



### **Employment**

#### **Employment Opportunities**

For all available job openings, visit [jobs.calpoly.edu](https://jobs.calpoly.edu). To apply, go online and complete the application form. Current employees can also find job postings at [CSU Careers](#), an internal job site for CSU employees. For assistance, call Human Resources at ext. 6-2236.

**#504599 — Course Scheduler and Area Support Coordinator — Orfalea College of Business (Administrative Support Coordinator I)** — Academic Affairs — Orfalea College of Business. \$3,064-\$5,148 per month. Anticipated hiring range: \$3,115-\$4,000 per month. Open until filled.

**#504410 — Equipment Technician II — Civil and Environmental Engineering (Equipment Technician II — Specialized Equipment)** — Academic Affairs — College of Engineering. \$44,976-\$81,348 per year. Anticipated hiring range: \$33,000-\$42,000 per year. Open until filled.

**#504968 — Executive Assistant — Office of University Diversity and Inclusion (Administrative Analyst/Specialist Exempt I)** — Diversity and Inclusivity Office. \$46,764-\$84,612 per year. Anticipated hiring range: \$65,000-\$80,000 per year. Open until filled.

**#503961 — Academic Advisor — Mustang Success Center (Student Services Professional II)** — Academic Affairs — Academic Programs and Planning — University Advising. \$51,648-\$73,440 per year. Anticipated hiring range: \$51,648-\$56,400 per year. Open until filled.

**#504979 — Graphic Designer — Athletics (Graphic Designer I)** — Student Affairs — Intercollegiate Athletics. \$38,688-\$70,020 per year. Anticipated hiring range: \$39,000-\$46,356 per year. Open until filled.

**#504895 — Fire Safety Specialist (Administrative Analyst/Specialist Exempt III)** — Administration and Finance — Facilities Management and Development. \$70,896-\$137,772 per year. Anticipated hiring range: \$80,000-\$115,000 per year. Open until filled.

**#504901 — Environmental Protection Program Specialist (Administrative Analyst/Specialist Exempt III)** — Administration and Finance — Facilities Management and Development. \$70,896-\$137,772 per year. Anticipated hiring range: \$80,000-\$115,000 per year. Open until filled.

#### **Cal Poly Named California's Best Public-Master's University in 2021 Forbes Rankings**

Cal Poly was again named the best public-master's university in California and has cracked the list of Top 20 public and private universities in the West in the Forbes' 2021 list of America's Top Colleges. Cal Poly, ranked No. 24 in the rankings among public and private universities in the West in 2019, moved up to No. 17 on the 14th annual America's Top Colleges list released this month. "These rankings shine a welcome light on our university's main mission of student success," said Cal Poly President Jeffrey D. Armstrong. "Our students take what they learn in the classroom and apply it in our labs and in individual and group projects — solving real world problems in the process. The results speak for themselves: future leaders who are ready Day One to succeed in their careers and in their communities." Read more on [calpolynews.calpoly.edu/](https://calpolynews.calpoly.edu/).

#### **COVID-19 and Flu Vaccines Available on Campus Sept. 24**

A Rite Aid clinic will bring COVID-19 and flu vaccines to the Cal Poly Recreation Center Main Gym lobby from 9 a.m. to 3 p.m. Friday, Sept. 24. The COVID-19 vaccine is only available to Cal Poly employees. Flu shots are open to the entire campus community, including students, staff and faculty, and community members (4 years or older). You can make an appointment to expedite the process between 9 a.m.-1 p.m. at <https://coronavirus.calpoly.edu/covid-19-vaccine> and enter the unique code for the type of vaccine you'd like to receive. Walk-ins will be accepted until 3 p.m. You can get a flu vaccine at the same time as your COVID-19 vaccine. Just make an appointment for the COVID-19 vaccine and let staff know upon arrival that you'd also like the flu vaccine. To speed the process, fill out the vaccine consent form ahead of time and bring it with you. Copies will also be provided at the clinic. Students needing a COVID-19 vaccine should make an appointment at Campus Health and Wellbeing at <https://chw.calpoly.edu/how-get-your-covid-19-vaccine>.

