



### **Employment**

#### **Employment Opportunities**

Cal Poly is currently transitioning to a new applicant tracking system. For all available job openings and to apply, visit

[www.calpolyjobs.org](http://www.calpolyjobs.org) and [jobs.calpoly.edu](http://jobs.calpoly.edu). For assistance, call Human Resources at ext. 6-2236.

**#494518 — Laborer, Administration and Finance — Facilities Management and Development.** \$33,468-\$60,576 per year. Anticipated hiring range: \$33,468-\$37,200 per year. Open until filled.

**#494534 — Temporary One-Year Painter, Administration and Finance — Facilities Management and Development.** \$64,824-\$82,848 per year. Anticipated hiring range: \$64,824-\$68,065 per year. Open until filled.

**#494577 — Physician-Primary Care Per Diem, Student Affairs — Campus Health and Wellbeing.** \$72.10-\$126.31 per hour. Anticipated hiring range: \$97.85-\$111.45 per hour. Open until filled.

#### **Corporation Employment Opportunities**

Cal Poly Corporation is a separate entity operating in concert with the university to provide a diverse range of services and resources to students, faculty and staff.

To view all available job postings visit <https://www.calpolycorporationjobs.org/>. For assistance, contact Human Resources at ext. 6-1121.

**Director of Campus Dining, Campus Dining.** Salary commensurate with experience.

#### **ASI Employment Opportunities**

Candidates are asked to visit <http://www.asi.calpoly.edu/jobs> to complete an ASI application and apply for open positions. For more information, visit the ASI Business Office in UU 212 or call ext. 6-5800.

**Coordinator — Event Management.** Annual Salary: \$53,586 with excellent benefits. Position open until filled.

**Director — Recreational Sports.** Annual Salary: \$101,530 with excellent benefits. Position open until filled.

**Assistant Director — Wellness and Fitness.** Annual Salary: \$71,837 with excellent benefits. Position open until filled.

#### **Come to Campus Holiday Reception on Dec. 3**

President Armstrong and Sharon D. Armstrong invite all faculty, staff, ASI and Corporation employees to a holiday reception from 3:30 to 5:30 p.m. Tuesday, Dec. 3, in the Rossi Grand Lobby of the Performing Arts Center. Spouses and partners are welcome. In partnership with the Cal Poly Food Pantry, guests are invited to bring canned goods, non-perishable food items, toiletries or a gift card for a local grocery store to the reception; go to <https://crowdfund.calpoly.edu/project/17918/donate> to make a donation online. The Cal Poly Food Pantry provides fresh, healthy groceries, canned goods and toiletries to nearly 1,500 students experiencing food insecurities. Your donation, big or small, has a tremendous impact on students. Just \$25 provides a week's worth of groceries for four students. Anyone with questions about the event can contact the Office of the President at ext. 6-6000 or [presidentevents@calpoly.edu](mailto:presidentevents@calpoly.edu).

#### **Student-Grown Poinsettias on Sale Starting Dec. 6**

The Cal Poly Poinsettia Student Enterprise is once again selling plants to the campus and the broader community, with the annual sale kicking off Friday, Dec. 6, at the Poly Plant Shop and running through mid-December. The plants make nice additions to graduation receptions, banquets and general office holiday decor. This year's poinsettia project offers many shades of red, white, pink and other variegated varieties. Sizes range from small plants in two-inch pots to large poinsettias reaching three feet high, in ten-inch pots. Prices range from \$5 to \$50. The sale will be held from 10 a.m. to 5 p.m. Friday, Dec. 6, and 10 a.m. to 3 p.m. Saturday, Dec. 7, at the Poly Plant Shop. In addition to poinsettias, the Poly Plant Holiday Sale also features student-made wreaths, centerpieces, succulents, ornaments and gifts. Poinsettias, as supplies last, will be available at Poly Plant Shop from 10 a.m. to 3 p.m. Thursday, Dec. 12, through Saturday, Dec. 14. For more information, call ext. 6-1106.

#### **Nominations Sought for Outstanding Staff Award**

Staff employees, faculty members, and department or division heads are encouraged to submit nominations for the Outstanding Staff Award. The deadline to submit a nomination for the 2019-20 award is Friday, Dec. 20. To be eligible, nominees must be permanent, full-time employees of the university, corporation or ASI, who have completed at least three years of employment as of Dec. 31, 2019 (10-month employees are eligible). Employees represented by bargaining unit 3 (faculty), former recipients of the award, and student assistants are not eligible. The Outstanding Staff Award selection criteria and nomination form can be found at <https://afd.calpoly.edu/hr/employee-resources/osa/>.

