



## ***Irrigation Specialist***

***Closing Date: December 28<sup>th</sup> 2018***

***Starting hourly wage will range between \$23 - \$30, depending on experience***

The Coachella Valley Resource Conservation District is accepting applications for an Irrigation Specialist as a temporary employee. Funding for the position is provided through a contribution agreement between the CVRCD and USDA NRCS.

The Irrigation Specialist will provide irrigation evaluations/audits to agricultural lands, golf courses, and residential related land uses, and assist the USDA NRCS with their conservation planning efforts on agricultural land.

Resumes will not be accepted in lieu of a job application. Applications must be received by the closing date by 4:30p.m. CVRCD employees are enrolled in the DMV Employer Pull Notice program.

The CVRCD reserves the right to accelerate or extend the "Closing Date" at any time, dependent upon the number of applications received.

### ***Duties:***

Under the direct supervision of the District Manager the irrigation specialist performs the following duties:

- Performs Distribution Uniformity and application efficiencies on all types of irrigation systems.
- Collect, interpret and present data collected from irrigation evaluations and irrigation scheduling activities.
- Investigate irrigation requirements and system operations for different crops in the Coachella Valley.
- Assist with developing irrigation schedules for all types of local crops using Soil Moisture and/or Evapotranspiration data.
- Assist the NRCS with the implementation of Irrigation Water Management practices as directed by the NRCS District Conservationist.
- Provide services such as water efficiency advising, system testing, water measurement, system maintenance and repair recommendations, and other irrigation related services.
- Plan and schedule appointments with irrigators, ranch managers, and contractors.
- Conduct outreach and education activities to benefit the CVRCD and NRCS as related to irrigation.
- Perform quality assurance/checks on field data and conduct data entry, interpret results and develop recommendations.
- Prepare finding reports of evaluations and assist with and/or make presentation of status and findings to landowners.
- Make presentations at district sponsored or participating workshops or events.
- Responsible for tracking and meeting the requirements and timelines for reporting and deliverable for assigned projects.
- Maintain detailed records and notes so that all procedures are documented and replicable.
- Work collaboratively with staff, funders, individuals, organizations, and other agencies.

- Contribute to application for grant funding to support/expand future CVRCD irrigation management program operations.

*Minimum Qualifications:*

- Knowledge of agricultural irrigation including surface, sprinkler and drip; familiarity with turf grass and landscape irrigation systems
- Valid driver's license and cannot have record of a DUI or reckless driving arrest within the previous two years.

*Ability to:*

- Work independently and possess good organizational skills.
- Travel out of town for training workshops and presentations.
- Effectively communicate in verbal and written forms.
- Work with Microsoft Word, Microsoft Excel, and internet browsers.

*Physical requirements:*

- Carry and set up to 50 lbs. of equipment
- Walk agricultural fields for long periods of time under varying weather conditions.
- Constantly bending over to collect and measure samples.

*Desired Qualifications:*

- Certificate in Turf Grass Management, Landscape irrigation/auditing, Horticulture or other closely related field.
- Bilingual (Spanish) desired but not required.



## APPLICATION FOR EMPLOYMENT

### INSTRUCTIONS:

- Please fill out all sections of the application completely, either typing or printing in black ink.
- Incorrect or false statements and omission of facts may be cause for rejection or dismissal.
- Applications must be signed and dated to be accepted for review.
- Submission of an application does not guarantee employment.
- This application and any attachments become the property of the CVRCD.
- Please make sure to include supplemental questionnaire, if required for the position applying for.