#### **News Roundup Brings Learn by Doing Stories to Your Inbox**

Cal Poly News is launching a newsletter to share our most exciting stories with the campus community and supporters. The monthly email will highlight recent news posts, the best photos of Learn by Doing projects and the way Mustangs are making an impact on California and beyond. Subscribe to the Cal Poly News Roundup at <https://signup.e2ma.net/signup/1950879/1936501/>. Find the latest stories at <https://www.calpoly.edu/news>.

## Employment

### Employment Opportunities, continued

**#504762 — Academic Advisor — College of Architecture and Environmental Design (Student Services Professional II) — Academic Affairs — College of Architectural and Environmental Design.** \$51,648-\$73,440 annually. Anticipated hiring range: \$51,648-\$55,200 annually. Open until filled.

**#500688 — Nurse Practitioner — Student Affairs — Campus Health and Wellbeing.** \$68,280-\$131,748 per year based on a 10/12 schedule. Anticipated hiring range: \$7,800-\$8,500 per month based on a 10/12 schedule, where the salary for 10 months is distributed over 12 months. Open until filled.

**#500689 — Physician Assistant — Student Affairs — Campus Health and Wellbeing.** \$68,280-\$127,908 per year based on a 10/12 schedule. Anticipated hiring range: \$7,800-\$8,500 per month based on a 10/12 schedule, where the salary for 10 months is distributed over 12 months. Open until filled.

**#504184 — Equipment Technician II — Electrical Engineering (Equipment Tech II — Electro-Mechanical) — Academic Affairs — College of Engineering.** \$44,976-\$81,348 per year (full-time rate). Anticipated hiring range: \$33,000-\$42,000 per year (part-time rate). Open until filled.

**#504366 — Lead Custodian — Student Affairs — University Housing.** \$2,921-\$5,138 per month. Anticipated hiring range: \$3,000-\$4,000 per month. Open until filled.

**#504559 — Customer Service Coordinator (Administrative Support Coordinator I) — Administration and Finance — Facilities Management and Development.** \$36,768-\$61,776 per year. Anticipated hiring range: \$37,380-\$48,000 per year. Open until filled.

**#503798 — Judicial Coordinator (Student Services Professional II) — Student Affairs — Dean of Students.** \$51,648-\$73,400 per year. Anticipated hiring range: \$51,648-\$55,200 per year. Open until filled.

**#504663 — Cal Poly Scholars Program Coordinator (Student Services Professional II) — Student Affairs — Cal Poly Scholars.** \$51,648-\$73,400 per year. Anticipated hiring range: \$51,648-\$56,400 per year. Open until filled.

**#504396 — Finance Manager (Administrator I) — Academic Affairs — College of Engineering.** Salary commensurate with the background and experience of the individual selected. Open until filled.

### Distinguished Teaching Award Winners Share Hopes for New Academic Year

On the starting line of a school year unlike any other, the 2020-21 winners of Cal Poly's Distinguished Teaching Awards are sharing advice and messages of hope as campus reunites. "Give yourself a clean slate — mentally and emotionally," says Professor Jenn Yost of the Biological Sciences Department, encouraging students to let go of social media to fully embrace the new year. Professor Francisco Fernflores is excited to publish research with his student co-author and launch a new course on Mexican and Chicana philosophy. "I'm looking forward to many thoughtful philosophical discussions with the insightful young adults we call our students," he says. English Professor Brand Campbell looks forward to reengaging with Mustangs after extraordinarily trying times, saying, "They have demonstrated remarkable patience, and in the face of daunting disruptions and frustrations, they have afforded us unwavering goodwill." Read the full article on the Cal Poly News at <https://www.calpoly.edu/news/start-fresh-distinguished-teaching-award-winners-share-their-hopes-new-academic-year>.

