Employment

Employment Opportunities
For all available job openings, visit jobs.calpoly.edu. To apply, go online and complete the application form. Current employees can also find job postings at https://careers.calstate.edu/, an internal job site for CSU employees. For assistance, call Human Resources at ext. 6-2236.

#507083 — Police Dispatcher I —
Administration and Finance — University Police Department. $3,096-$5,602 per month. Anticipated hiring range: $4,000-$5,000 per year. Open until filled.

#507049 — Assistant Director, Clubs and Organizations (Administrator I) — Student Affairs - Leadership and Service. Salary commensurate with the background and experience of the individual selected. Open until filled.

#505608 — Auto/Equipment Mechanic —

#507090 — Director of Finance (Administrator II) —
Academic Affairs — College of Engineering. Salary commensurate with the background and experience of the individual selected. Open until filled.

#504978 — Financial Aid Technician (Student Services Professional IB) —
Strategic Enrollment Management — Financial Aid. $3,796-$5,369 per month. Anticipated hiring range: $3,796-$4,100 per month. Open until filled.

#507011 — Administrative Support Coordinator - Natural Resources
Management and Environmental Sciences (Administrative Support Coordinator I) —
Academic Affairs — College of Agricultural, Food and Environmental Sciences. $36,768-$61,776 per year. Anticipated hiring range: $37,380-$48,000 per year. Open until filled.

Employee Holiday Party to be Held Dec. 1
Campus employees are invited to join President Armstrong and Mrs. Sharon D. Armstrong — along with fellow staff, faculty, ASI and Corporation colleagues — for an open-air holiday reception from 3-5 p.m. Wednesday, Dec. 1, in the Rossi Grand Lobby and Plaza of the Performing Arts Center. Spouses and partners are welcome. In partnership with Cal Poly Basic Needs, guests are invited to bring toiletries or a gift card for a local grocery store. All donations support Cal Poly Cares, the Food Pantry, and Health and Counseling Services. Masks will be required for all attendees while indoors. There will be ample space in the PAC Plaza for guests to enjoy refreshments. Guests are encouraged to dress warmly. Anyone with questions can contact ext. 6-6000 or presidentsevents@calpoly.edu. Happy holidays!

Cal Poly Magazine’s Fall Edition Explores a Campus Reunited
The latest issue goes behind this fall’s welcome events while celebrating the research, caregiving and innovation that has bloomed over the last two years. From vibrant photo essays and alumni dispatches from the Tokyo Olympics, to conversations with faculty leading global conversations about technology ethics, this edition puts the Learn by Doing spirit on full display. The issue also features student essays, a Q&A on critical race theory, and a look inside a new course that puts drones in the hands of agriculture students. Look for print copies of the magazine in racks around campus, and read more stories at magazine.calpoly.edu.

ITS Service Desk Extends Hours to Sundays
The ITS Service Desk is offering expanded phone and virtual tech support. In addition to weekday hours, Sunday tech support is available from 10 a.m. to 4 p.m. The Service Desk provides in-person support in Kennedy Library’s Hub24, as well as phone and virtual support from 8 a.m. to 5 p.m. Monday through Friday. The Service Desk will not offer Sunday support on holiday weekends, however. To request assistance, create a request online at https://calpoly.atlassian.net/servicedesk/customer/user/login?destination=portals, or call ext. 6-7000.

