California Mid-State Fair
July 22 – August 2, 2020

Paid Internship Job Description

The California Mid-State Fair offers one (1) paid Internship for the Spring and Summer, with the intern reporting to the Marketing Coordinators.

Duties to include, but not limited to:
1.) General office work… filing, answering phone calls/emails, running errands etc.
2.) Light manual labor… setting up tents, moving boxes, etc.
3.) Using basic software… Internet, email, Word, Excel, etc.
4.) Using basic social media… FB, IG, TW, YouTube, etc.
5.) Using basic graphic design… InDesign, Photoshop, etc.
6.) Assisting in the execution of various parties and gatherings
7.) Assisting vendors/sponsors with day-to-day needs
8.) Assisting the public with day-to-day needs

Candidate should have:
1.) Pleasant, upbeat personality
2.) Sense of humor
3.) Like of Fairs, public events and live music
4.) Reliable transportation
5.) Must be able to work through Fair, ending August 2, 2020

Timeframe: Flexible hours in spring, fitting into student’s schedule, gradually increasing to full-time during the Fair (July 22 – August 2, 2020), then job/internship ends.

Hours:
1.) April & May: +/- 10 per week
2.) June & July: +/- 20 per week
3.) During Fair: +/- 8 per day

Pay: $12 per hour

Send resume to Caitlin Stanton at publicity@midstatefair.com.