### Campus Invited to Homecoming 2021 from Sept. 30-Oct. 2

Cal Poly community members are invited to attend one of more than 25 free events celebrating Cal Poly and Learn by Doing during Homecoming Weekend, Sept. 30-Oct. 2. Bring the entire family to open lab hours, tours and the Showcase Rodeo. Don't forget the traditional Homecoming football game and tailgate! New this year, a speaker panel with our esteemed 2021 Honored Alumni recipients will be held at 11 a.m. Friday, Oct. 1, in the Advanced Technology Laboratories (No. 7). Hear more about how Learn by Doing helped them succeed in their lives and careers. Current students are encouraged to attend, ask questions and be inspired. For a full schedule of events, visit [alumni.calpoly.edu/homecoming-2021](https://alumni.calpoly.edu/homecoming-2021).

## **Employment**

### **ASI Employment Opportunities**

Join ASI's dynamic team that supports not only the students of Cal Poly, but the entire university and greater San Luis Obispo communities. Visit

<https://www.asi.calpoly.edu/discover-asi/work-for-asi/> for a full listing of available positions and to apply. Sign up for the Work For ASI newsletter to be the first to know about new opportunities. For more information, contact ASI Human Resources at [asihr@calpoly.edu](mailto:asihr@calpoly.edu).

**Administrative Assistant II** (Business Services), \$22.64 per hour with excellent benefits. Position open until filled.

**Teacher** (Orfalea Family and ASI Children's Center), \$16.14 per hour with excellent benefits. Position open until filled.

**Coordinator – Outdoor Recreation** (Recreational Sports), \$60,016.32 annually with excellent benefits. Position open until filled.

### **Open Enrollment Continues Through Oct. 15**

The Benefits Open Enrollment period is an annual opportunity for state employees to review, enroll, cancel or make changes to their health, dental, vision, flexcash, dependent care reimbursement account, healthcare reimbursement account or voluntary benefits plans, to be effective January 2022. Open enrollment details are available at <https://afd.calpoly.edu/hr/benefits/open-enrollment>, including information on how to make changes. The Benefits Events page at <https://afd.calpoly.edu/hr/benefits/events> also highlights information sessions from select providers. Attend the Virtual Benefits Fair where various health plan and voluntary plan providers will be present to share important information about rates, changes and key features. This is also an opportunity to ask questions about important decisions regarding your coverage. Register to attend the Virtual Benefits Fair on one of the following dates:

- Sept. 29 from 10 a.m. to noon.
- Sept. 30 from 1-3 p.m.
- Oct. 1 from 10 a.m. to noon.

### **Return to Campus Toolkits Provide Crucial Resources to Support Employees**

The Employee and Organization Development department has announced a Return to Campus Toolkit for Employees and a second Return to Campus Toolkit for Managers to support a safe and smooth campus repopulation effort. These are part of a collection of 23 toolkits custom curated for faculty, staff and student employees to provide on-demand resources to meet the personal and professional development needs of employees and managers. Check out these toolkits with practical information on resources available to address health and safety, productivity and meetings, planning and re-boarding, and employee well-being. Visit <https://afd.calpoly.edu/learn-and-grow/employee-development/toolkits/return-to-campus-employee> and <https://afd.calpoly.edu/learn-and-grow/manager-development/return-to-campus-manager> to access the toolkits.

### **New Fall Book and Learning Circles for Faculty and Staff**

Employee and Organization Development invites employees to participate in the Fall 2021 Book and Learning Circles. Book Circles involve reading a book over the course of three to five sessions. The books are:

- “The Gift of Imperfection” by Brené Brown.
- “Thinking Fast and Slow” by Daniel Kahneman.
- “How To Be An Inclusive Leader” by Jennifer Brown.

Learning Circles involve watching a video, listening to a podcast or reading an article and participating in a discussion during a single session. Learning Circles include:

- “Leading Productive Meetings.”
- “How Diversity and Inclusion Will Drive Workplaces” by Jennifer Brown.

To view full descriptions and register to attend, visit the Book and Learning Circles webpage at [learnandgrow.calpoly.edu](http://learnandgrow.calpoly.edu).

### **Catastrophic Leave**

**Maureen O'Connor**, administrative analyst/specialist in Academic Programs and Planning, has qualified for catastrophic leave. Those wishing to donate leave credits to help her remain in full-pay status during an extended leave of absence should contact catastrophic leave coordinator Jessica Carson at ext. 6-2326 or [carson@calpoly.edu](mailto:carson@calpoly.edu) to request a donation form.