Meeting of the Academic Senate  
Tuesday, May 17, 2022

I. Minutes: M/S/P to approve the May 3, 2022 Minutes

II. Communication(s) and Announcement(s): Thomas Gutierrez, Academic Senate Chair, announced that June 2 is tagged as a backup day for Senate Business Items. He also mentioned that there is a university level quarter to semester steering committee, chaired by Rachel Fernflores.

III. Reports: All reports submitted as written reports and can be found here: https://content-calpoly-edu.s3.amazonaws.com/academicsenate/1/images/sa051722.pdf

IV. Consent Agenda:
A. Agenda items approved by consent – Item A
B. Agenda items approved by consent – Item B
All items have been approved for consent and can be found here: https://content-calpoly-edu.s3.amazonaws.com/academicsenate/1/images/sa051722.pdf

V. Business Items:
A. Resolution on UFPP 11.4.2 Departmental Role in the Selection Process for Chairs and Heads: Ken Brown, Academic Senate Faculty Affairs Committee Chair, introduced in first reading a Resolution on UFPP 11.4.2 Departmental Role in the Selection Process for Chairs and Heads. The resolution formalizes the allowance of the department to recommend one or more candidates. There were also revisions removing references to quarters to make the resolution term-neutral. Additionally, the resolution takes material from the draft policies on interim chairs and modifies it in order to separate out a category of acting chairs. These chairs may be appointed from faculty within the department, from faculty not in the affected department, or from administrators. M/S/P to move resolution to second reading. M/S/P to adopt Resolution on UFPP 11.4.2 Departmental Role in the Selection Process for Chairs and Heads.
B. Resolution on AB 928 and CSU Golden Four: Gary Laver, Academic Senate General Education Governance Board Chair, introduced in first reading a Resolution on AB 928 and CSU Golden Four. AB 928 requires a common GE transfer pathway between the UCs, CSU, and community colleges. The first draft of the GE transfer pathway was released on May 6, and the final draft will be released in May 2023. This recommendation dropped Area E and the Lower Division Area C elective. The resolution reaffirms campus commitment to all GE Areas and emphasizes the CSU’s goal to protect all GEs in the final draft. M/S/P to move resolution to second reading. M/S/P to pass Resolution on AB 928 and CSU Golden Four.
C. Resolution to Establish Semester Terms: Dustin Stegner, Academic Senate Ad Hoc Semester Conversion Committee Chair, introduced in first reading a Resolution to Establish Semester Terms. This resolution designates two 16-week terms (15 for instruction and 1 for finals) as well as a retention of a summer term. The resolution also calls for an establishment of a winter intersession period and a creation of two 7.5-week modules in both
the fall and spring semesters. The guidelines for intersession and modules would be set up by the Academic Senate in collaboration with the administration in the future. M/S/P to move resolution to second reading. M/S/P to adopt Resolution to Establish Semester Terms.

D. **Resolution to Establish Processes for Curriculum and Academic Program Review for Conversion to Semesters:** Dustin Stegner, Academic Senate Ad Hoc Semester Conversion Committee Chair, introduced in first reading a Resolution to Establish Processes for Curriculum and Academic Program Review for Conversion to Semesters. This resolution indicates that as part of the quarter-to-semester conversion, the university shall establish curricular review for all courses, as well as a review of all academic programs. The resolution requires a creation of an academic conversion plan for each program. This resolution will return in first reading at the next Academic Senate meeting.

E. **Resolution on Units of Credit and Time Patterns on Semester Terms:** Dustin Stegner, Academic Senate Ad Hoc Semester Conversion Committee Chair, introduced in first reading a Resolution on Units of Credit and Time Patterns on Semester Terms. This resolution reaffirms departments’ latitude to set what units they will be offering for their courses in the semester framework. This will also be dependent on the instructional modes. The resolution holds that each Academic program assign each course in its respective curricula with units of credit that best meets its outcomes, and that each Academic Program should be collaborative and recognize the necessity of support courses. This practice at Cal Poly is firmly established with past policy. It also calls for the Academic Senate to collaborate with the Office of the Registrar to develop time patterns as part of the quarter-to-semester conversion process. This resolution will return in first reading at the next Academic Senate meeting.

F. **Resolution on the Creation of a School of Applied Computing:** Zachary Peterson, Chair of the School of Applied Computing Steering Committee, introduced first reading a Resolution on the Creation of a School of Applied Computing. This resolution proposes a creation of a new academic unit within the College of Engineering to support advancement of the broad field of applied computing. The School of Applied Computing will serve Cal Poly’s educational mission by improving quality and access to applied computing courses, projects, and research, as well as creating inclusive opportunities for Cal Poly faculty and staff. M/S/P to move resolution to second reading. M/S/P to adopt Resolution on the Creation of a School of Applied Computing.

G. **Resolution on Timely Adoption of Courseware in Support of Affordability and Transparency:** John Hagen, Academic Senate Instruction Committee Chair, introduced in first reading a Resolution on Timely Adoption of Courseware in Support of Affordability and Transparency. This resolution specifies deadlines for ordering course materials. The deadlines for ordering course materials much comply with the HEQA. Further, each year on January 15, the Registrar’s Office should notify faculty and the university bookstore of the course material adoption deadlines for the following academic year. This resolution will return in first reading at the next Academic Senate meeting.

VI. **Discussion Item(s):** None

VII. **Adjournment:** This meeting was adjourned at 5:00.

Minutes submitted by

Shefali Mistry