Cal Poly to Host Job Fair and Hiring Event Dec. 4-5
Cal Poly will host a Job Fair and Hiring Event from 10 a.m. to 6 p.m. Saturday and Sunday, Dec. 4-5, to immediately fill more than 65 full and part-time positions available across campus in custodial, facilities, dining and parking services. Job seekers are invited to come to the Job Fair and Hiring Event prepared to do on-site interviews. Select roles will receive same-day offers and sign-on bonuses. Cal Poly offers competitive salaries and exceptional benefits. Visit https://afd.calpoly.edu/job-fair for more information.
Student-Made Products Available for the Holidays
Gather around the table with your family and enjoy delicious Cal Poly ham, wine and cheese! Cal Poly Meats is now taking orders for this year’s holiday season. The bone-in hams are $4.50 a pound and are available to purchase as whole or half hams. For more information, visit calpolymeats.com or place an order by emailing calpolymeats@calpoly.edu. This holiday season the Cal Poly Creamery has new award-winning cheeses and traditional favorites, available in a variety of gift box arrangements. In addition, the Wine and Viticulture Department has also created holiday wine, cheese and chocolate gift packs. Order at https://www.calpolywine.com/Holiday-Gift-Sets.

Exploring the Future of Cal Poly’s Swanton Pacific Ranch
Advanced landscape architecture students partnered with Swanton Pacific Ranch this quarter to create potential designs to be considered during the redevelopment of the ranch following the CZU Lightning Complex fire that destroyed much of it in August 2020. Four student groups will present their projects from 1:10 to 4:10 p.m. Wednesday, Dec. 1, in the Advanced Technology Lab (No. 7). Swanton Pacific Ranch staff will also share a few updates and take questions and comments on the strategic intent for the ranch moving forward. Anyone with a connection or interest in Swanton Pacific Ranch is encouraged to attend.

Employment

Corporation Employment Opportunities
Cal Poly Corporation is a separate entity operating in concert with the university to provide a diverse range of services and resources to students, faculty and staff. To view all available job postings or apply, visit https://www.calpolycorporationjobs.org/. For assistance, contact Human Resources at ext. 6-1121.

Catering Supervisor, Campus Dining, $19-$19.50 per hour.

Agricultural Operations Manager, Swanton Pacific Ranch, $65,000-$85,000 annually. Position is in Davenport, California.

Retirements

Steve Rutland, integrations engineering lead with Information Technology Services, will retire after 35 years of service on Wednesday, Dec. 1. Rutland will be remembered for fostering a cohesive and collaborative team and instilling a strong foundation of standards and processes. He studied at Cal Poly, earning a bachelor’s degree in engineering technology and a master’s degree in business administration. As a student, he participated in the Rose Float Club, where he met his wife amid the mechanics and hydraulics on the float inner workings and its colorful floral display on the outside. In addition, he got his start at Cal Poly while working part time in the computer-aided design lab. Later, ITS hired him to manage the lab full time. He has worn many hats at ITS over the years. He served as the original Cal Poly “webmaster” — helping the university become the first in the CSU system to release a campus website. He designed and supported Cal Poly’s enterprise Drupal environment, building web templates, implementing accessible technology and launching the first campus e-signature service. And along the way he mentored more than 100 students in web design and development. As a Rose Float alum, in early 2004 Rutland and his wife, Shirley, submitted the Rose Float design for "Elefun Time," which became the twin Cal Polys’ 2005 Tournament of Roses Parade entry in the Pasadena classic. Rutland’s daughter continued mom and dad’s #CalPolyProud legacy and earned a degree in mechanical engineering in 2020. As a retiree, Rutland looks forward to the simple pleasures: sleeping in, volunteering, traveling by RV, hiking, mountain biking, tennis, landscaping, learning to play the piano, and playing blues harmonica. Join ITS in signing a virtual card: https://www.kudoboard.com/boards/DLvWrVHg.

After more than 31 years of impactful instruction, advising and administrative support, Professor Leanne Berning will retire from the Dairy Science program in the Animal Science Department in December. During her academic tenure with the university, "Dr. B" interacted with countless students, faculty and staff, not only through her teaching and administrative involvement, but also through her participation with the Writing Proficiency Exam and her involvement with university commencement. A retirement reception will be held for her from 11 a.m. to 1 p.m. Thursday, Dec. 9, in the Erhart Agriculture Building (No. 10), Room 105. All are welcome to drop in and congratulate Berning as she embarks on her next great adventure. For more information, email animalscience@calpoly.edu.