

**ACADEMIC SENATE – RESEARCH, SCHOLARSHIP AND CREATIVE ACTIVITIES  
COMMITTEE**

Spring 2016

Due: Wednesday, June 8, 2016

<b>MEMBERS</b>	
<b>Name</b>	<b>College/Unit</b>
Bieraugel, Mark	PCS
Enz Finken, Kathleen	----
Flores, Carlos	OCOB
Korman, Thomas	CAED
Liddicoat, Al	----
Pande, Anurag (CH)	CENG
Phelan, Suzanne	CSM
Sauer, Matt	ASI
Vogl, Howard	CLA
Wendt, Dean	Admin
VACANT	CAFES

<b>CHARGES</b>	
<b>Charge</b>	<b>Status/Notes</b>
Ad Hoc Committee for establishing published by-laws and mechanism of action by faculty members in the Human Subjects Committee. Winter 2016.	Committee was able to provide input to the Policy document and the Procedure document as they were being developed.

**NOTES:**

In the Spring term the committee met on the 5/26/2016. The following members were present at the meeting:

Bieraugel, Mark	PCS
Flores, Carlos	OCOB
Pande, Anurag (CH)	CENG
Phelan, Suzanne	CSM
Sauer, Matt	ASI

In addition, Debbie Hart from the office of the Dean of Research was present to provide input on the issues at hand.

Committee chair noted his ex officio involvement with *Faculty Advisory Committee on Technology (FACT)* and informed the committee that FACT is interested in our input on how technology can support faculty research.

The committee chair provided input on the Human Subject Review Committee Policy documents currently under development by the Office of Research and Economic Development.

It was noted by the committee that documents currently being developed address several of the concerns about the human subjects review process outlined by this committee in 2012-13 academic year.

For the policy document, the RSCA Committee suggested that a statement regarding periodic feedback solicitation be included. The Human Subjects Committee and the Office of Research and Economic Development will take this suggestion under advisement.

For the procedures document, following suggestions were made:

- a) to include a term cycle (3, 4, or 5 years) for review of HS Committee members; term limits would remain indefinite
- b) to include mention of a feedback system
- c) to include information on the “path” to becoming a Committee member, e.g., training requirements/availability, method of expressing interest

The committee was informed that a draft of these documents will be available to comment on the CAP (Campus Administrative Policies) website. The office of Research and Economic Development will notify the Committee chair (so that the RSCA Committee/Academic Senate can be notified) when the proposed policy is published for comment on the CAP website.