

ACADEMIC SENATE – Budget and Long-Range Planning Committee

Fall 2024

Due: Friday, January 3, 2025

MEMBERS	
Name	College/Unit
Bordeman, Adam	OCOB
Bridger, Sarah	CLA
Hajrasouliha, Amir	CAED
Hofmann, Ryan	ASI
Hurley, Sean (CH)	CAFES
Kraetsch, Angie	Admin
Sapper, Erik	CSM
Scaramozzino, Jeanine	PCS
Whitt, Michael	CENG
Windokun, Prema	Admin

CHARGES		
Charge	Complete?	Status/Notes
Onboard incoming VP for Administration & Finance on the charges of the BLRP committee and opportunities for collaboration between the academic senate and that office. AY 2024-25.	<input type="checkbox"/>	The Chair of the committee is meeting with the VP in the Winter quarter and a meeting will be scheduled in the Winter or Spring quarter, so the committee can meet with the VP.
Provide oversight on the university's strategic plan. Ongoing.	<input type="checkbox"/>	The committee briefly reviewed the key components of Cal Poly's strategic plan.
Work with Administration & Finance Services, Academic Affairs, and Strategic Enrollment Management to help develop a standard of reporting for the annual CBF report. AY 2024-25.	<input type="checkbox"/>	The committee spent most of its time working on this charge believing it was low hanging fruit to get accomplished. We discovered that the granularity required by the Senate resolution AS-931-22 may not be achievable. The committee was able to review some of the information required by the resolution. This was in terms of how the money is getting allocated across the colleges. The committee hopes to schedule in the Winter quarter a meeting with the VP for managing strategic enrollment to find out what type of information we could glean from SEM that would satisfy the resolution.
Continue to work with Academic Affairs to improve collaboration, narrative, and	<input type="checkbox"/>	Nothing achieved this quarter.

transparency concerning budget and long-range planning concerns. Ongoing.		
Work with the President's Office, AFD, and Academic Affairs on financial implications to consider when exploring the possibility of year-round operations. Ongoing through conversion	<input type="checkbox"/>	In the Winter quarter, the committee plans to take this topic up.
Discuss and review the impact of Year-Round Operations calendar and administrative structure on BLRP bylaws, policies, and procedures, and draft revisions as needed. Ongoing through conversion.	<input type="checkbox"/>	Nothing accomplished this quarter.
Collaborate with the appropriate Cal Maritime committee on budget and long-range planning issues – related to possible integration and campus strategic plans. If approved, ongoing through integration	<input type="checkbox"/>	Now that the decision is final, the committee will be scheduling meetings with key administrators regarding this charge.
Work with the Semester Conversion Director and Academic Personnel to provide faculty input on questions related to faculty pay during the Q2S conversion (Summer/Fall 2026) time-period. Ongoing through conversion.	<input type="checkbox"/>	Nothing accomplished this quarter.
Review and modify committee procedures and bylaws as needed. Ongoing.	<input type="checkbox"/>	The committee will explore if there are any bylaws or procedural changes that need to occur given the integration with Cal Maritime.

NOTES:

One of the key items accomplished this quarter was bringing the committee members up to speed on how to access and work with key budgeting tools provided by the university, e.g., financial dashboards and OpenBooks Portal.

ACADEMIC SENATE – Budget and Long-Range Planning Committee

Winter 2025

Due: Friday, April 4, 2025

MEMBERS	
Name	College/Unit
Bordeman, Adam	OCOB
Bridger, Sarah	CLA
Hajrasouliha, Amir	CAED
Hofmann, Ryan	ASI
Hurley, Sean (CH)	CAFES
Kraetsch, Angie	Admin
Sapper, Erik	CSM
Scaramozzino, Jeanine	PCS
Whitt, Michael	CENG
Windokun, Prema	Admin

CHARGES		
Charge	Complete?	Status/Notes
Onboard incoming VP for Administration & Finance on the charges of the BLRP committee and opportunities for collaboration between the academic senate and that office. AY 2024-25.	<input type="checkbox"/>	Chair Hurley briefly met with the VP for Administration & Finance to discuss the committee and its goals. The VP is scheduled to meet with the full committee on April 11 th to discuss how collaboration can occur between the BLRP Committee/Academic Senate and the VP's unit.
Provide oversight on the university's strategic plan. Ongoing.	<input type="checkbox"/>	The committee started a discussion on whether it wants to develop an Academic Senate resolution to call upon the Administration to update the current university strategic plan to account for the Cal Maritime Integration, the transition from quarters to semesters, and the adoption of year-round operations.
Work with Administration & Finance Services, Academic Affairs, and Strategic Enrollment Management to help develop a standard of reporting for the annual CBF report. AY 2024-25.	<input type="checkbox"/>	We scheduled VP Harris to come and speak with the committee in the Spring quarter regarding strategic enrollment management and reporting requirements of academic senate resolution AS-931-22.
Continue to work with Academic Affairs to improve collaboration, narrative, and transparency concerning	<input type="checkbox"/>	Nothing accomplished this quarter.