## **Campus Invited to Donate to Mustang Holiday Gift Drive by Dec. 6**

The Center for Service in Action (CSA) invites all students, staff, faculty and families to contribute to the Mustang Holiday Gift Drive. Campus community members can contribute by either picking up a gift tag and purchasing a gift (\$20-30 value) for a child in need this holiday season, or visit <https://crowdfund.calpoly.edu/project/18005> to donate money. The CSA will use the donations to purchase the remaining gifts at the end of the drive to ensure as many children as possible receive gifts this holiday season. To pick up a gift tag, visit one of the Giving Trees located throughout campus: on the first floor of Kennedy Library (No. 35), the second floor of the University Union (No. 65), and the CSA office in the Science Building (No. 52, Room E22). Campus members can also arrange to have a CSA staff member bring the tags to an office, staff meeting or other event by contacting Kaylee Roe at [serviceinaction@calpoly.edu](mailto:serviceinaction@calpoly.edu). Each tag represents a specific request supporting local children and families in need. Bring newly purchased, unwrapped gift items to the CSA office by Friday, Dec. 6.

## **Donate to Toys For Tots Drive Through Dec. 13**

Information Technology Services (ITS) has teamed up with the Central Coast Toys For Tots again this year for a toy drive benefiting local children in need. Now through Friday, Dec. 13, bring a new, unwrapped toy to one of the campus collection boxes to brighten a child's holiday. Collection boxes are located in the Pilling Building (No. 14) Room 115, Cotchett Education Building (No. 2), Room, 16, the south entrance of Chase Hall (No. 115), the Natatorium (No. 46), the ITS Service Desk in Kennedy Library's Hub24 Computer Lab (No. 35, Suite 114E), and the Orfaea Family and ASI Children's Center (No. 133).

## **Join the Celebration at Light Up The Holidays Event Dec. 7 in Poly Canyon Village**

Campus Dining is helping everyone wrap up the quarter and get a head start on their holiday celebrations with a new event in Poly Canyon Village on Saturday, Dec. 7. The Light Up The Holidays event will give the campus community the opportunity to celebrate another successful quarter with lively music, free cookie decorating, a holiday light display, and shopping with local vendors and artisans. This inaugural event will take place from 5 to 8 p.m. in the Poly Canyon Village plaza. Enjoy time with friends and co-workers and stroll through the beautifully illuminated courtyard and marketplace while enjoying treats from Negranti Creamery and Einstein Bros. Bagels' hot cocoa station.

## **Retirements**

**Marikay Pannone**, administrative support coordinator II for the Office of Writing and Learning Initiatives, is retiring after 13 years of service to Cal Poly. Pannone began her work in the Office of the Registrar in 2006 as a records associate and transferred to the Writing Skills Program a year later. She supported the program's progression to the University Writing and Rhetoric Center, and more recently to the Office of Writing and Learning Initiatives. Pannone has been integral to Graduation Writing Requirement (GWR) program administration, processing the milestone of every Cal Poly student since 2007. Her insight and expertise was instrumental in developing online registration for the Writing Proficiency Exam, and her impact on student success will leave a lasting imprint. The most meaningful part of her job has been witnessing the energy that radiates from students when they accomplish their goals. In retirement, Pannone looks forward to volunteering for Literacy for Life, learning to golf, traveling and spending quality time with her grandchildren and great-grandchildren. Pannone will be honored at the Writing and Learning Center's Holiday Open House from 3 to 5 p.m. Friday, Dec. 6.

**Christopher L. Kitts** is retiring after more than 24 years of service to Cal Poly. He will be honored with a reception from 3 to 5 p.m. Tuesday, Dec. 10, in Fischer Science Hall (No. 33), Room 385. After earning his doctorate from UC Santa Cruz, Kitts arrived at Cal Poly in September 1995, fresh off a post-doctoral appointment at Los Alamos National Laboratory. At that time, he was the first Biological Sciences Department's tenure-track hire in 17 years. Kitts taught mostly general microbiology, microbial ecology, and microbial physiology in his first decade at Cal Poly. He also developed and taught courses in proposal writing for both graduate students and seniors in his department. During this time, Kitts co-founded the Environmental Biotechnology Institute, which was renamed the Center for Applications in Biotechnology when he began as the director in 2011. In 2008, he became chair of biological sciences, taking the department through a major transition as 15 tenured faculty retired in the first two years of his stint as chair. In retirement, Kitts is looking forward to working with many more students on wild and improbable research projects as professor emeritus. For more information on Kitts' retirement reception, contact the Office of Research and Economic Development at [research@calpoly.edu](mailto:research@calpoly.edu), or the Biological Sciences Department at [biosci@calpoly.edu](mailto:biosci@calpoly.edu).