**Construction Management Career Fair**  
9:30 am - 12:30 pm  
Madonna Inn Expo Center

**Engineering Change of Major: Policies & Exploration**  
11:10 am - 12:00 pm  
Bldg. 124, Room 117

**How to Capitalize on Student Leadership Opportunities**  
3:10 - 4:00 pm  
Bldg. 124, Rm. 117

---

**Workshops & Events**

**Drop-In Hours**  
Monday - Thursday | 1:00 - 4:00PM  
Building 124

**January**

**6**  
**Resume & Cover Letter Office Hours**  
Kennedy Library - by Julian’s

**7**  
**Resume & Cover Letter Office Hours**  
Kennedy Library - by Julian’s

**8**  
**Resumes for Ag Showcase Drop-In Workshop**  
Bldg. 10, Rm. 202  
CAED Resume Drop-in  
11:00 am - 1:00 pm  
Bldg. 5, (CAED Advising Lobby)

**9**  
**Resume Lab**  
11:10 am - 12:00 pm  
Bldg. 124, Rm. 117

**10**  
**Marketing Your International Experience**  
11:00 am - 12:00 pm  
Bldg. 124, Rm. 117

**Preparing for the CAED Career Fair**  
6:00 - 7:00 pm  
Tenaya Lobby (Activity Room)

**13**  
**Resume Clinic**  
11:30 am - 1:00 pm  
Bldg. 124, Rm. 117

**Preparing for Ag Showcase**  
5:00 - 6:00 pm  
Bldg. 10, Rm. 231

**Resume & Cover Letter Office Hours**  
6:00 - 8:00 pm  
Kennedy Library - by Julian’s

**15**  
**Crafting Your Elevator Pitch for Ag Showcase and Career Fairs**  
11:00 am - 12:00 pm  
Bldg. 124, Rm. 117

**Resumes for Ag Showcase (Drop-In Workshop)**  
3:00 - 5:00 pm  
Bldg. 10, Rm. 202

**Writing Effective Cover Letters and Resumes**  
5:00 - 6:00 pm  
Bldg. 124, Rm. 117

**16**  
**Marketing Leadership on Your Resume**  
11:00 am - 12:00 pm  
Bldg. 52, Rm. E03

**Preparing for the Career Fair - Industry Insider**  
11:10 am - 12:00 pm  
Building 124, Room 117

**Change of Major Workshop**  
2:10 - 3:00 pm  
Bldg. 52, Rm. E27

**17**  
**Architecture & Environmental Design Career Fair**  
- Jobs & Internships  
5:00 - 8:00 pm  
Madonna Inn Expo Center

**Preparing for the Career Fair - Industry Insider**  
5:10 - 6:00 pm  
Building 124, Room 117

**20**  
**Preparing for a Career Fair**  
10:10 am - 11:00 am  
Bldg. 124, Room 117

**Interview with Confidence - Industry Insider Workshop**  
1:10 - 2:00 pm  
Bldg. 124, Room 117

**Resume & Cover Letter Office Hours**  
6:00 - 8:00 pm  
Kennedy Library - by Julian’s

**21**  
**Winter Career Fair - Jobs & Internships**  
9:30 am - 2:30 pm  
Bldg. 124, Room 117

**Written Interviews (networking)**  
2:30 - 5:30 pm  
Bldg. 43, (REC Center)

**22**  
**Resume Clinic**  
11:00 am - 1:00 pm  
Bldg. 186, Rm. A100

**23**  
**Construction Management Resume Drop-In**  
11:00 am - 1:00 pm  
Bldg. 186, Rm. A100

**24**  
**Job/Internship Search Lab**  
11:10 am - 12:00 pm  
Bldg. 124, Rm. 117

**Making the Most of the Construction Management Career Fair**  
3:10 - 4:00 pm  
Bldg. 124, Rm. 117

**Resume - Cover Letter Office Hours**  
4:00 - 7:00 pm  
Kennedy Library - by Julian’s

**27**  
**Winter Career Fair - Jobs & Internships**  
9:30 am - 12:30 pm  
Madonna Inn Expo Center

**Construction Management Career Fair**  
9:30 am - 12:30 pm  
Bldg. 124, Room 117

**Engineering Change of Major: Policies & Exploration**  
11:10 am - 12:00 pm  
Bldg. 124, Room 117

**How to Capitalize on Student Leadership Opportunities**  
3:10 - 4:00 pm  
Bldg. 124, Rm. 117

---

**Key**  
Emerging Markets  
Industry Insider  
Event
## Winter 2020 WORKSHOPS & EVENTS

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feb 17</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resume &amp; Cover Letter Office Hours 6:00 - 8:00 pm Kennedy Library - by Julian’s</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Internships in Sustainability Student Panel 11:00 am - 12:00 pm Bldg. 124, Rm. 117</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Navigating Your Internship or Job Search 3:10 - 4:00 pm Bldg. 124, Rm. 117</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Student + Alumni Mixer 6:00 - 8:00 pm SLO Hothouse</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feb 18</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Food and Society Panel (Emerging Markets Series) 11:00 am - 12:30 pm Bldg. 124, Rm. 117</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Internship Prep Fair - “Tips for Landing Your First Internship” 4:10 - 6:00 pm Poly Canyon Village, Aliso Conference Room</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Resume &amp; Cover Letter Office Hours 6:00 - 8:00 pm Kennedy Library - by Julian’s</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feb 19</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resume &amp; Cover Letter Office Hours 6:00 - 8:00 pm Kennedy Library - by Julian’s</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engineering Change of Major: Policies &amp; Exploration 3:10 - 4:00 pm Bldg. 124, Rm. 117</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Careers in 3D Printing (Emerging Markets Series) 4:10 - 5:30 pm (Panel) 5:30 - 6:30 pm (Networking) Bldg. 7 (ATL)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feb 20</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Debunking Data (Emerging Markets Series) 11:10 am - 12:30 pm Bldg. 124, Rm. 117</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Packaging Career Fair - Jobs &amp; Internships - Packaging Career Fair 4:00 - 7:00 pm Bldg. 43, MAC</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Resume &amp; Cover Letter Office Hours 6:00 - 8:00 pm Kennedy Library - by Julian’s</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feb 21</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Networking Without a Network 5:10 - 6:00 pm Bldg. 124, Rm. 117</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teacher Job Fair 5:00 - 7:00 pm Bldg. 43 (MAC)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>March 2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Change of Major Virtual Workshop 5:10 - 6:00 pm Zoom Web Conference</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resume &amp; Cover Letter Office Hours 6:00 - 8:00 pm Kennedy Library - by Julian’s</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Networking Without a Network 5:10 - 6:00 pm Bldg. 124, Rm. 117</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teacher Job Fair 5:00 - 7:00 pm Bldg. 43 (MAC)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### KEY
- **Emerging Markets Insider**
- **Event**

**Drop-in Hours**
Monday - Thursday 1:00 - 4:00 PM
Building 124

**Leveraging LinkedIn and Career Connections**
10:10 am - 11:00 am Bldg. 124, Rm. 117

**BROADen Your Horizons—How Interning or Studying Abroad Can Help You Land Your Dream Job**
3:30 - 4:30 pm (alumni panel) Bldg. 33, Rm. 286

careerservices.calpoly.edu | Building 124 | 805-756-2501