budget and long-range planning concerns. Ongoing.		
Work with the President's Office, AFD, and Academic Affairs on financial implications to consider when exploring the possibility of year-round operations. Ongoing through conversion	<input type="checkbox"/>	Nothing accomplished this quarter.
Discuss and review the impact of Year-Round Operations calendar and administrative structure on BLRP bylaws, policies, and procedures, and draft revisions as needed. Ongoing through conversion.	<input type="checkbox"/>	Nothing accomplished this quarter.
Collaborate with the appropriate Cal Maritime committee on budget and long-range planning issues – related to possible integration and campus strategic plans. If approved, ongoing through integration	<input type="checkbox"/>	VP Darin has been invited to speak to the committee regarding the Cal Maritime integration. While not scheduled yet, it is anticipated that she will come to one of the committee meetings in the Spring.
Work with the Semester Conversion Director and Academic Personnel to provide faculty input on questions related to faculty pay during the Q2S conversion (Summer/Fall 2026) time-period. Ongoing through conversion.	<input type="checkbox"/>	The committee met with Rachel Fernflores to discuss the current progress on the quarters to semester conversion. Key takeaways from the meeting are the following: Semester conversion is expected to cost \$20 million where Cal Poly is required to pay for a quarter of the costs and the CSU will pay the rest; PeopleSoft conversion to accommodate semesters is the most expensive part of the conversion; No money will be provided to faculty to update their courses when we move to semesters; ITS is under tremendous strain juggling the semester conversion and Cal Maritime integration; and It is being discussed how bridge classes will be paid for, i.e., self-support versus regular load
Review and modify committee procedures and bylaws as needed. Ongoing.	<input type="checkbox"/>	

NOTES: The committee was scheduled to meet with VP Dawn O'Neill, but that meeting was cancelled due to all of the events regarding funding being provided by Federal government agencies to the campus.

ACADEMIC SENATE BUDGET AND LONG-RANGE PLANNING COMMITTEE

Spring 2025

Due: Friday, June 13, 2025

MEMBERS	
Name	College/Unit
Bordeman, Adam	OCOB
Bridger, Sarah	CLA
Hajrasouliha, Amir	CAED
Hofmann, Ryan	ASI
Hurley, Sean (CH)	CAFES
Kraetsch, Angie	Admin
Sapper, Erik	BCSM
Scaramozzino, Jeanine	PCS
Whitt, Michael	CENG
Windokun, Prema	Admin

CHARGES		
Charge	Complete?	Status/Notes
Onboard incoming VP for Administration & Finance on the charges of the BLRP committee and opportunities for collaboration between the academic senate and that office. AY 2024-25.	<input type="checkbox"/>	The committee met with VP Baird-James. The committee provided her with an overview of what the committee does, and she provided an overview of where she plans taking A&F. One of the key items discussed was the budget model that is used by her area for planning purposes. The committee agrees that we would like to have access to this model to improve transparency and get a better understanding on how future enrollment growth will positively affect the university. VP Baird-James showed interest in allowing the committee access to the model. The chair of the committee will be meeting with the VP this summer to discuss how the committee can get access to the model.
Provide oversight on the university's strategic plan. Ongoing.	<input type="checkbox"/>	The committee discussed at a couple of meetings a resolution to call upon the university to update its strategic plan to account for the Cal Maritime integration, the transition to semesters, and year-round operations. While the committee thought it would be important for the university to update its plan, we concluded that this was not the year to pass this resolution because of the many leadership changes, the major initiatives that are moving forward especially the Quarter to Semester Conversion. The committee believed that both the faculty and the administration did not have enough available bandwidth to start a strategic plan update

