

Hanna Flores

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OBJECTIVE Volunteer Coordinator internship with Woods Humane Society

EDUCATION

California Polytechnic State University, San Luis Obispo

Bachelor of Science in **Agricultural Business**

expected graduation June 20xx

- GPA: 3.5 , Dean's List- 4 Quarters
- Class Level: Junior

RELATED EXPERIENCE

Peer Academic Mentor (PAM), Cal Poly

January 20xx-present

- Provide assistance to professional staff members in the College of Agriculture, Food and Environmental Sciences
- Facilitate 8 hours of tutoring sessions per week
- Enhancing leadership skills by mentoring 10 freshman students
- Assist mentees with homework, class registration, and other academic matters

Marketing Research Project - San Luis Obispo County Animal Shelter

Winter 20xx

- Facilitated primary and secondary market research for the organization
- Developed and administered test market surveys
- Statistically analyzed survey results using Excel
- Composed executive summary and presentation highlighting recommendations and marketing approach

Agriculture Student Council, Cal Poly - Treasurer

Fall 20xx- Spring 20xx

- Budgeted and balanced quarterly finance report
- Allocated funds to proper channels when programming or event planning
- Assisted in advertising and facilitation of events within the College of Agriculture, Food and Environmental Sciences

LEADERSHIP/INVOLVEMENT

- PolyPaws: volunteer at local animal shelters, raise awareness of animal rights/protection
- Agriculture Student Council
- Intramural Basketball

CUSTOMER SERVICE EXPERIENCE

Shift Manager/Barista, Blackhorse Coffee – San Luis Obispo, CA

April 20xx-present

- Demonstrate strong customer service skills in a fast-paced environment
- Supervise four cashiers and entrusted by owner to open and close shop
- Reconcile cash register after every shift to ensure accuracy of deposits
- Financing 50% of tuition by working while attending college

Server, Natural Café– San Luis Obispo, CA

June 20xx-March 20xx

- Improved communication and problem solving skills by interacting with customers
- Awarded Employee of the twice in 1.5 years
- Required to multitask in a busy, fast-paced environment