Semester or Quarter, at least one year in a college or trade/technical school major that qualifies for a career in the Public Works field and meets the needs of this internship. See list of majors is on Page 4. A description of the internship position is on Page 5.

Completed applications must be emailed to ssweeney@ci.guadalupe.ca.us no later than September 30, 2020. Final selection of the scholarship winner will be made in October, 2020.

Applicants must also meet the qualifying criteria outlined below.

QUALIFYING CRITERIA

1. Applicant **must** have a cumulative grade point average of 2.5 or better. **No exceptions.**
2. Applicant must be enrolled or plan to enroll as a full-time undergraduate student (a minimum of 12 units) in a Community college, trade school, four-year college or university during the 2020 Fall Semester or Quarter. Graduate students are not eligible for these scholarships.
3. Applicant must complete the Scholarship Questionnaire, including a one to three page essay, on Pages 2 and 3 of this application. Applicant must also include their latest school transcript and a letter of recommendation from a professor. Eligible applicants may be required to attend an interview with APWA members and/or City of Guadalupe staff.
4. Scholarship Award recipient, upon completion of the internship, must prepare a short video or one page write up reflecting on the internship that will be shared with CA Central Coast APWA Chapter membership.

I certify that I am a student in good standing at _____, expect to have completed ___ year(s) in pursuit of a qualifying Public Works major prior to the 2020/2021 School year and plan to enroll (have enrolled) at _____ in the Fall/Winter of 2020.

Signature _____ of _____ Applicant

SCHOLARSHIP QUESTIONNAIRE

Please fill in your answers to the following questions. Use additional pages if necessary.

Applicant's Name _____

Mailing Address _____

Email Address _____ **Phone #** _____

School Attending _____

College Year Completed _____ **% of required units' completed** _____

Major/Minor _____

Overall GPA _____

Extra-Curricular Activities _____

What experience have you had in the Public Works field? Please explain.

Are you interested in an internship in the Public Works field? Yes ___ No ___

Please add any comments, i.e. hobbies or other interests, to help us know you better.

Please answer the following three questions in an essay that is no less than one page and no more than three pages long.

What are your career goals and how do you plan to achieve them?

Explain your understanding of Public Works and why you are considering a career in this field.

What particular Public Works jobs especially interest you?

**MAJORS THAT QUALIFY FOR THIS INTERNSHIP
AND APWA CENTRAL COAST CHAPTER
SCHOLARSHIP**

UNIVERSITY/COLLEGE/COMMUNITY COLLEGE

City and Regional Planning
Civil/Environmental Engineering
Environmental Studies

TRADE/TECHNICAL SCHOOLS

Water & Wastewater Technicians

CITY OF GUADALUPE

PUBLIC WORKS INTERN

STATEMENT OF DUTIES:

Collects data and prepares reports, and conducts research. Performs other office and field duties associated with City's engineering program. This job classification provides technical support to the City's water, wastewater, stormwater, streets, facilities, parks, and transit functions; however note that the specific tasks associated with this internship are more specific to water, wastewater, and stormwater. This is a paraprofessional entry level position in the field of engineering.

ESSENTIAL FUNCTIONS:

- Develop an implementation program based on the City's existing stormwater permit.
- Develop an implementation plan for a fats, oils, and grease (FOG) program.
- Help evaluate the vulnerability of the City's water system to meet compliance with America's Water Infrastructure Act of 2018.
- Help develop and implement a plan for water meter replacement.
- Help develop and implement a plan for wastewater treatment plant improvements.