

STETTLER SUPPLY COMPANY

Job Description: Agricultural Project Engineer

REPORTS TO: Owner / President

WAGE CATEGORY: Exempt/Salaried

WORK HOURS: 40+ as necessary

POSITION SUMMARY:

An Agricultural Project Engineer for Stettler Supply Company is responsible for participating in the sale of agricultural irrigation systems to the public. This includes design, quotes, materials procurement, and assisting the Agricultural Project Manager as needed. The Agricultural Project Engineer must be able to function with or without supervision and make appropriate decisions regarding the design of agricultural irrigation systems. The Agricultural Project Engineer is responsible for keeping the General Manager, Owner, and Ag Project Managers informed regarding the status of all projects.

ESSENTIAL FUNCTIONS:

- Use survey equipment to gather field data and map project areas
- Analyze project requirements and make recommendations for system components
- Complete drawings and designs with input from the Ag Project Manager
- Compile material lists
- Generate quotes and proposals
- Setup projects in company software
- Source, order, and track materials
- Timely and accurate billing of irrigation projects
- Ability to work without supervision, and take individual responsibility for job duties
- Inform the General Manager, Owner, and/or Ag Project Manager regarding the status of designs, quotes, and active projects (ie. Scheduling, materials sourcing/tracking, personnel needs, or other issues)
- Design and set-up of trade show booths
- Ability to interact with trade show guests using extensive product knowledge related to irrigation systems and technology
- Ability to create and maintain good working relationships with co-workers, management, vendors, owners, developers, governmental agencies and customers
- Ability to arrive to work on time and adhere to company policies and procedures

REQUIRED SKILLS:

- Excellent customer service skills
- Knowledge of irrigation and water systems
- Advanced math skills
- Analytical skills / problem-solving ability
- Excellent computer skills and software knowledge (CAD, spreadsheets, MS Office)
- Excellent communication skills (both oral and written)

- Independent thinking skills
 - Excellent organizational and management skills
 - Good judgement
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OCCASIONAL REQUIREMENTS (NON-ESSENTIAL FUNCTIONS):

- Assist in the training of new personnel
 - Consult with retail store customers to aid in selection of parts for irrigation projects
 - Assist field technicians with emergency repairs
 - Delivery of parts to field crews
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PHYSICAL REQUIREMENTS:

- Occasional lifting of up to 25 lbs.
 - Intermittent standing and sitting (sitting about 70% of workday)
 - Good driving record and clean DMV
 - Ability to participate in a drug-free workplace
 - Ability to work long hours and occasional week-ends
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To apply, please send application materials to Bill Martinak:

billm@stettlersupply.com

Or for questions, contact 503-585-5550
