# JOB DESCRIPTION FORM

**Department** | Farm QC | **Location** | Artois
---|---|---|---
**Job Title** | Farm QC Intern | **Reports to** | Cierra Uriarte
please send application: cvenegas@cal-olive.com

**Type of position:**  ☐ Intern  
**Hours**  
40± / week  
**Length of time needed:** Mar 15, 2021 to Dec 10, 2021

## POSITION SUMMARY
Primary responsibilities shall be to support and conduct field audits of farming practices to ensure implementation of COR’s farm plan under the Farm QC Department. And assist in the taking of farm and grower fruit samples, plus aid in the data collection of study and trial projects for the season.

## ESSENTIAL FUNCTIONS
- Travel in company vehicle to visit grower and COR facilities.
- Data collection.
- Pick and execute a key project and present at the end of the season.
- Collecting samples for soil, leaf, water and fruit.
- Data analysis.
- Researching and helping current or future trial projects.
- Assisting and completing other departments needs and requests, Grower Relations, Mill or Technical Services.
- Shall be well versed and agree to the business continuity Commitment to Food Safety and Quality. Shall report anything that may compromise food safety and quality to appropriate personnel, including the SQF Practitioner.
- Shall comply with the regulations as outlined in the corporate Document Control Policy.
- Shall dress and behave in compliance with Good Manufacturing Practices (GMP’s), Good Agricultural Practices (GAP’s), and Good Laboratory Practices (GLP’s), when applicable.
- Shall fulfill certain roles for the Ag QC/R&D Supervisor in their absence, as deemed appropriate.
- In the event that the Farm QC Intern is absent or unavailable, the back-up for their duties is the Ag QC/R&D Supervisor, unless otherwise described.
- Manage and ensure sampling site security.
- Communicate a positive image of the company to the entire staff and customers.
- Apply all safety rules and regulations and prevent work hazards.
- Other duties as assigned.

## KNOWLEDGE & SKILLS
- Must apply human safety procedures and principles daily and protect self and others from injury.
- Communicate a positive image of the company to fellow staff members, customers, and the public.
- Exemplify the company values: break down silos, be a pioneer, never stop growing, and enrich your environment.
- Organized and detail oriented.
- Be able to do basic formulas and data entry into excel.
- Be able to work alone and with others.

## QUALIFICATIONS
- Bachelor’s degree in Plant Science, Ag Business, Food Science, Ag Education OR Experience/A Background in Agricultural Related Work
- Valid Drivers License
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<thead>
<tr>
<th>Department</th>
<th>Farm QC</th>
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<tbody>
<tr>
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**PHYSICAL DEMANDS**

MUST BE ABLE TO BEND AND MOVE EXTENSIVELY, BE ABLE TO STAND FOR EXTENDED PERIODS OF TIME, BE ABLE TO LIFT AT LEAST 50LBS.

**WORKING CONDITIONS**

Will be working indoors and outdoors, in various terrains, therefore must be willing able to work in up to 90-degree weather as well as working in cold rainy weather.

## REVIEWED BY

| Cierra Uriarte | Title | Ag QC/R&D Supervisor |

## APPROVED BY

| Clayton Handy | Title | Agronomist & PCA |

## DATE DEVELOPED

| 01/01/2019 |

## DATE REVISED

| 01/02/2020 |

EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS’ PREFERENCE POLICY / DRUG-FREE WORKPLACE