



## Requirements for a Dismissed Student to be Eligible to Re-Apply to CAED:

1. Students must be enrolled in a full-time course load (at least 10 semester units or 12 quarter units) during each term. A full-time course load includes pre-approved classes.
2. Earn a minimum 2.75 GPA while enrolled in full-time course load
3. All lower division General Education, Support and Major courses proposed to be completed at the community college must be listed on the contract.
4. All coursework must be approved in advance by your Department Head. Completion of the form on the reverse side of this sheet including Department Head's signature constitutes approval. Taking courses not listed do not count unless you earn a C- or lower, in which case the courses count against you (the same is true for courses in which the grade assigned is a Withdrawal, Incomplete, No Credit, Unauthorized Withdrawal, etc.)
5. At least half of the units taken each term must fulfill major or support requirements for your degree program.
6. A minimum of a 2.75 grade point average is required in all approved coursework, as well as any additional courses that the student completes. All grades must be a "C" or higher the first time the course is taken (No C- or lower, Withdrawals, Incompletes, No Credits, Unauthorized Withdrawals, etc.).
7. Dismissed students are not allowed to participate in the Cal Poly Continuing Education (also known as Open Enrollment) program, without permission of the CAED Dean's office.
8. Once a student has completed the terms of the contract, student should contact the Cal Poly Admissions office immediately and reapply as a **Former Student**. Students should be aware of reapplication admission deadlines for returning students and plan ahead—dates below are subject to change. The student will be eligible for admission into his/her major if he/she meets the terms of the contract, completes the Former Student Application and submits official transcripts by the Admissions deadline. The student must request the Former Student Application from the Cal Poly Admissions Office. Any further questions regarding readmission should also be directed to the Admission Office: PH (805) 756-2311.

### Deadlines for Former Student Application:

| <u>TERM</u>    | <u>APPLICATION POSTMARK DEADLINE</u> |
|----------------|--------------------------------------|
| Fall quarter   | July 1st                             |
| Winter quarter | October 1st                          |
| Spring quarter | February 1st                         |

Summer Term applications for Former Students are not accepted at this time

(dates are subject to change and should be confirmed well in advance)