

Employment

Employment Opportunities

The complete listing of staff and management vacancies is posted at www.calpolyjobs.org. To apply, go online and complete the application form. For assistance, call Human Resources at ext. 6-2236.

#105265 — Data and Budget Analyst

(Administrative Analyst/Specialist — Non-exempt), Student Affairs — Cal Poly Scholars. \$3,288-\$6,162 per month. (Anticipated hiring range: \$4,167-\$5,000 per month.) Open until filled.

#105275 — Assistant Director of Student Affairs

Technology (Administrator I), Salary commensurate with background and experience of the individual selected. Open until filled. (Review begins April 25.)

#105231 — International Student Advisor

(Student Services Professional II), Academic Affairs — International Center. \$4,179-\$5,942 per month. (Anticipated hiring range: \$4,179-\$4,300 per month.) Open until filled.

#105230 — Customer Support

Specialist (Information Technology Consultant — Foundation), Student Affairs — Technology. \$3,470-\$6,486 per month. (Anticipated hiring range: \$4,000-\$5,000 per month.) Open until filled. (Review begins April 5.)

#105260 — Creative Services Coordinator

(Graphic Designer I), Student Affairs — Athletics. \$3,224-\$5,665 per month. (Anticipated hiring range: \$3,224-\$3,900 per month.) Open until filled.

#105261 — Student Services Professional IB/II

(Admissions Counselor/Officer), Academic Affairs — Admissions. SSP IB: \$3,685-\$5,213 per month. (SSP IB: Anticipated hiring range: \$3,685-4,057 per month). SSP II: \$4,179-\$5,942 per month. (SSP II: (Anticipated hiring range: \$4,179-\$4,300 per month). Open until filled. This internal recruitment is open to Cal Poly employees only (state, Corporation and ASI).

#105264 — Payroll Technician

(Payroll Technician II), Administration and Finance — Payroll Services. \$3,101-\$5,449 per month. (Anticipated hiring range: \$3,101- \$3,820 per month.) Open until filled.

Take the CPX Survey Starting April 9 and Help Create a More Inclusive Campus

Next Tuesday, April 9, a personalized email will be sent to all campus community members to complete the short, confidential CPX (Cal Poly Experience) Survey. The survey is a key part of a yearlong call to action to lead Cal Poly on a path toward greater equity and inclusion. The university is asking all students, staff and faculty to take about 15 minutes to complete the survey and share their experiences and perspectives related to diversity, equity and inclusion at Cal Poly. Every voice matters and every experience shared will make a difference. The information gathered through the survey and the CPX Listening Sessions, which were held March 12-14, will support the development and refinement of the university's programs and services to create a more equitable, inclusive campus community so that every person can feel a sense of belonging and inclusion. Current students, staff and faculty will receive an email to take the survey from diversity and inclusion expert Damon A. Williams and his research team at the Center for Strategic Diversity Leadership and Social Innovation. Learn more by visiting <https://diversity.calpoly.edu/cpx/survey>.

Faculty and Staff Invited to Participate in Community Flower Show

Cal Poly is looking for a few good gardeners — and their flowers — for the annual Community Flower Show, to be held Saturday, April 13, as part of the university's Open House 2019. Staff and faculty are invited to enter their flower specimens in the show. Those wanting to enter the show can register for the event from 4 to 7 p.m. Friday, April 12, at the Horticulture Unit (No. 48) near the Poly Plant Shop. Entries are due between 7 and 8 a.m. Saturday, April 13. The show will be open for public viewing from 10 a.m. to 4 p.m. April 14. For more details, call ext. 6-2279.

