Disability Access and Inclusion Committee (DAIC)
Annual Report 2018-19

Membership and Functions
The mission of the committee is to discuss, monitor, and evaluate campus-specific issues relating to compliance with California State University Executive Order 1111 and to produce Americans with Disabilities Act (ADA) compliance-related reports to the Chancellor's Office as requested.

As needed, DAIC members serve on the Accommodation Review Board (ARB) to resolve accommodation disputes in accordance with the "Student Policy and Procedure for Resolving University 504/ADA Accommodation Disputes".

Committee Activities and Actions
In 2018-19, the DAIC continued to schedule meetings quarterly (three meetings were successfully held during the academic year), and the workgroups met separately (ADA transition plan met three times; Accessible Signage met twice; and Inclusive Design Champions once). The following summarizes the committee’s activities and actions this year:

- **DAIC workgroups**

  *Note: Workgroup meetings will be scheduled throughout the summer to keep momentum going leading up to the new academic year.*

  - **Inclusive Design Champions**
    - Met at OCOB with the Dean and Associate Dean for Academic Programs to discuss the importance of creating inclusive and accessible course materials. Per discussion, OCOB instructors will ensure that their syllabi are accessible and contain disability resources for students.
    - Workgroup promoted the “Excellence in Inclusive Design” award, which this year went to University Housing for their All Gender restrooms in yakʔitʸutʸu. DAIC continues to promote inclusive design thinking on campus and encourage nominations.
  - **ADA Transition Plan** - Per Executive Order 926, all CSU campuses are charged with regularly updating their ADA Transition Plans so that they reflect current status. This workgroup met three times during the year.

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Mike Hogan, Facilities, customized the ADA Facilities Checklist to include CA Title 24 requirements so DAIC staff could use it to help determine which campus access renovations still need to be completed.

Workgroup members were assigned areas to review and report back on to support prioritizing needs (e.g. bathrooms, doors).

- **Global Accessibility Awareness Day (GAAD) 2019**
  - Created a webpage on accessibility.calpoly.edu containing a list of activities campus members could do to recognize GAAD. Advertised this GAAD webpage via Cal Poly report, social media, and other communication channels

- **Accessible Faculty Staff Transportation**
  - New workgroup created this year to brainstorm solutions to the ongoing need for accessible transportation by campus faculty and staff.

- **Disability Faculty Staff Association (DFSA)** - New FSA created by several DAIC members to facilitate community-building among faculty/staff with disabilities and support efforts to foster greater access, awareness, and inclusion of people with disabilities at Cal Poly.

- **Motorized Scooter Loaner Program** – Risk management approved creation of a motorized scooter loaner program at the DRC. Three scooters have been purchased and a storage location has been identified. Parking and transportation have approved location; currently pursuing approval from Facilities. Plan is to launch the program fall quarter.

- **Accessible Technology Initiative (ATI)** - Reviewed the plan for ITS to create a “2019 ATI Action Plan” in response to the recent CSU Chancellor’s Office memo. DAIC members provided input for the plan, which is to be submitted to Chancellor White for review and approval by Sept 6, 2019. Instructional Materials is the ATI area where Cal Poly is at highest risk for an OCR complaint.

**Continuing Issues and Action Items**

1. **ADA Transition Plan**: Continue to check all incomplete access renovations in the Transition Plan and prioritize. Recruit students (e.g., architecture club) to assist with the review/evaluation. Explore easier ways for campus members and visitors to report access barriers they encounter (e.g., fillable online form).
2. **Inclusive Design Champions**: Setup meetings with the other college deans to garner their support in emphasizing importance of accessible instructional materials and highlighting campus resources to assist faculty now and in the near future (e.g., Blackboard Ally). Promote “Excellence in Inclusive Design” award and encourage inclusive design practices across campus.

3. **ATI Steering Committee**: DAIC is hopeful that this steering committee will be resurrected as soon as possible in order to satisfy ATI directive requirements and monitor campus progress towards meeting digital accessibility goals.

4. **Instructional Materials**: Discuss organizational (e.g., Digital Accessibility Office), programmatic (e.g., MIDAS), and funding (e.g., centralized) options for addressing digital accessibility campus-wide, particularly in the area of accessible instructional materials.

5. **Motorized scooter loaner program**: Implement the motorized scooter loaner program for disabled Cal Poly students and monitor its effectiveness.

6. **Guest/Visitor/Employee Accommodations**: While Cal Poly’s practice has been that each department is responsible for responding to the needs of visitors/guests for their programs and activities, there is no university policy or protocol to confirm this duty. DAIC envisions the creation of a resource page at [accessibility.calpoly.edu](http://accessibility.calpoly.edu) where campus members and guests can go to find information about disability-related accommodations.

7. **Accessible Faculty/Staff Transportation**: Continue to explore ways to leverage existing transportation resources to provide accessible paratransit for faculty and staff.