

Concentration Declaration

Steps for a student to declare their concentration:

1. Student should run their Degree Progress Report (DPR) and ensure that the top of the report indicates the correct catalog and declared/correct concentration.
2. To declare your catalog and concentration, email cpdots2@calpoly.edu.
3. **EMAIL MUST BE SENT FROM CAL POLY E-MAIL ACCOUNT TO VERIFY ITS AUTHENTICITY. OTHER EMAIL ADDRESSES OUTSIDE OF CALPOLY WILL NOT BE CONSIDERED AUTHENTIC.**
 - a. Email subject line should include:
Last name with words "Concentration Declaration"
 - b. Email body should include:
Name
EMPL ID#
Major
Catalog Year
Concentration
4. It will take 6-8 weeks for Evaluations to process the information. The DPR will populate the concentration courses as they are completed.