
CSU Accessible Technology Initiative College/Department Meetings

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Agenda

- Overview
- Priorities
 - Timeline, Resources, Recommendations, Actions Required
- Instructional Materials
 - *Awareness Training for Faculty – Comments? Questions?*
 - *Textbook Identification*
 - *Course Materials*
- Web Accessibility
 - *Departmental and Program Websites*
 - *Faculty and Course Websites*
 - *Web Coordinators*
- Procurement
 - *Software Decision Checklist and VPAT*

CSU Policy and Initiatives

- Executive Order 926
 - *It is the policy of the CSU to make information technology resources and services accessible to all CSU students, faculty, staff and the general public regardless of disability.*
- Coded Memo AA 2007-04
 - *Information Technology Resources and Services*
 - *Phased implementation over 5 years (by 2012)*
 - *Focus on Three Priorities: Web Accessibility, Instructional Materials, Procurement*

Overall Change in Perspective

- Accommodation vs. Access
 - *Shifting from reactive to proactive approach*
 - *THEN ... Accommodate Individual Needs*
 - *NOW ... Think B4U Buy, Design, Teach*
- Universal Design: Electronic Curbscuts
 - *Removing barriers to achieve equal access to E&IT products and services used to deliver instruction and information*

Campus Plans - All Three Priorities

- Roles and responsibilities
- Processes to audit campus compliance and to measure progress and effectiveness of plans
- Processes to determine and grant exceptions
- Communication and training
- Milestones and timelines
- Plans are posted online at:
<http://accessibility.calpoly.edu>

Instructional Materials

■ Timeline

- Timely identification and delivery of accessible versions of print-based instructional materials (Fall 2007)
- Accessibility incorporated in new courses and new course content, including course-related websites and instructional materials posted online (Fall 2008)
- Instructional materials and websites for ALL course offerings will be accessible (Fall 2012)
- Accessibility requirements included in creation and purchase of digital or multimedia course materials, e.g., captioning
- Not everything can be made accessible and exceptions are possible but departments must provide accommodation
- A good faith effort to demonstrate yearly progress is needed

Instructional Materials

■ Resources

- Access by Design: Faculty Awareness Training Program
 - » Comments? Questions?
- Online Faculty Adoption System to identify textbooks
- Library Electronic Course Reserves
- Center for Teaching and Learning Workshops / Support
- Faculty Checklist on <http://accessibility.calpoly.edu> with links to online tutorials and other resources, e.g., the Web Authoring Resource Center for faculty/course websites
- Off-Campus Captioning Services (low-cost yet timely)
- BlackBoard Support for creating an accessible syllabus, etc.
- New Course Proposal review and approval process
- Disability Resource Center for assistance with students
- ITS to clarify/interpret policy and consider exceptions

Instructional Materials

- Recommendations

- Focus on making new course materials accessible first
- Use available resources to learn about universal design, accessible website and document creation, etc.

- Actions Required

- Identify how and when to deliver faculty awareness training (e.g., turn on BlackBoard course; departmental meetings)
- Monitor and promote compliance with established deadlines to identify textbooks and notify El Corral
- Encourage faculty to submit questions for a new FAQ
- Consider accessibility when planning new courses, programs
- Advise ITS on how best to inform, train and support faculty
- ITS will continue to identify new tools and technologies to facilitate accessible document creation and modification

Web Accessibility

■ Timeline

- All university websites, web-applications and services, and digital content posted online are accessible (May 15, 2012)
- All new and significantly redesigned administrative websites, applications and content comply (September 1, 2007)
- All administrative websites critical to institutional success, e.g., colleges and departments, comply (May 15, 2009)

■ Resources

- Web Authoring Resource Center (<http://warc.calpoly.edu>)
- Compliance Process Guide (for evaluating sites)
- AccRepair (software tool for evaluating and repairing sites)
- Cal Poly Template (meets CSU accessibility requirements)
- Web Content Management System (currently being piloted)

Web Accessibility

- Recommendations

- Redesign don't retrofit existing websites
- Use the Cal Poly Template and best practices to design sites
- Avoid using outside contractors to develop campus websites
- Invest in staff so they can manage and train students, etc.

- Actions Required

- Identify a College Web Coordinator by July 1, 2008
- Identify Departmental Web Developers by July 1, 2008
- ITS will train and support the College Web Coordinators who in turn can train and support Departmental Web Developers
- ITS will work with the College Web Coordinator to
 - » identify and prioritize existing sites and applications
 - » develop a plan to achieve compliance in a timely manner
 - » monitor and report on progress

E&IT Procurement

- E&IT Products Covered
 - Telecommunications, Self-Contained Products, Multimedia, Web Sites and Applications, Hardware, Software
 - Exceptions are possible, e.g., accessible product doesn't exist, product must be fundamentally altered to comply, etc.
- Timeline (CSU is currently revising these dates)
 - Formal solicitations and acquisitions exceeding \$50,000 must be reviewed for accessibility (Sept. 2007)
 - Acquisitions exceeding \$2,500 (Sept. 2008)
 - P-Card acquisitions (Sept. 2009)
 - Acquisitions less than or equal to \$2,500 (Sept. 2010)
 - Campus policy requires ITS review of software purchases over \$5,000 total cost of ownership (March 2007)
 - Vendors must submit a completed “VPAT” form; additional testing and evaluation for compliance may be required

E&IT Procurement

- Recommendations

- Promote faculty awareness of software decision checklist and accessibility review processes
- Include accessibility review in product research and vendor discussions, e.g., ask for VPAT, Section 508 statement
- Encourage faculty and staff involved in the procurement to attend Open Forums and review online documentation
- Involve technical staff in purchasing decisions so they can review from a policy, technical and support perspective

- Actions Required

- ITS has standard email to send vendors to request a VPAT
- ITS is working on a simplified checklist for department use
- ITS and C&PS are working to streamline the overall process and to develop checklists for other types of E&IT purchases

Questions?

- For More Information

- Cal Poly Accessibility Website
<http://accessibility.calpoly.edu>
- Cal Poly Access by Design Faculty Checklist
http://accessibility.calpoly.edu/instmaterials/faculty_checklist.html
- Cal Poly Software Decision Policy and Process
http://security.calpoly.edu/policies/sw_dec_process.html
- CSU Accessible Technology Initiative Website
<http://calstate.edu/accessibility>

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