



Contract: Internship/Cooperative Learning Experience

BioResource and Agricultural Engineering – Cal Poly

Units:

Student:

ID #:

Major:

- BRAE 339 Internship.** Up to 12 weeks. 1 unit of credit for each full week completed and reported. Degree credit limited to 6 units. CR/NC grading only.
- BRAE 485 Cooperative Education Experience.** Part time, paid position, usually 2 consecutive quarters. 6 units of credit for each full quarter completed and reported. Degree credit limited to 6 units. CR/NC grading only.
- BRAE 495 Cooperative Education Experience.** Full time, paid position, usually for 2 consecutive quarters. CR/NR grading only.

Internship/Coop Program Objectives (Use additional sheets as necessary)

1. Student Objectives

2. Employer Objectives

Internship/Coop Activities (Use additional sheets as necessary)

Reporting Procedures

- BRAE 339 Internship.** The student must submit written reports to the internship supervisor on a weekly basis. The student will also submit a formal final report, prepared in the format specified for senior projects, within 30 days of the end of the internship. Original report to internship supervisor, copy to employer. Weekly reports to be submitted by: e-mail postal mail
- BRAE 485 & 495 Cooperative Education Experience.** The student must submit written reports to the coop supervisor by the end of the 5th and 10th weeks of the quarters for which credit is claimed. The student will also submit a formal final report, prepared in the format specified for senior projects within 30 days of the end of the coop. Original report to coop supervisor, copy to employer.

Contract Period:

Beginning Date:
Ending Date:

Beginning Quarter/Yr:
Ending Quarter/Yr:

Approvals:

Student:

Name:
Mailing Address:

Telephone:
e-mail:

Approval Signature:

Date:

Employer:

Company Name:
Company Supervisor:
Mailing Address:

Telephone:
e-mail:

Approval Signature:

Date:

University Internship/Coop Supervisor:

Faculty Name:

Telephone:
e-mail:

Department Head: Peter Livingston
Department: BioResource and Agricultural Engineering
Address: California Polytechnic State University
San Luis Obispo, CA 93407
Telephone: 805 756-2378
e-mail: paliving@calpoly.edu

Faculty Signature:

Date:

DH Signature:

Date: