

ACADEMIC SKILLS CENTER

STUDY SKILLS LIBRARY

Daily Schedule for (day of the week)

Location			
Priority	Hour	Specific Task	Min
1.			
2.			
3.			
4.			
5.			
6.			

Notes:

Location			
Priority	Hour	Specific Task	Min
1.			
2.			
3.			
4.			
5.			
6.			

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Location			
Priority	Hour	Specific Task	Min
1.			
2.			
3.			
4.			
5.			
6.			

Notes:

- Every night, use the weekly schedule to plan the next day. Planning the night before helps you start each new day with a sense of direction.