**Employment**

**Employment Opportunities**
For all available job openings and to apply, visit jobs.calpoly.edu. For assistance, call Human Resources at ext. 6-2236.

#496081 — **Administrative Support Assistant II, Counseling** — Temporary, Student Affairs — Campus Health and Wellbeing. $31,200-$55,104 per year. Anticipated hiring range: $31,200-$36,000 per year. Open until closed.

#496387 — **Degree Progress Evaluator** (Student Services Professional II), Academic Affairs — Office of the Registrar. $51,648-$73,440 per year. Anticipated hiring range: $51,648-$54,000 per year. Open until filled.

#496396 — **Financial Aid Scholarship Coordinator** (Student Services Professional II), Academic Affairs — Admissions, Recruitment and Financial Aid. $51,648-$73,440 per year. Anticipated hiring range: $51,648-$54,000 per year. Open until filled.

#496274 — **Administrative Support Assistant** — Kinesiology and Public Health, College of Science and Mathematics — Kinesiology and Public Health. $32,460-$55,104 per year. Anticipated hiring range: $34,800-$44,400 per year. Open until filled.

#496373 — **Vice President for University Development and Alumni Engagement/CEO Cal Poly Foundation** (Administrator IV), University Development and Alumni Engagement, Cal Poly Foundation. Salary commensurate with the background and experience of the individual selected. Open until filled.

#496270 — **Biological Sciences Budget Analyst** (Administrative Analyst/Specialist), College of Science and Mathematics — Biological Sciences Department. $39,456-$76,164 per year. Anticipated hiring range: $50,400-$62,400 per year. Open until filled.

#496389 — **Academic Advisor** — Mustang Success Center (Student Services Professional II). Academic Affairs — Academic Programs and Planning. $51,648-$73,440 per year. Anticipated hiring range: $51,648 per year. Open until filled.

#496301 — **Articulation and Transfer Credit Coordinator** (Administrative Support Coordinator), Academic Affairs — Office of the Registrar. $34,152-$61,776 per year. Anticipated hiring range: $34,800-$44,400 per year. Open until filled.

#496146 — **Community Service Specialist**, Administration and Finance — Public Safety. $33,480-$60,588 per year. Anticipated hiring range: $43,200-$51,600 per month. Open until filled.

#496216 — **Director**, Grants Development Office (Administrator II). Academic Affairs — Research and Sponsored Programs. Salary commensurate with the background and experience of the individual selected. Open until closed.

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**Provost Finalist Open Forums to be Held Between March 9 and March 20**

On behalf of the Provost Consultative Search Committee, co-chairs Amy Fleischer, College of Engineering dean; and Dustin Stegner, Academic Senate chair, announce that four finalists will be invited to visit campus between March 9 and March 20. All faculty and staff are encouraged to attend the open forum for the remaining three candidates on the following dates:

- Thursday, March 12, 11:10 a.m.–12:15 p.m., Performing Arts Center Pavilion.
- Monday, March 16, 11:10 a.m.–12:15 p.m., Advanced Technologies Laboratories (No. 7).
- Thursday, March 19, 11:10 a.m.–12:15 p.m., Advanced Technologies Laboratories.

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**Cal Poly Update on Coronavirus, Campus Response and Prevention**

Cal Poly is monitoring the coronavirus disease 2019 (COVID-19), an outbreak of respiratory disease caused by a novel coronavirus. To date, there are no confirmed cases in San Luis Obispo County or at Cal Poly. The university is following the guidance of our public health partners, including the County of San Luis Obispo Public Health Department and the Centers for Disease Control and Prevention. The university is also working closely with the CSU Chancellor's Office for guidance. On March 9, the CSU suspended all international and non-essential domestic travel through May 31. Visit https://chw.calpoly.edu/coronavirus for details. Cal Poly also encourages faculty, staff and students to forgo travel to domestic areas with a significant number of coronavirus cases (at present these include Seattle, New York, Los Angeles and the Bay Area). Campus Dining and other campus services will remain open during spring break. Campus community members can follow the CDC’s guidance to protect themselves and others by washing hands frequently, covering coughs and sneezes, staying home when sick, and cleaning and disinfecting frequently touched surfaces.
In Memoriam
Katcho Achadjian, former state assemblyman, San Luis Obispo County supervisor and longtime supporter of Cal Poly, died last week. Achadjian was honored at the 2019 Honored Alumni celebration in November. He immigrated to the U.S. in 1971 at the age of 19 and attended Cuesta College before transferring to Cal Poly, graduating in 1976 with a degree in business administration. Achadjian and his wife Araxie (Business Administration, ’90) stayed connected to Cal Poly. Throughout his career, Achadjian mentored students, spoke to classes and supported the university. His most recent connection to Cal Poly is through the many hours he spent as a volunteer and mentor to students in Professor Chris Den Hartog’s California Bill Project class in the Political Science Department. The class takes students through the Learn by Doing process of developing a bill, from its first inception to drafting the legislation and bringing it to a vote. The original idea for the class was born out of an idea that he brought to President Armstrong and developed with Den Hartog. He also accompanied Den Hartog and the students to Sacramento to help them lobby for their bills. His knowledge, connections, experience and expertise in the State Legislature were key in getting the bills passed.

### Employment

**Faculty Employment Opportunities**
Visit [jobs.calpoly.edu](http://jobs.calpoly.edu) for all available job openings. For assistance, call Academic Personnel at ext. 6-2844.

**#496080 — Full-time Lecturer**, Physics, College of Science and Mathematics. Open until filled.

**#496215 — Full-time Lecturer**, Accounting, Orfalea College of Business. Open until filled.

**#496143 — Full-time Lecturer**, Foodservice and Nutrition Systems Management, College of Agriculture, Food and Environmental Sciences. Open until filled.

**#496413 — Full-time Lecturer**, BioResource and Agriculture Engineering, College of Agriculture, Food and Environmental Sciences. Open until filled.

**#496405 — Full-time Lecturer**, Surveying, College of Agriculture, Food and Environmental Sciences. Open until filled.

**Corporation Employment Opportunities**
Cal Poly Corporation is a separate entity operating in concert with the university to provide a diverse range of services and resources to students, faculty and staff. To apply, visit [https://www.calpolycorporationjobs.org/](https://www.calpolycorporationjobs.org/). For assistance, contact Human Resources at ext. 6-1121.

**Marketing Design Coordinator**, Marketing and Communication, $46,716.80-$70,096 per year.

**ASI Employment Opportunities**
Candidates are asked to visit the ASI website to complete an ASI application and apply for open positions. For more information, visit the ASI Business Office in UU 212 or call ext. 6-5800.

**Coordinator — Event Management.** Annual salary: $60,016 with excellent benefits. Position open until filled.

**Assistant Director — Wellness and Fitness.** Annual salary: $75,428 with excellent benefits. Position open until filled.

**Club Services Assistant.** Salary: $18.30/hour with excellent benefits.

**Administrative Assistant II — University Union (Temporary Full Time).** Salary: $22.64/hour with excellent benefits. Position open until filled.

**Assistant Coordinator — Recruitment.** Salary: $25.01/hour with excellent benefits. Position open until filled.

**Assistant Coordinator — Marketing and Assessment.** Salary: $25.01/hour with excellent benefits. Position open until filled.

**Teacher.** Salary: $16.14/hour with excellent benefits. Position open until 9 p.m. on March 16.