The City of Atascadero is recruiting for the position of Part-Time Engineering Intern Public Works Department

SALARY RANGE: $15.03 – 18.32/hour
Filing Deadline: 5:00 p.m., Weds., 1/15/2020

THE POSITION:
The Public Works intern will perform a variety of technical, administrative and field tasks for the Engineering Division of Public Works. Opportunities for work related to engineering projects involving roadways, stormwater, wastewater, traffic, pedestrian and bicycle facilities, buildings, and parks. May perform work in the design and construction of capital projects and assist with development review, permitting, engineering standards, infrastructure asset management and department records. This is an excellent opportunity for current students or recent graduates seeking a career in civil engineering, construction management or other related field, to obtain a wide variety of applicable experience. Work hours are somewhat flexible M-F between 8am and 5pm, averaging 8 to 16 hours per week.

JOB DUTIES:
- Preparation of plans and technical specifications for construction projects.
- Perform design calculations, estimated quantities and construction cost estimates.
- Measure work quantities
- Complete tasks and reporting activities for stormwater permit compliance.
- Assist with investigating and resolving drainage and traffic issues.

QUALIFICATIONS:
- Current or recent college students seeking a career in civil engineering, construction management or other related field.
- Knowledge of basic principles and practices of design and construction.
- Skill in basic operation of AutoCAD.
- Ability to read and interpret construction plans and technical documents.
- Ability to perform fieldwork.
- Work independently, conscientiously and effectively in the absence of a supervisor.

APPLICATION PROCEDURE:
Completed application forms in pdf format may be emailed to jobs@atascadero.org; or delivered in person or by regular mail to City Hall at 6500 Palma Avenue, Atascadero, CA 93422. If selected for an interview, an original and signed application form will be required. A resume of 3 pages or less may accompany the completed application form, but may not be substituted for the application. Visit www.atascadero.org/jobs for more information.

SELECTION GUIDELINES: All City application forms received by the filing deadline will be reviewed for accuracy, completion, neatness and job-related qualifications. The top applicants will be invited to meet with an oral interview panel.