

ACADEMIC SENATE – INSTRUCTION COMMITTEE

Winter 2016

Due: Wednesday, March 30, 2016

MEMBERS	
Name	College/Unit
Bussert, Kaila	PCS
Danes, Jeffrey	OCOB
Giberti, Bruno	Admin
Harding, Trevor	CENG
Hillman, Catherine	Admin
Hurdelbrink, Michael	ASI
Latner, Mike	CLA
Lehr, Corinne	CSM
Olsen, Clare	CAED
Stegner, Dustin (CH)	CLA
Sunata, Cem	Admin
VACANT	CAFES

CHARGES	
Charge	Status/Notes
Discuss ways to raise faculty and students awareness about academic dishonesty/plagiarism.	The committee is waiting until the personnel changes in OSRR are complete before restarting this conversation.
Possible charge: grading and returning exam/homework to students, progress report on grades, and/or standing before finals.	The committee discussed this issue in Winter 2016. According to Cem Sunata, this type of coordinated effort will take a significance amount of coordination across the units on campus. The chair will follow up in the spring quarter.
Narrative evaluations: A) task force with administration and ASI on ASI's proposal of regular dissemination to student body; B) input on move to electronic collection.	In consultation with the Academic Senate chair and Ken Brown, Chair of FAC, the committee agrees that this issue needs to be delayed until after the university-wide rollout of the online evaluation system.
Field trip policy review.	This issue is ongoing. The chair is working with his department analysts on the procedure to confirm that it is working well.
Revision of campus cheating policy. End of Winter 2016	The committee is waiting until the personnel changes in OSRR are complete before revising this policy. When the chair contacted OSRR in the fall, the interim director was unaware of any plans to revise the existing policy.
Office hours update for a report (not a resolution). End of Winter 2016	The committee has completed its report on office hours and submitted it to FAC; once that committee has a chance to comment, we will submit the final report to the Academic Senate executive committee.

Review of CAP-project leftovers as needed.	No CAP sections have been addressed to the committee.
0315-Work with Risk Management and any other appropriate group to develop university-wide forms for the colleges to adopt for internships. (AS-804-15)	The chair met with the Associate Deans in the winter and is in the process of gathering the different colleges and programs current internship forms. In the fall quarter, the chair and Bruno Giberi met with risk management to discuss what shape these forms need to take. The committee anticipated drafts by the end of spring 2016.
0315-Review AS-804-15 policy and implementation during spring 2016. (AS-804-15)	The committee will review this resolution in spring 2016.
0315-Feedback on the statement on competency-based assessment of student learning. (S. Walker email 031915)	The committee submitted its feedback to the Academic Senate chair in fall 2015.
0415-Review and revise office hour policy. (as discussed with FACT – G. Stegner email 042715)	The committee plans on waiting until after the executive committee comments on the recommendations in the faculty office hour report.

NOTES:

At the end of winter quarter, Keith Humphrey reached out to the committee to ask about a possible resolution regarding end-of-year department celebrations during finals week. The committee unanimously agreed that a resolution prohibiting this type of conflict would be useful. The committee plans on submitting a resolution in the early spring.