

Skip to Content ?  
myCalPoly login

**CAL POLY** College of Agriculture, Food and Environmental Sciences  
*Learn by Doing*

About Us | Departments & Majors | Current Students | Prospective Students | Agricultural Operations | GIVING

Home : CAFES Facilities Service Request

### CAFES Facilities Service Request

COLLEGE HOME

- About Us
- Dean's Office
- Strategic Mission and Vision 2020
- Faculty & Staff Directory
- Advisory Council
- Honored Alumni
- Cal Poly Grow
- News
- Contact Us
- CAFES Facilities Service Request**
- Departments & Majors
- Centers & Institutes
- Prospective Students
- Current Students
- Alumni
- Address Update

Microsoft Forms  
Fill out the form

Go to <https://cafes.calpoly.edu> and select About Us. Then select CAFES Facilities Service Request

CAFES Facilities Service Request - Microsoft Edge

<https://forms.office.com/Pages/ResponsePage.aspx?id=ZwINg578LUSVNX03nMoq57DE1EV9H8Bsm4Se>

**CAL POLY** CAFES Facilities Service Request

Use this form to submit requests to CAFES Facilities for maintenance or non-maintenance facility needs.

If you have supporting documents, pictures or any other items you'd like to submit with this request please email the files to [cafefacilities@calpoly.edu](mailto:cafefacilities@calpoly.edu)

**Additional Information:**  
Maintenance for state facilities - Facility Services is funded to maintain state buildings, grounds, and the campus wide road and utility infrastructure to reasonably ensure the expected life of the facility and to create an atmosphere conducive to learning. There is no charge for these services.  
Maintenance for non-state facilities - This is generally administered by the leasing entity, ASI Corporation, or Foundation. However, Facility Services will provide maintenance to non-state facilities on a reimbursed basis. Requests for these services are submitted electronically by an employee with the authority to expend campus funds. An account number is required at the time of the request. Costs for work that are recharged by Facilities are processed at the end of the month.  
Non-Maintenance - The annual Facilities budget is not funded for remodels, new construction, furniture repair, hanging pictures, etc., therefore, state and non-state requests for these services are on a reimbursed basis and must be submitted electronically by an employee with the authority to expend campus funds. An account number is required to complete the request and costs for recharge work are processed at the end of the month.

Hi Cassie, when you submit this form, the owner will be able to see your name and email address.

\* Required

Microsoft Forms  
Fill out the form

Faculty & Staff Directory

- Advisory Council
- Honored Alumni
- Cal Poly Grow
- News
- Contact Us
- CAFES Facilities Service Request
- Departments & Majors
- Centers & Institutes
- Prospective Students
- Current Students
- Alumni
- Address Update

This will open your service request form. Fill out all areas needing attention.

CAFES Facilities Service Request - Microsoft Edge  
https://forms.office.com/Pages/ResponsePage.aspx?id=ZwINgS78lUSVNd3nMoqS7bE1E9H4B8m4S4

11. Timeframe \*

Urgent  
 Within 30 days  
 More than 30 days

12. Would you like an estimate? \*

No

Send me an email receipt of my responses

Submit

This content is created by the owner of the form. The data you submit will be sent to the form owner. Never give out your password.  
Powered by Microsoft Forms Privacy and Cookies

Faculty & Staff Directory  
Advisory Council  
Honored Alumni  
Cal Poly Grown  
News  
Contact Us  
CAFES Facilities Service Request  
Departments & Majors  
Centers & Institutes  
Prospective Students  
Current Students  
Alumni  
Address Update

When all areas are filled out click Submit.

CAFES Facilities Service Request - Microsoft Edge  
https://forms.office.com/Pages/ResponsePage.aspx?id=ZwINgS78lUSVNd3nMoqS7bE1E9H4B8m4S4

CAFES Facilities Service Request

Thanks!

Your response was submitted.

Submit another response

Create my own form  
Powered by Microsoft Forms Privacy and Cookies

Faculty & Staff Directory  
Advisory Council  
Honored Alumni  
Cal Poly Grown  
News  
Contact Us  
CAFES Facilities Service Request  
Departments & Majors  
Centers & Institutes  
Prospective Students  
Current Students  
Alumni  
Address Update

Your work request has been submitted. From here this will be routed to your department head (or the department head of the department selected on the work order) for approval.