



Employment

Employment Opportunities

For all available job openings and to apply, visit jobs.calpoly.edu. For assistance, call Human Resources at ext. 6-2236.

There are no new listings at this time.

Faculty Employment Opportunities

Visit jobs.calpoly.edu for all available job openings. For assistance, call Academic Personnel at ext. 6-2844.

There are no new listings at this time.

Corporation Employment Opportunities

Cal Poly Corporation is a separate entity operating in concert with the university to provide a diverse range of services and resources to students, faculty and staff. To apply, visit <https://www.calpolycorporation.org/>. For assistance, contact Human Resources at ext. 6-1121.

There are no new listings at this time.

ASI Employment Opportunities

Candidates are asked to visit http://www.asi.calpoly.edu/job_areas to complete an ASI application and apply for open positions. For more information, visit the ASI Business Office in UU 212 or call ext. 6-5800.

There are no new listings at this time.

Open Forums for Two Provost Finalists to be Held Virtually

On behalf of the Provost Consultative Search Committee, co-chairs Amy Fleischer, College of Engineering dean, and Dustin Stegner, Academic Senate chair, announce that the remaining two provost search finalist have been invited for virtual campus visits on April 13-14 and April 16-17. All faculty and staff are encouraged to attend virtual open forums on the following dates:

— Monday, April 13, 11:10 a.m.–12:15 p.m.

— Thursday, April 16, 11:10 a.m.–12:15 p.m.

Logon information and instructions for the open forums will be sent through Must Mail announcements closer to the visit dates.

COVID-19 Website Updated with Resources to Support Campus Community

The university's COVID-19 website has been updated with resources to support the campus community in numerous ways. The Office of University Diversity and Inclusion (OUDI) and the Center for Teaching, Learning and Technology (CTLT) have a wide range of useful resources related to diversity, equity, inclusion and anti-bias in response to the COVID-19 pandemic. A virtual learning page was launched to help students prepare themselves for a dynamic quarter of virtual learning and access critical services and programs they need to succeed. In addition, a directory of services was created to show how campus departments and services are operating in spring; most are operating virtually. Faculty are encouraged to continue to remind students to remain at their current residences for the entire spring quarter. Students who are living off campus within San Luis Obispo County must also follow the shelter-at-home orders and remain in their homes to the maximum extent possible, except to obtain essential services such as purchasing groceries. Updates are being released frequently via email and at <https://coronavirus.calpoly.edu/>, so check back often for the latest information.

Anxiety and Financial Counseling Available to Employees

Human Resources wants everyone in the campus community to stay safe and take the time to ensure the health and well-being of family and friends as well as themselves. Human Resources wants all employees to know that there are services available at this time to help with anxiety and financial concerns. These services can help with an employee's emotional health and well-being as well as other life management services such as financial counseling. With the ongoing changes in work and the manner in which that work gets done, as well as the stress of new routines, remember to take care of your personal health and well-being. Visit <https://afd.calpoly.edu/hr/employee-resources/work-life> or reach out to humanresources@calpoly.edu.

Campus Dining Venues Transitioning to Grubhub Ordering

In an effort to decrease social interactions during the COVID-19 situation, Campus Dining is transitioning all venues to only accept payment through Grubhub at <https://www.calpolydining.com/grubhub/>. This new process will not only lessen potential contact between employees and customers when completing the financial transactions, but will also speed up the process, making it easier to purchase and pick up. Grubhub takes credit cards and dining dollars for students on dining plans. Starting this week all purchases at Einstein Bros. Bagels, Starbucks UU, Canyon Café, Bishop Craft Burger and Tu Taco will be Grubhub only. Student Choice, Village Market and Chick-fil-A will transition to Grubhub next week. The Grubhub app was introduced to campus last fall and has helped to increase the efficiency and throughput at many dining venues throughout campus.

