POSITION DESCRIPTION:
A Forestry Assistant I performs increasingly more difficult and varied technical resource management assignments, including administrative functions. As part of the Department’s emergency response team, during fire season, Forestry Assistant I’s may perform fire control or other emergency duties for which they have been trained.

MINIMUM QUALIFICATIONS

Either I
Two years of experience in California state service performing the duties of a Forestry Technician. (Candidates who are within six months of meeting experience requirements may take the examination but cannot be appointed until they have obtained the required experience.)

Or II
Three years of experience in practical resource management or conservation work. (Qualifying experience includes: reforestation, timber harvest operation, urban forestry, or other related forestry work; environmental protection work; fire control experience in the California Department of Forestry, of which a minimum of one year must have been performing duties at a level of responsibility equivalent to the class of Fire Fighter II.)

Or III
Equivalent to graduation from technical school in forestry or an AA or AS degree in forestry, natural resources, conservation, or a closely related subject. (Applicants who are within six months of graduation will be admitted to the examination but they must produce evidence of graduation or its equivalent before they can be considered eligible for appointment.)

SALARY: $3,752 - $5,191
FORESTRY ASSISTANT I
DEPARTMENT OF FORESTRY AND FIRE PROTECTION I FINAL FILING DATE: SEPTEMBER 18, 2018

FILING INSTRUCTIONS

SPECIAL TESTING ARRANGEMENTS:
Contact (916) 445-7824
Examination/Employment Application (STD. 678) is available at the California Department of Human Resources' website at jobs.ca.gov. The STD. 678 may be submitted by mail or delivered in person. Applications will not be accepted via e-mail. Transcripts must be included.

MAIL:
Department of Forestry and Fire Protection
Examination Unit
P.O. Box 944246
Sacramento, CA 94244-2460

SUBMIT IN PERSON:
Department of Forestry and Fire Protection
Examination Unit
1300 U Street Sacramento, CA 95818

REQUIREMENTS

CITIZENSHIP REQUIREMENTS: Must be either a U.S. citizen or be a permanent resident alien who is eligible for and has applied for U.S. citizenship.

AGE REQUIREMENT:
Must be at least 18 years of age at the time of appointment.

VETERANS PREFERENCE APPLIES: Veterans, widows or widowers of veterans, or spouses of a 100% disabled veterans may be eligible. Refer to the examination bulletin for details.

INTERESTED APPLICANTS ARE REQUIRED TO SUBMIT:

B. A resume outlining your most recent experience in jobs with duties applicable to the job duties described in this exam announcement and to the class specification. Please be specific and provide the dates you worked in each position and the duties performed.

C. Statement of Qualifications* (a narrative discussion) that responds to the following three (3) questions to demonstrate how your background meets the knowledge, skills, and abilities needed for this position. It is imperative that you refer to the scope of this position when responding to these items:

1) While working on a team, you witness a team member working in an unsafe manner. What steps would you take to address the situation?
2) How does management and protection of California’s natural resources support CAL FIRE’s mission?
3) Describe at least one type of vegetative fuel treatment, its purpose and the steps to complete it.

*Limit your responses to no more than a total of three(3) typewritten pages with a font size no smaller than 10pt.

The examination process will consist of an evaluation, conducted by a screening committee, which is weighted at 100%. The screening committee will compare each candidate’s qualifications against specific job-related evaluation criteria. A minimum rating of 70% must be attained to obtain list eligibility. All candidates will receive written notification of their examination results.

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