

Kelly Slater

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EDUCATION

California Polytechnic State University, San Luis Obispo, CA
Bachelor of Science, **Construction Management**

Graduation: June 20XX

GPA: 3.87

Deans List – 6 quarters

CONSTRUCTION MANAGEMENT EXPERIENCE

Project Engineer — *Sunset Rays Solar*

San Luis Obispo, California

June 20XX – September 20XX

- Worked in project management on commercial and residential solar project
- Collaborated on a team of 4 other engineers to design and build housing for solar components
- Executed site visits and daily reports on multiple jobs throughout Florida
- Pitched new site designs and ideas to 3 board members every month

Construction Management Intern — *Pipeline Construction*

San Luis Obispo, California

June 20XX – September 20XX

- Worked in the office and field constructing high-end residential homes
- Assisted carpenters with rough framing, finishing cabinetry, doors, and windows
- Facilitated conflict resolution with ease and patients
- Completed estimates, quantity take-offs, and RFI's

Construction Management Intern — *Webcor Concrete Group*

San Francisco, California

June 20XX– September 20XX

Genesis Marina Project, Brisbane, CA

- Performed takeoffs on concrete operations such as pouring, formwork, and thermal protection
- Created/presented a video to management mastering the craft of field layout, which won an award
- Modeled/detailed over 50+ anchor bolts, embeds, and pile caps on Revit integrated with the project model
- Worked with bags on acting as carpenter, surveying & constructing anchor bolt templates

WORK EXPERIENCE

Busser/Food Runner — *Hotel SLO*

San Luis Obispo, California

September 20XX – April 20XX

- Efficiently assisted wait staff, bartenders, and front of the house by facilitating orders and ensuring customers were satisfied with their meals and service
- Delivered food orders to customers quickly and accurately
- Uphold sanitation and food safety principles

Head Lifeguard — *Surf Ranch*

Lemoore, California

June 20XX – September 20XX

- Implemented effective policies and procedures for safe and secure management of 1300 sq. ft. pool with an average of 150-200 visitors at a time
- Instructed Red Cross CPR and First Aid certification courses in classes as large as 15 people
- Ensured 100% safety and security of guests, leveraging expertise in first aid, physical fitness, and quick life-saving decisions

LEADERSHIP & INVOLVEMENT

- **Associated Students of Construction Management** – Member
- **NAHB National Association of Homebuilders** – Member
- **Cal Poly Logging Team**– Member

September 20XX - Present

January 20XX - Present

March 20XX – 20XXX

Computer SKILLS

- **Software** — Procore, Bluebeam, Microsoft Word, Microsoft Excel, PlanGrid, Google Analytics, Google Drive