Cal Poly Report

April 8, 2020

Kennedy Library Campus Administrative Policy Available for Review

The draft Campus Administrative Policy (CAP) for Kennedy Library is now available for review until April 11 at <https://policy.calpoly.edu/>. Submit feedback to cap@calpoly.edu.

Working Virtually Toolkits Offered by Employee and Organization Development

Whether you're an individual contributor or managing a team, the transition to working virtually involves gaining new skill sets to be effective and successful. The Employee and Organization Development department is here to support employees in this transition with its newly launched Working Virtually Toolkits. These toolkits cover a range of remote-working topics, including getting settled, setting up your remote work station, digital communication, setting healthy boundaries and habits, and managing remotely. With on-demand courses, articles, podcasts, checklists and books, the Working Virtually Toolkits will provide employees with information, action items, and tips they can implement today to gain confidence in their remote working capabilities and ensure their team feels valued, connected and has the tools to be successful. Visit <https://afd.calpoly.edu/learn-and-grow/employee-development/>.

Own a Home Within Walking Distance of Campus

A beautiful Bella Montana home is available. This two-bedroom, one-bath home comes complete with a contemporary kitchen, elegant living area, attractive bath and energy-saving appliances. The nearby location offers easy access to hiking trails, shops and restaurants. The home is part of a 5.3-acre planned housing community that was designed and crafted with Cal Poly employees and their families in mind. Located within walking distance of campus, Bella Montana encompasses 69 individually owned homes on Highland Drive near iconic Highway 1. For more information visit bellamontanahomes.com/resales.

Microsoft License Change Will Limit Features for Some Users

On April 1, Microsoft will change Office365 licenses for higher education customers, which will limit the features available to some campus community members. All faculty and staff will still have full access to the web-based Office 365 applications, but emeritus and CSU bargaining units 5, 6 and 11 will no longer be eligible to download the desktop Microsoft Office software suite (which includes Word, Excel, PowerPoint, Outlook and OneNote). The bargaining units affected by the new licensing model are primarily comprised of janitorial, groundskeeping and skilled craft workers. If there is a demonstrated need for access to the desktop versions of Microsoft applications for individuals impacted by this change, Information Technology Services (ITS) does have a limited number of full licenses that can be applied in order to enable those features. Microsoft will not make any changes to student licenses as part of this update. Similarly, Cal Poly Corporation and ASI customers who have a contract with ITS for Office 365 accounts will continue to be able to download the desktop Office applications. If you have questions, contact the ITS Service Desk at servicedesk@calpoly.edu or ext. 6-7000.

In Memoriam

Everett Chandler, Cal Poly's dean of students for 27 years, died March 23. Chandler turned 103 years old on Feb. 6. He was honored on his 100th birthday in 2017 during halftime of a Cal Poly men's basketball game. Chandler served the campus from 1951 to 1978. His legacy includes his support for the families of those who died in a devastating Oct. 29, 1960, plane crash carrying the Cal Poly football team home from a game in Toledo, Ohio. Chandler helped develop a memorial committee to administer funds for the victims' families. In the 1970s, the football team presented Chandler with the "Honorary Mustang" award. Seven years later, he was awarded the Scott Goodnight Award, which is presented by the National Association of Student Personnel Administrators to a dean who has demonstrated sustained professional achievement in student affairs work. He was inducted into Cal Poly's Athletics Hall of Fame in 1996. The Chandler Award for Service to Students and the Profession was established in 1998 to recognize and honor Cal Poly staff within the Division of Student Affairs who, through their work, exemplify outstanding performance and service to students and the general campus community. "Working at Cal Poly was the best job I ever had, and I had several," said Chandler in a Cal Poly Magazine article in 2017. "It is one of my proudest accomplishments. That, and marrying Arlene." After retiring from Cal Poly in 1978, Chandler obtained a stockbroker's license and worked part-time with Blakeslee and Blakeslee in San Luis Obispo. He enjoyed golf and the company of his wife, five children and three grandchildren. Read more at <https://calpoly.edu/news>.