		next academic year. We recommend that the BLRP committee consider passing a resolution next year regarding updating the strategic plan. It should be noted that the committee believes the strategic plan needs updating rather than a complete rewrite. Please see the draft resolution below.
Work with Administration & Finance Services, Academic Affairs, and Strategic Enrollment Management to help develop a standard of reporting for the annual CBF report. AY 2024-25.	<input type="checkbox"/>	The committee met with VP Harris to investigate what type of information Strategic Enrollment Management could provide regarding CBF reporting. Harris believes that the CBF funds are having a positive effect on enrollment but mentioned that CBF dollars are a part of a pot of money utilized to improve enrollment. It is difficult to detangle the effects of CBF dollars in comparison to other money that is utilized for enrollment efforts. The committee chair plans to meet with VP Harris to further explore what is feasible regarding what can be reported regarding CBF funding.
Continue to work with Academic Affairs to improve collaboration, narrative, and transparency concerning budget and long-range planning concerns. Ongoing.	<input type="checkbox"/>	The chair of the committee met briefly with Interim Provost Zelezny to discuss how the committee could better work with Academic Affairs. It was recommended by Provost Zelezny that the committee meet with incoming Interim Provost Liddicoat. Efforts were made to meet with Provost Liddicoat, unfortunately BLRP's meeting times did not overlap with his availability. The goal is to have Provost Liddicoat meet with the committee in the late Fall. The chair of the committee will be reaching out to him over the summertime for further discussions.
Work with the President's Office, AFD, and Academic Affairs on financial implications to consider when exploring the possibility of year-round operations. Ongoing through conversion	<input type="checkbox"/>	Nothing was accomplished this quarter on this charge due to the President pushing back the timeline for moving to year-round operations.
Discuss and review the impact of Year-Round Operations calendar and administrative structure on BLRP bylaws, policies, and procedures, and draft revisions as needed. Ongoing through conversion.	<input type="checkbox"/>	Nothing was accomplished this quarter on this charge due to the President pushing back the timeline for moving to year-round operations.

Collaborate with the appropriate Cal Maritime committee on budget and long-range planning issues – related to possible integration and campus strategic plans. If approved, ongoing through integration	<input type="checkbox"/>	Nothing was majorly accomplished this quarter. The committee reviewed Cal Maritime’s strategic plan and budgets, which was one of the main reasons the committee considered a resolution to have the university update its strategic plan. It is the recommendation of the committee that in the near future, the Cal Poly strategic plan needs to be updated to incorporate Cal Maritime’s strategic priorities.
Work with the Semester Conversion Director and Academic Personnel to provide faculty input on questions related to faculty pay during the Q2S conversion (Summer/Fall 2026) time-period. Ongoing through conversion.	<input type="checkbox"/>	Nothing was accomplished this quarter. It is the understanding of the committee from a previous meeting that there will be no additional pay for the conversion beyond what was provided to update the course proposals.
Review and modify committee procedures and bylaws as needed. Ongoing.	<input type="checkbox"/>	The major change that was needed to the bylaws pertained to adding representation of Cal Maritime faculty on the committee. This was handled by resolution AS-989-25.

NOTES:

Draft resolution the committee worked on this year calling upon the administration to update its strategic plan.

**ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA
AS-XXX-XX**

RESOLUTION ON CALLING FOR THE UPDATING OF THE UNIVERSITY’S STRATEGIC PLAN

- Whereas, The faculty Academic Senate called upon the Administration in resolution AS-863-19 to complete the University Strategic Plan by May 2019; and
- Whereas, The University’s most recent Strategic Plan was completed and written to cover the years 2018-2023; and
- Whereas, George et al. (2019) in their publication “Does Strategic Planning Improve Organizational Performance? A Meta-Analysis” demonstrates that “strategic planning has a positive, moderate, and significant impact on organizational performance”; and
- Whereas, President Armstrong has proposed increasing student enrollment by over 3,000 students within the next five years, which is a significant increase in the student body;
- Whereas, The University is undergoing two major institutional changes and is considering a third since the last plan was written: integrating Cal Maritime into Cal Poly,

- transitioning the university from quarters to semesters, and exploring the possible shift to year-round operation; and
- Whereas, Cal Maritime developed a strategic plan for 2016 – 2021 and has recently updated its strategic priorities to cover 2022 – 2027; and
- Whereas, Prior to integration, Cal Maritime was in the process of building its objectives and outcomes for its new strategic plan; and
- Whereas, Whereas, Changes in state and federal funding are already prompting challenging budgetary decisions and will likely continue to do so, creating an urgent need for a clear articulation of Cal Poly’s hierarchy of priorities, strategic deadlines, and accountability metrics; and
- Whereas, Faculty input across both Cal Poly and Cal Maritime is crucial to establishing university-wide priorities
- Resolved: That the Academic Senate calls upon the Administration to update Cal Poly’s strategic plan to account for the three recent institutional changes and the planned student enrollment growth, and be it further
- Resolved: That the Budget and Long-Range Planning Committee works with Administration to update the University’s strategic plan, and be it further
- Resolved: That the strategic planning process considers Cal Maritime’s strategic priorities and faculty’s voice as the University re-evaluates and updates its strategic plan, and be it further
- Resolved: That the updated strategic plan includes more specific deadlines, ordering of priorities, and accountability metrics than the current plan, and be it further
- Resolved: That the updated strategic planning process starts at the beginning of Fall 2025 and be completed by the end of Spring 2026.

Proposed by: Academic Senate Budget and Long-Range Planning Committee

Date: