

### **Employment**

#### **State Employment Opportunities**

Candidates are asked to visit <https://www.calpolyjobs.org> to complete an application. For help, call ext. 6-2844.

**#105168 — Assistant Director for Scholarships** (Administrator I), Academic Affairs — Financial Aid. Salary commensurate with background and experience of the individual selected. Open until filled. Review begins Feb. 22.

**#105169 — Tutor Coordinator** (Student Services Professional II), Academic Affairs — Academic Programs and Planning — University Writing and Rhetoric Center. \$4,179-\$5,942 per month. (Anticipated hiring range: \$4,179-\$4,300 per month.) Open until filled.

**#105170 — Human Resources Assistant** (Administrative Support Assistant II), Administration and Finance — Human Resources. \$2,600-\$4,458 per month. (Anticipated hiring range: \$2,600-\$3,000 per month.) Open until filled. Review begins Feb. 8.

**#105171 — Director of Data Management** (Administrator II), President's Office — Data Management. Salary commensurate with background and experience of the individual selected. Open until filled. Review begins Feb. 22.

**#105160 — Oppenheimer Family Equine Center Manager** (Administrator I), Academic Affairs — College of Agriculture, Food and Environmental Sciences — Animal Science. Salary commensurate with background and experience of the individual selected. Open until filled. Review begins Feb. 19.

#### **Cal Poly to Launch Campus Experience Survey This Spring**

As part of Cal Poly's Inclusive Excellence Action Plan, a 12-month call to action announced Jan. 24, the university will launch a series of initiatives designed to accelerate progress in achieving diversity and inclusion goals on campus. Damon Williams, a nationally recognized expert on Inclusive Excellence, will work with Cal Poly:

- Conduct a campus climate survey in April 2019. The Campus Experience Survey will develop an evidence-based understanding of the lived experiences of students, faculty and staff, which will allow Cal Poly to drive new tactics and actions to spark change.

- Hold multiple listening sessions to give the entire campus community a chance to share their experiences at Cal Poly. Sessions will be held in March.

- Guide students, faculty, staff and administrators to understand the results of the survey and to develop a responsive plan of action. Throughout the process, workshops, professional development, training programs and other learning opportunities will be offered to thousands of campus citizens to increase their diversity and inclusion skills and abilities.

- Help the university develop accessible measures of progress toward achieving the action plan.

Visit [www.calpoly.edu/inclusive-excellence-action-plan/](http://www.calpoly.edu/inclusive-excellence-action-plan/) to learn more about the initiative and view a video of the announcement.

#### **Cal Poly to Provide Free Tax Preparation for Underserved Communities**

For the 27th consecutive year, the Orfalea College of Business will provide free tax return preparation assistance through the Volunteer Income Tax Assistance program. Clinics will be held in San Luis Obispo, Oceano and Santa Maria in February and March. Cal Poly's on-campus VITA clinics will be held from 10:30 a.m. to 2 p.m. Saturdays from Feb. 2 through March 16. Sessions at the other locations will be by appointment. More than 125 Cal Poly accounting students will prepare tax returns as part of this year's VITA program, which is sanctioned and coordinated by the Internal Revenue Service and California Franchise Tax Board. These IRS-certified students will prepare returns that will be reviewed and filed by Orfalea College of Business faculty and volunteer certified public accountants. Students will prepare basic forms for local individuals and families earning less than \$54,000. These include 1040, 1040A, 1040EZ, 540, 540A, 540EZ and some supporting forms. The Cal Poly clinic will be held on the third floor of the Business Building (No. 3). For more information, call ext. 6-2667 or visit [vita.calpoly.edu](http://vita.calpoly.edu).

#### **University Police Department Officer Receives CSU Life Saving Medal**

A 12-year veteran of the University Police Department was honored by the CSU for saving the life of a suicidal student in 2016. Officer Chad Reiley, who has worked in law enforcement for 22 years, is the first UPD officer to receive the inaugural CSU lifesaving medal — the fourth highest award issued by the 23-campus CSU. The CSU board of trustees created an award policy last August to recognize university police officers who engage in activities that "go above and beyond the course of normal duties and result in honor being brought to themselves, their campus and the CSU."

## **Employment**

### **Faculty Employment Opportunities**

Candidates are asked to visit [www.calpolyjobs.org](http://www.calpolyjobs.org) to complete an application for any of the positions shown below. The complete listing of faculty position openings is posted online. For assistance, call Academic Personnel at ext. 6-2844.

**#105156 — Full Time/Temporary Lecturer in Communication Studies**, College of Liberal Arts. Open until filled.

### **ASI Employment Opportunities**

Candidates are asked to visit <http://www.asi.calpoly.edu/jobs> to complete an ASI application and apply for open positions. For more information, visit the ASI Business Office in UU 212 or call ext. 6-5800.

**Building Service Worker** (Recreational Sports), \$15/hour with excellent benefits. Position open until filled.

**Food Program Supervisor** (Children's Center), \$17.50/hour with excellent benefits. Position open until filled.

### **Nominations for Outstanding Student Employee of the Year Due Feb. 8**

Cal Poly's Outstanding Student Employee of the Year (OSEY) award recognizes the contributions of student employees to the university community and honors their efforts. Nominees must have completed at least six months part-time student employment during the academic year, from June 1, 2018, to May 31, 2019. Eligible candidates include state, ASI and Corporation student employees. Nominees can be Federal Work-Study and non-Federal Work-Study students. Faculty and staff may nominate more than one student. The 2018-19 Outstanding Student Employee will be announced during the OSEY Reception on April 11. The winner is entered into the state competition and may go on to the regional and national competitions. The national winner is announced during the National Student Employment Week, the second week of April. To print the 2018/19 OSEY nomination form, go to <https://afd.calpoly.edu/payroll/student/>. Scroll down to "Outstanding Student Employee of the Year" and click on the link. Forms are due to Financial Aid by Friday, Feb. 8. Questions? Contact Barbara Rollins at ext. 6-6584 or [brollins@calpoly.edu](mailto:brollins@calpoly.edu).

### **Faculty and Staff Invited to Cal Poly Black Faculty and Staff Association Feb. 6 Meeting**

The Black Faculty and Staff Association (BFSA) is pleased to invite interested faculty and staff to its meeting from 12:10 to 1 p.m. Wednesday, Feb. 6, in UU 216. The association's vision, mission and events are available at <https://bfsa.calpoly.edu/>. Contact co-chairs Bryan Hubain, [bhubain@calpoly.edu](mailto:bhubain@calpoly.edu), and Camille O'Bryant, [cobryant@calpoly.edu](mailto:cobryant@calpoly.edu), with any questions.

### **International Center to Offer a Taste of the World 2019 on Feb. 6**

The International Center will host A Taste of the World 2019, offering free food on Via Carta Mall (Campus Market) from 2-4 p.m. Wednesday, Feb. 6. This free event will feature international cuisine, activities and music from all over the world. It is open to all. The food will be prepared by students taking Food Science and Nutrition Department faculty member Arlene Grant-Holcomb's FSN 344: Institutional Foodservice II course. Email [international@calpoly.edu](mailto:international@calpoly.edu) for more information.

### **Provost's Leadership Award for Partnership in Philanthropy**

Nominations are being accepted for the Provost's Leadership Award for Partnership in Philanthropy. This award celebrates visionary leaders who have forged critical partnerships to advance the mission of Cal Poly. Nominees may be current or former faculty members who have been instrumental in comprehensive development and fundraising efforts. The award recipient will receive campuswide recognition at the Fall Conference General Session. Faculty, staff and current students are encouraged to submit nominations. The nomination form and more information are available at [provost.calpoly.edu](http://provost.calpoly.edu). The deadline to submit nominations is 5 p.m. Friday, March 1. Email nomination materials to Jeanne Scott, Office of the Provost, at [jscott29@calpoly.edu](mailto:jscott29@calpoly.edu).

### **Bella Montana Unit Now Available**

Interested in working within walking distance to campus? A Bella Montana home is now on the market. The craftsman-inspired unit has three bedrooms and two baths throughout 1,298 beautifully appointed square feet. The distinct, thoughtfully crafted layout offers an upstairs patio, stainless steel appliances, maple kitchen cabinets as well as a two-car garage. Bella Montana is a unique housing community of 69 individually owned homes designed exclusively for Cal Poly faculty and staff. The community is located within walking distance of restaurants, shopping and schools. Visit [www.bellamontanahomes.com](http://www.bellamontanahomes.com) for more information.