Effective February 1, 2020

California Polytechnic State University
AGRICULTURAL EDUCATION and COMMUNICATION DEPARTMENT

CHANGE OF MAJOR
POLICY AND PROCEDURES

General Guidelines for Changing Majors:

1. **Minimum Time at Cal Poly** – Students must complete at least one quarter at Cal Poly before requesting a change of major.
2. **One Chance to be Accepted** – Students who enter into an Individualized Change of Major Agreement (ICMA) and do not complete the ICMA requirements will not be eligible to request that major again later in their career at Cal Poly.

Change of Major Request Procedures:

1. Make an appointment with the Department Head of Agricultural Education and Communication (10-244) to discuss your change of major plans.
   - Be prepared to state your reasons for this major change request and your level of commitment to the area of study; and
   - Provide a current resume
2. In many cases, the student must first attend a Change of Major Workshop prior to initiating the formal change of major process. Check with your academic advisor.
3. Initiate the online Individualized Change of Major Agreement form with the Department Head.

Minimum qualifications for admittance into the Agricultural Science or Agricultural Communication major:

- A Cal Poly **cumulative** GPA of 2.0 or better, or a **term** GPA of 2.0 or better for the previous two consecutive quarters of full-time enrollment at Cal Poly (12 or more units each quarter)
- Student cannot be on academic probation
- Enrollment in AGC 102 or AGED 102 (or planned enrollment with department head approval), or completion of equivalent introductory course
- Completion of an “Area A” course with a “C” grade or better

Other factors to be considered:

- Acceptance will be based upon space availability, GPA, completion of an “Area A” course, and evidence of commitment to the area of study.
- Change of major decisions will be based on the timeline indicated on the Individualized Change of Major Agreement form.