



**COUNTY OF SAN LUIS OBISPO**  
invites applications for the position of:

## **Appraiser Trainee / Appraiser I**

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**SALARY:** \$22.75 - \$31.97 Hourly  
\$3,943.33 - \$5,541.47 Monthly  
\$47,320.00 - \$66,497.60 Annually

**OPENING DATE:** 03/06/20

**CLOSING DATE:** 03/27/20 11:59 PM

### **ABOUT THE POSITION:**

#### **Salary Ranges Appraiser Trainee**

\$22.75 - \$27.65 Hourly  
\$3,943.33 - \$4,792.67 Monthly  
\$47,320.00 - \$57,512.00 Annually

#### **Salary Ranges Appraiser I**

\$26.30 - \$31.97 Hourly  
\$4,558.67 - \$5,541.47 Monthly  
\$54,704.00 - \$66,497.64 Annually

The Assessor's Office is one of 22 departments within the County of San Luis Obispo. It has 85 dedicated and talented staff. The department has recently reengineered the way it does business by moving from paper to digital files and is composed of five divisions: Administrative Services, Assessment Services, Automation & GIS / Mapping, Business Property & Commercial Appraisal, Residential Appraisal.

The current vacancies are part of a career series for Appraiser Trainee, I, II and III. Under the direction of an assigned supervisor, performs a variety of duties in appraising real and personal property for tax assessment purposes; and other related duties as required.

**Appraiser Trainee** is the trainee level class in the series. Incumbents work under supervision while learning basic assessment duties, policies and procedures.

**Appraiser I** is the entry level class in the series. Incumbents work under general supervision performing a variety of appraisal duties and are expected to assume increasing independence in performing appraisal duties.

### **THE IDEAL CANDIDATE:**

**All Levels: Either A:** Graduation from an accredited four-year college or university with a Bachelor's degree;

**OR B:** Graduation from high school or possession of a G.E.D. certificate and four years of job related, relevant experience as defined by the State of California State Board of Equalization Property Tax Rules, Chapter 1, Subchapter 2, Article 7, Rule 283 which includes Accountant, Auditor, Real Property Appraiser, Building Cost Estimator, Engineer, Real Estate Loan Agent or Underwriter, Right-of-Way Agent, Licensed Building Contractor, Real Estate Licensee Licensed by the California Department of Real Estate, or any other experience approved in Rule 283.

### **In addition to the above:**

**Appraiser Trainee:** No additional experience necessary.

**Appraiser I:** One year experience in appraising real property at the Appraiser Trainee level in an Assessor's Office or an equivalent position with a lending institution, private appraisal firm or in the property tax department of the California State Board of Equalization.

## HOW TO APPLY:

Applications, including answers to supplemental questions, must be submitted online by the final filing date. To apply for this position, click "apply" at the top of this page. **Most County recruitments require you to respond to supplemental questions as part of the application process. We recommend that you review these questions prior to beginning your application.**

An initial application review will be conducted. Candidates who meet the minimum qualifications and are best qualified will be invited to participate in selection activities which may include online assessments, performance exams, written exams, and interviews.

Final candidates will be required to have an in-depth background review performed before proceeding in the process. Please note that references will not be contacted until the end of the process.

If you have questions or would like to discuss the opportunity further, please contact Human Resources at [hr@co.slo.ca.us](mailto:hr@co.slo.ca.us). Confidential inquiries are welcomed.

For further information regarding the County of San Luis Obispo, visit our website at [www.slocounty.ca.gov](http://www.slocounty.ca.gov).

## SUPPLEMENTAL INFORMATION:

### Reasonable Accommodation Notice:

Federal law requires employers to provide reasonable accommodation to individuals with disabilities. Please tell us if you require a reasonable accommodation to apply for a job or to perform your job. Examples of reasonable accommodation include making a change to the application process or work procedures, providing documents in an alternate format, using a sign language interpreter, or using specialized equipment. Please call 805-781-5959 for assistance or e-mail [hr@co.slo.ca.us](mailto:hr@co.slo.ca.us) for more information.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.slocounty.ca.gov/>

Position #0320PM-000718-01  
APPRAISER TRAINEE / APPRAISER I  
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1055 Monterey Street  
Suite D-250  
San Luis Obispo, CA 93408  
805-781-5959

[hr@co.slo.ca.us](mailto:hr@co.slo.ca.us)

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## Appraiser Trainee / Appraiser I Supplemental Questionnaire

- \* 1. Tell us what interests you about this position.
- \* 2. How do your skills, knowledge, abilities and experience relate to this position?
- \* 3. Describe the computer applications you use regularly, whether they are work-related or not.
- \* Required Question