Get a Free Ride to Campus on April 12 During Open House

All trips on public transportation to Cal Poly on Friday, April 12, during Open House will be free of charge. In an effort to lower the university's environmental footprint and ease trips to campus for visitors, Transportation and Parking Services is offering free rides to campus on SLO Transit and RTA busses. The Friday of Open House is one of the busiest days of the year, creating a conundrum when it comes to parking and traffic. TAPS has worked with local and regional transportation partners to lessen the impact by offering free rides. Riders can participate by telling the bus driver they are going to Cal Poly. Anyone using an alternative form of transportation to get to campus can comment at <https://www.facebook.com/insidecalpoly/> on the Free Ride Friday contest to be entered for a chance to win Apple AirPods or a Starbucks gift card. Be sure to also visit the TAPS booth at the Resource Fair in the UU for a chance to win tickets to the Cal Poly Rodeo on Friday night.

Employment

Employment Opportunities, continued

#105218 — Coordinator, New Student and Transition Programs (Student Services Professional II), Student Affairs — New Student and Transitions Programs. \$4,179-\$5,942 per month. (Anticipated hiring range: \$4,179-\$4,300 per month.) Open until filled.

#105221 — Black Academic Excellence Center Coordinator (Student Services Professional III), Student Affairs — Connections for Academic Success. \$4,554-\$6,488 per month. (Anticipated hiring range: \$4,554-\$5,167 per month.) Open until filled.

Faculty Employment Opportunities

Candidates are asked to visit www.calpolyjobs.org to complete an application for any of the positions shown below. The complete listing of faculty position openings is posted online. For assistance, call Academic Personnel at ext. 6-2844.

#105193 — Full Time/Temporary Lecturer, Aerospace Engineering, College of Engineering, open until filled.

CalPERS to Host Workshops at Cal Poly on April 10

California Public Employees Retirement System (CalPERS) will host workshops on campus Wednesday April 10, to help employees learn more about CalPERS retirement benefits. They workshops will include:

— **Planning Your Retirement** (for members one to five years from retirement): Learn how to plan for retirement and the process of retiring.

— **Your CalPERS and You** (for early to mid-career members): This class will help members get a head start on understanding their retirement benefits. Enrollment is limited and attendance is subject to supervisory approval and based on departmental operational needs. Visit <https://afd-test.calpoly.edu/hr/benefits/events.php/#id-4> to register. Questions? Contact Human Resources at humanresources@calpoly.edu or ext. 6-5436.

Adobe Creative Cloud Available for Faculty and Staff

Faculty and staff can now download the complete Adobe Creative Cloud suite on two devices at no cost, and sign in with their Cal Poly username and password. The suite of industry-leading desktop and mobile apps includes Acrobat Pro, Photoshop, Illustrator, Fonts, Premiere Pro and more. For more information and installation help, visit servicedesk.calpoly.edu/adobe-faculty-and-staff.

Catastrophic Leave

Christine Nelson, health educator in Campus Health and Wellbeing — Health Education, has qualified for catastrophic leave. Those wishing to donate leave credits to help her remain in full-pay status during an extended leave of absence should contact catastrophic leave coordinator Karen Woods at ext. 6-5265 or kwoods04@calpoly.edu to request a donation form.

David Retz, lecturer in Electrical Engineering and Computer Science and Software Engineering, has qualified for catastrophic leave. Those wishing to donate leave credits to help him remain in full-pay status during an extended leave of absence should contact catastrophic leave coordinator Lani Woods at ext. 6-6320 or lwoods@calpoly.edu to request a donation form.

Sean Moore, custodian in Facilities Management — Custodial Services, has qualified for catastrophic leave. Those wishing to donate leave credits to help him remain in full-pay status during an extended leave of absence should contact catastrophic leave coordinator Laura McCarren at ext. 6-5212 or lmccarre@calpoly.edu to request a donation form.

Erika Diaz Cota, administrative analyst/specialist in University Housing, has qualified for catastrophic leave. Those wishing to donate leave credits to help her remain in full-pay status during an extended leave of absence should contact catastrophic leave coordinator Karen Schmidt ext. 6-1585 or kdschmid@calpoly.edu to request a donation form.