

DACC Meeting Notes

Date: June 10, 2011

Time: 11:00 AM - 12:00 PM, Location: Admin Bldg, Room 409

Cal Poly Accessibility Web Site: <http://accessibility.calpoly.edu/>

Present:	Sally Anderson, Cindy Campbell, Martha Cody, Liz Cofer, Dustin DeBrum, Trey Duffy, Debbie Rice, Mary Shaffer, Brenda Tesch, Lorin Torbitt, Kevin Taylor NOTETAKER: Tessa Betz
Absent:	Jean DeCosta, John Harris, Mark Hunter, John Lee
Guests:	
Next Meeting:	Fall Quarter 2011 - TBD

Decisions	Agenda Items:	
	<p>Agenda Item 1 – Approval of the Minutes</p> <ul style="list-style-type: none"> - The minutes of the last meeting, January 14, 2011, were unanimously approved as written. MOTION: Moved by Dustin, seconded by Kevin. 	Mary
	<p>Agenda Item 2 – Announcements/Introductions</p> <ul style="list-style-type: none"> - Brenda Tesch has replaced Greg Melnyk (who retired) as the Contracts, Procurement and Risk Management (CPRM) representative. - John Harris has retired but is FERP'ing next year; it is unclear if he will continue or be replaced as the Academic Senate representative. John's outstanding contributions to DACC were recognized by the committee. 	Mary
	<p>Agenda Item 3 – Academic Affairs Update: ATI Instructional Materials Update</p> <ul style="list-style-type: none"> - Results have been gathered on textbook adoption rates, i.e., percentage of faculty responding by the six-week deadline. Overall, it appears about 65 percent of adoptions are being received by that deadline. This summer, the data will be compiled so it can be shared with deans and department chairs so they can see how they compare overall and within their college. - ITS and CTL have developed a strategy and guidelines for use of clickers (classroom response systems) to submit to the Chancellor's Office. This was in response to a request from the CSU Student Association to adopt standards to minimize costs to students who buy the clickers from the bookstore. While i>clicker is recommended, departments can use an alternate clicker if necessary. (Some departments purchase clickers for their students to use.) Accessible clickers are available and vendors are producing web-based and/or smartphone applications which may be more accessible to students with disabilities and preferred by other students. For details, see: http://security.calpoly.edu/policies/clicker_strategy.html - Shaffer distributed copies of the summary results of a survey of faculty regarding the transition from Blackboard to Moodle. The last page reflects responses to a question related to accessible instructional materials (IM). There were some surprises as to what tools or services (e.g., consulting and training) that faculty said they would be more or less likely to use. This data will help inform future campus plans to improve IM accessibility. 	Mary & Trey
	<p>Agenda Item 4 – Business and Finance Update: Procurement</p> <ul style="list-style-type: none"> - ITS is drafting guidelines and working with the Library, DRC, CPRM and others to evaluate iPad use/purchases and potential accessibility issues. - 	Brenda
	<p>Agenda Item 5 – Business and Finance Update: ITS Web Support Update</p> <ul style="list-style-type: none"> - The accessibility website is now in Drupal, an open source web content management system. The site is a one stop shop for campus accessibility resources, e.g., contact information, policies, complaint procedures, etc. - Drupal allows multiple users to manage content on a website without requiring technical or web development expertise. Initial rollout will focus on administrative websites but could support faculty/course websites, too. - The Drupal framework (template/shell) is accessible, so content creators can focus on creating or updating the content and making it accessible. - Compliance Sheriff, a new tool for evaluating web pages and applications 	Sally

	<p>for accessibility, should be rolling out this summer.</p> <ul style="list-style-type: none"> - The main Cal Poly web page is being refreshed as part of the university branding initiative. ITS is involved in the accessibility piece of this. 	
	<p>Agenda Item 6 – Business and Finance Update: Parking and Transportation</p> <ul style="list-style-type: none"> - Copies of the Disabled Parking Inventory as of 6/30/10 were distributed. - While the campus must report these to the Chancellor’s Office every two years, they are tracked in between and can be reported quarterly, e.g., in response to construction, new buildings, programmatic changes, etc.. - If anyone sees a need for new accessible parking, let Cindy’s office know. While the campus is required to meet specific minimums, they can add more spaces if the need exists in a specific area. - Recreation Center and Multi-Activity Center Parking - Kevin questioned the potential loss of accessible parking spaces and accessible paths of travel once construction is finished. After extensive discussion, this topic was referred to the Physical Access Sub-committee to address. 	Cindy
	<p>Agenda Item 7 – DACC Annual Report and Proposed Charter Changes</p> <ul style="list-style-type: none"> - Copies of the draft DACC Annual Report 2008-2011 were distributed prior to the meeting. Beyond adding language about the contribution of the new Adaptive Technologist in DRC, no further changes were proposed. - The annual report includes proposed changes to the committee charter (membership and functions), including: <ul style="list-style-type: none"> o Adding DACC serving as the Accommodation Review Board o Adding the Section 508/E&IT Compliance Officer as an ex-officio standing member, along with the DRC director, Dean of Students, and Section 504 / ADA Coordinator o Updating position titles to reflect changes made in the last year - The recommended changes to the charter were unanimously approved for submission to the President via the annual report. MOTION: Moved by Dustin, seconded by Kevin. - After it is submitted, the report will be posted on the accessibility website. 	Mary
	<p>Agenda Item 8 – Accommodation Review Board (ARB) Refresher Training</p> <ul style="list-style-type: none"> - The ARB Manual was distributed prior to the meeting. - Copies of the following handouts were distributed at the meeting: <ul style="list-style-type: none"> o What is a Disability? o Comparison of ADA and ADA as Amended - All three documents have been posted in the DACC Zimbra Briefcase. - Trey reviewed the definition of a disability which has been clarified. - The definition of a disability has been broadened to as to who qualifies to be protected from discrimination based on actual or perceived disability. - This brings the Federal law more in line with California law. Since Cal Poly has been adhering to the CA law, it does not mean a significant change. - This clarification allows the campus to focus on whether an individual is entitled to accommodations as opposed to whether they are disabled, e.g., what is the impact of the disability rather than the condition itself. - Trey is still awaiting findings from the OCR investigation in fall 2010. 	Trey

Pending Action Items:	Responsible Person	Due Date
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