The CVRCD is an Equal Opportunity Employer

POSITION APPLYING FOR: \_\_\_\_\_

Name (please print): \_\_\_\_\_  
(Last) (Middle) (First)

Please list all other names you have used: \_\_\_\_\_

Current Address: \_\_\_\_\_  
(Number, Street, City, State, and Zip)

Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

Email address: \_\_\_\_\_  
*(The email address you provide will be used for all future correspondence in connection with this application)*

1. Have you ever been employed by the Coachella Valley RCD? Yes  No   
If yes, when and what position? \_\_\_\_\_

2. Do you have any relatives employed by the Coachella Valley RCD? Yes  No   
If yes, give name, relationship and position title: \_\_\_\_\_

3. Do you have a valid California Driver's License? (if required for position) Yes  No   
Driver's License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

4. Are you legally eligible to work in the United States and can you provide evidence of your eligibility?  
Yes  No  If no, explain in detail:  
\_\_\_\_\_  
\_\_\_\_\_

5. Are you able to perform the essential functions of the job for which you are applying? Yes  No   
If no, please describe the functions that cannot be performed.  
\_\_\_\_\_

*(We comply with the Americans with Disabilities Act and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. All job offers are contingent upon the applicant passing a job-related physical examination.)*

6. Are you at least 18 years of age? Yes  No   
(An applicant can be refused employment if he/she does not meet a minimum age requirement established by law.)

**EDUCATION:**

Do you have a High School diploma or G.E.D. Certificate? Yes  No

List below all college, business, trade, or special training that you have taken that relate to the requirements of this position. If your training resulted in a degree, you need only list the major and type of degree earned.  
(You may attach additional sheets if necessary. Please make sure you sign and date each one.)

Name and Address of School, College, Vocational School or Institute	Major Subject or Course of Study	Attendance Dates		List Degree, Certificate, Units, Hours or Completion of Course (if you attended under another name, please indicate)
		From	To	

**SKILLS:**

Please list any additional job related skills, knowledge, or licenses you possess which relate to this position.

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If you served in the United States military service, please list any skills you acquired which you believe are relevant to this position.

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**EMPLOYMENT HISTORY:**

List <u>all</u> jobs you have held and periods of unemployment in the past <b>ten (10) years</b> . Please list your <b>PRESENT</b> or <b>MOST RECENT</b> job first.  (You may attach additional sheets if necessary. Please make sure you sign and date each one.)	
From (Month/Year):	To (Month/Year):
Title of your position:	
Number of employees supervised (if any):	
Name, address and telephone number of employer:	
Name of supervisor:	
Hours worked per week:	
Duties of Your Position:	
Reason for Leaving:	
Do you object to having this employer contacted? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, please explain:	
From (Month/Year):	To (Month/Year):
Title of your position:	
Number of employees supervised (if any):	

Name, address and telephone number of employer:	
Name of supervisor:	
Hours worked per week:	
Duties of Your Position:	
Reason for Leaving:	
Do you object to having this employer contacted? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, please explain:	
From (Month/Year):	To (Month/Year):
Title of your position:	
Number of employees supervised (if any):	
Name, address and telephone number of employer:	
Name of supervisor:	
Hours worked per week:	
Duties of Your Position:	

<b>Reason for Leaving:</b>
<b>Do you object to having this employer contacted? Yes <input type="checkbox"/> No <input type="checkbox"/></b>
<b>If yes, please explain:</b>

**REFERENCES:**

Give name, home or business address, and phone number of <b>three (3)</b> people you have known for at least five years who have knowledge of your character, work experience and abilities. Do not include relatives or former employers.				
Name (First and Last)	Address	Phone	Occupation	Number of years acquainted

**CERTIFICATE OF APPLICANT: Please read carefully before signing.**

I certify that the information I have provided in my application for employment are true and complete to the best of my knowledge. I understand that any misstatement of material fact or omission of fact on any part will subject me to disqualification from the employment process, or dismissal if hired, regardless of the time elapsed before discovery. I hereby authorize the Coachella Valley Resource Conservation District to investigate my work record, education, references, and other matters related to my suitability for employment with any source noted in this application or resume. I hereby release said sources from any liability for any and all claims whatsoever for issuing this information. I am aware that any offer of employment is conditional upon my ability to meet the established requirements of the job including, but not limited to, a background check and a pre-employment physical that may include a drug screen and fingerprint check. If I am hired, I understand that I will serve in a probationary status for six (6) months and can be released from employment at any time during probation with or without cause. Temporary employees may be terminated at any time without cause.

**Signature of Applicant:** \_\_\_\_\_