Who are the CAED Ambassadors?

Members of the College of Architecture and Environmental Design (CAED) Ambassador Leadership Program are a team of enthusiastic and knowledgeable students who promote the college and actively participate in its interdisciplinary activities. The purpose of the Ambassadors is to develop a core group of students that will serve as student representatives for CAED functions and to promote the CAED to prospective students, alumni and industry representatives.

Ambassadors participate in large-scale events such as Homecoming, Open House, Commencement and class reunions. In addition, they serve campus visitors by greeting guests and providing tours of the support facilities the CAED has to offer.

Students chosen to participate as Ambassadors will enjoy opportunities to enhance their leadership, interpersonal and public speaking skills while gaining invaluable knowledge about the university and college by working with the Dean’s Office and all of the individual departments.

What are the Application Requirements?

Applicants must comply with the following requirements in order to be considered for an interview:

- Be currently enrolled in the College of Architecture and Environmental Design.
- Be in good academic standing, 2.5 or above higher education GPA. Available on your MyPolyProfile.
- Be available to participate in the program from the beginning of Spring term.

How do I Apply?

To be considered for an interview, please include the following in your application packet:

1. A completed application form.
2. A current resume.
3. Include a brief letter of recommendation from a faculty member, advisor, employer or community leader that includes their title and contact information. The letter can be forwarded after your application.

What happens after I apply?

Applicants who meet the screening requirements as a result of the application submission will be invited to an interview. Interviews do not guarantee that you will be accepted into the CAED Ambassadors Program.

Any Questions?

If you have any questions about the Ambassadors or the application process, please email us at: caedamb@gmail.com with the subject line as: Application Questions
CAED Ambassador Application

Application due at CAED Front Desk, 05-212 by 4:00 pm.
Due date: Friday, February 15

Contact Information

Name: ____________________________
Major: ____________________________

Current Phone: ____________________________
Cal Poly Email: ____________________________
Current Year in School: ____________________________
Estimated Year & Month of Graduation: ____________________________
Student ID #: ____________________________

Polo Shirt Size: [ ] Men [ ] Women
[ ] S [ ] M [ ] L [ ] XL [ ] XXL

Commitments

List your current commitments: (e.g. work hours, academic commitments, club responsibilities, sorority or fraternity, coop or internships, etc.)

1. ____________________________
2. ____________________________
3. ____________________________
4. ____________________________
5. ____________________________

Qualifications: “In Your Own Words”

Please describe in 150 words or less why you want to be a CAED Ambassador. Include unique qualities about yourself with particular emphasis on your public speaking training/experience and accomplishments that would make you a qualified member of the CAED Ambassador team. Attach a printed description or use fillable application box below.

By signing this application, I give my permission to the CAED Ambassadors Nominations Committee to review the data provided here. Signed: ____________________________ Date: ____________________________
CAED Ambassador Letter of Recommendation

Please attach a letter of recommendation from a faculty member or former employer, not including family members or fellow students. All recommendations are strictly confidential and will be used for Ambassador selection only. This letter may be submitted after your application has been turned in. Share this page with the individual providing a letter on your behalf.

Preferred due date: **Friday, February 15.**
Letters after this date will be accepted.

Three ways to return a letter of recommendation:

1) Return to candidate a sealed envelope with your signature across the flap and “CAED Ambassador Recommendation” on the front. Candidate will drop it off at CAED Front Desk 05-212.

2) Mail form or letter to:
   CAED Ambassador Evaluations Committee
   05/212
   Cal Poly
   San Luis Obispo, CA. 93407-0280

3) Email form or letter to: caedamb@gmail.com

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**Student Reference:**

The College of Architecture and Environmental Design Ambassador Leadership Program appreciates your willingness to comment on the applicant’s abilities as a CAED Ambassador. Students selected to the program will represent the college in the next academic year to campus visitors (industry, prospective students and alumni). In your letter, please consider specific qualities of the applicant that will affect his/her performance in public relations duties.

Please address all of the following:

- Name of Applicant

- How long have you known the applicant and under what circumstances have you become familiar with the applicant’s abilities (academic or professional)?

- Please assess the applicant’s abilities to work with others.

- Indicate the applicant’s potential with regard to his/her leadership skills, maturity, and organizational ability.

- How would you rate the applicant’s motivation?

- Is there anything else you feel would be relevant to assess the possibility of the applicant filling this position?

Please also include:

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