

ACADEMIC SENATE – FACULTY AFFAIRS COMMITTEE

Winter 2016

Due: Wednesday, March 30, 2016

MEMBERS	
Name	College/Unit
Bodemer, Brett	PCS
Bonestroo, Lexie/Vittorio Monteverdi	ASI
Brown, D. Kenneth (CH)	CLA
Fidopiastis, Pat	CSM
Guthrie, James	CAED
Liddicoat, Al	Admin
Qenani, Eivis	CAFES
Rahman, Shikha	CENG
Zambrano, Eduardo	OCOB

CHARGES	
Charge	Status/Notes
First full draft of University Faculty Personnel Action by January 1, 2016; Faculty Affairs Committee approval in Winter 2016; to Executive Committee thereafter.	In progress. We have enlisted the support of Melissa Bodin (CLA Dean’s office) to draft the core of the document according to discussions in FAC in Winter meetings. We now have draft of the document ready for the committee to review in Spring 2016. Our realistic target for completion of this task is Fall 2016, which would allow enough time for Senate review, and feedback from colleges. Note that this task has taken quite a while to reach its current state of progress. This sort of task previously would have been handled by an ad hoc task force with this one project as its sole agenda item. Since the Senate has deemed FAC to be the committee for articulating best practices in RPT (AS-752-12), this project must yield to other time sensitive agenda items for FAC.
Modification of exceptional service assigned time application.	Completed Fall 2015.
Narrative evaluations: A) task force with administration and ASI on ASI’s proposal of regular dissemination to student body; B) input on move to electronic collection.	(A) Completed Fall 2015. (B) Ken and Al reported to Senate (with Dustin Stegner of Instruction Committee) on timeline for campus-wide implementation of online evaluations. In light of feedback from the Senate Executive Committee and the full Senate, FAC (and the Instruction Committee) took on the additional task of revising two evaluation prompts which had been approved by the Senate in 2013 for inclusion on all instructor evaluations. FAC drafted Resolution on

	University Wide Evaluation Prompts, (with support of Instruction Committee), which will be presented to the Senate Executive Committee early in Spring. This resolution endorses a brief report reformulating the two evaluation prompts to be included in all instructor evaluations.
Input on response to Chancellor's letter.	Completed Fall 2015
Review of CAP-project leftovers as needed.	None have come our way as of yet.
Discuss double counting and getting a minor without additional courses	We await word from Curriculum Committee on this topic.
Discuss extension of academic program review cycles	This charge was new in Winter 2016. We drafted Resolution on Academic Program Review Cycles which will be presented to the Senate Executive Committee early in Spring. This resolution extends the timeline for academic program review for all non-accredited programs from six to eight years, and keeps all academic programs from having to perform for themselves the task of collecting and collating data for any annual assessment purposes related to academic program review.
Input on office hour policies (from Instruction Committee)	To be addressed early in Spring.

NOTES:

FAC held five meetings in Winter 2016, and at all meetings had quorum. Resolutions were approved for submission to the Senate Executive Committee unanimously by members in attendance. Meeting minutes report attendance of FAC members.

In Winter 2016 the FAC chair set up a Polylearn site for centralizing communication and distribution of documents to FAC members and other interested parties. The members of FAC prefer this method of handling documents over normal email distribution. Attachments to messages sent through Polylearn are hosted in the Polylearn environment and so do not clog email inboxes with large files. And, files can be updated as necessary so only the most recent versions are available. We encourage the Senate to consider setting up similar Polylearn sites for other Senate committees.