Article I. Purpose

Section A. The purpose of this organization shall be to:

1. Foster connections and build community amongst Cal Poly San Luis Obispo Asian Pacific Islander Desi American faculty, staff and students.

2. Create a brave space and provide support for the awareness, exploration, and understanding of identities, histories, and issues of Asian Pacific Islander Desi American faculty, staff, and students.

3. Promote social justice education, engagement, and advocacy for members through programming, events and/or community action.

Article II. Name and Affiliation

Section A. The name of this organization shall be Cal Poly Asian Pacific Islander Desi American Faculty and Staff Association, hereinafter referred to as “APIFSA.” “Asian Pacific Islander Desi American” shall be defined as

Section B. The APIFSA was recognized as an organization by the President of California Polytechnic State University, San Luis Obispo on December 17, 2010, subject to all the privileges and obligations set forth by the President of California Polytechnic State University and the State of California.

Section C. It is the intent of this organization to uphold and abide by pertinent State and University laws and regulations.

Article III. Membership

Section A. All faculty, staff, administrators, students, and alumni of California Polytechnic State University, San Luis Obispo, and community partners are eligible to join the APIFSA.

Section B. Annual dues ($20 per academic year) will be collected from those who want to become a member. Dues may be waived at the discretion of the APIFSA Officers.

Section C. Participation in at least one event a year constitutes active membership.
Section D. Only active members may participate in decisions affecting the goals of the organization, be elected to office, vote, debate, or represent the organization.

Section E. There shall be no membership discrimination on the basis of race, sex, religion, national origin, or sexual orientation. The APIDA FSA reserves the right to eject any member at the discretion of the officers.

Article IV. Officers

Section A. The APIDA FSA may elect the following officers: Co-Chair, Vice-Chair, Secretary, Treasurer, and Social chair.

Section B. The duties of these officers may be:

1. Co-Chair (2 positions)
   a. Shall preside at all APIDA FSA and Planning Committee meetings.
   b. Shall set the vision and future direction for APIDA FSA.
   c. Shall exercise general supervision over the APIDA FSA organization.
   d. Shall work with the Vice-Chair and Secretary/Treasurer in keeping a notebook of duties and procedures performed in the term of office to be a record for the succeeding officer.
   e. Shall appoint committees and serve as an ex-officio member of such committees.

2. Vice Chair
   a. Shall preside at all APIDA FSA and Planning Committee meetings in the absence of the Chair.
   b. Shall assist the Chair in setting the vision and future direction for APIDA FSA.
   c. Shall work with the Chair and Secretary/Treasurer in keeping a notebook of duties and procedures performed in the term of office to be a record for the succeeding officer.
   d. Shall submit a year-end-report to the membership at the end of each academic year.

3. Secretary
   a. Shall keep records of all APIDA FSA and special meetings.
   b. Shall keep a current list of all the officers and individuals serving on the Planning Committee.
   c. Shall keep a current record of decisions.
   d. Shall keep a current notebook of duties and procedures performed in the term of office to be a record for the succeeding officer.

4. Treasurer
   a. Shall disburse funds in accordance with strict accounting principles and provisions and according to the budget as approved by the APIDA FSA.
   b. Shall keep financial records in accordance with accepted business practices.
   c. Shall be in charge of all funds dispersed and/or raised through activities of the APIDA FSA.

5. Social chair
   a. Shall maintain APIDA FSA webpage (www.apifsa.calpoly.edu).
b. Shall maintain APIDA FSA Facebook page (www.facebook.com/cpapifsa).

c. Shall work to maintain an up-to-date photo and video archive of any APIDA FSA event.

Section C. Voting

1. All active members (as defined in Article III, Section B) shall be able to vote.

2. The APIDA FSA’s decisions shall require a majority vote or quorum unless otherwise specified in the bylaws.

Section D. Elections

1. Elections for officer positions shall be held in alternating years, as defined below (for clarification, the academic year 2020-2021 is an “even” year, while the academic year 2021-2022 is an “odd” year):
   a. Co-chairs - 2 officers, with alternating elected years (even/odd)
   b. Vice-chair - 1 officer, even
   c. Secretary - 1 officer, odd
   d. Treasurer - 1 officer, even
   e. Social chair - 1 officer, odd

2. Candidates for office shall be active members (as defined in Article III, Section B) in the APIDA FSA.

3. The new officers shall be elected from active membership at the end of each academic year.

4. Vacancies in offices shall be filled in the following manner:
   a. The Vice President will serve as President until an election can be held and all officers and members shall be eligible to run for President.
   b. All other vacancies shall be filled by an election at the meeting following the vacancy.

5. Officers may be recalled by a ¾ majority vote of APIDA FSA’s active membership.

Section E. Term of Office

1. Term of office shall be one year.

2. Officers may be re-elected.

3. The Co-chairs, vice-chair, secretary, and treasurer may co-serve as Social chair.

Article V. The Planning Committee

Section A. The Planning Committee
1. Shall be composed of the officers and other volunteer participants, responsible for planning annual educational workshops, professional development activities, social events and/or other related programming.

2. Shall have the authority to carry out the provisions of these bylaws and to expend funds provided for in the APIDA FSA corporation account.

**Article VI. APIDA FSA Meetings**

*Section A.* The APIDA FSA Planning Committee meetings shall be held at least once a quarter.

*Section B.* The first meeting of the year must be held within one month after the beginning of the Fall Quarter.

**Article VII. Quorum**

*Section A.* One fourth (1/4) of the active members shall constitute a quorum.

**Article VIII. Amendments**

*Section A.* Amendments shall be made with a majority vote of the Planning Committee.

Updated: September 11, 2020